



*Embroidered*  
**UNIFORMS**  
SCHOOL DONATION AUTHORISATION FORM

Please sign and date the bottom of this agreement. Either fax **01943 484888** or scan and email: [Ues@uniformembroideryservice.com](mailto:Ues@uniformembroideryservice.com)

**School Name**  
(Your School)

**Unique Ref**  
**Number (URN)**

**School Address**

**Postcode**

Thank you for registering your interest in our uniform embroidery service. To confirm your school's participation, please review and approve the embroidered samples enclosed and carefully check through the terms in this agreement as set out below. We'll then organise for your embroidered schoolwear to be available to buy online at [www.tesco.com/ues](http://www.tesco.com/ues).

The purpose of this agreement is to raise funds for your school through the sale of school uniform ("Uniform Product(s)") by Tesco. It is intended that the Uniform Products will be sold from [Tesco.com/ues](http://Tesco.com/ues) and that 5% of the sale price of each Uniform Product will be paid by Tesco to your school.

At specified dates throughout the year, Tesco shall provide a statement of the total amount of donation due for that specified period together with sales and other relevant information necessary to calculate the donation. Reports will be available to download from [SchoolOffice.co.uk](http://SchoolOffice.co.uk).

Where Tesco makes a representation to the effect that charitable contributions are to be given or applied for the benefit of a charitable institution (including on the Uniform Products, Point of Sales Displays and on any associated promotional material), it shall be accompanied by a contribution statement that reads: "For each uniform product purchased, a contribution of 5% of the sale price of each uniform product will be paid to [your school]."

**Tesco agrees:**

- to pay the donation to your school at least three times per year within 30 days of 1 February, within 30 days of 1 June and within 30 days of 1 September; and
- to keep a separate and legible record of sales of the Uniform Products and allow reasonable access at its discretion for your school, its employees, agents and professional advisors to inspect copies of such record as maybe reasonably necessary to verify the donation payable.

**Your school agrees:**

- in consideration of the payment of £1+VAT (of which you acknowledge receipt), to grant to Tesco a royalty-free, non-exclusive licence to use the school name and logo (as displayed on the sample(s) sent to you) in the United Kingdom in relation to the manufacture, promotion, distribution and sale of school uniforms to customers ordering via [tesco.com/ues](http://tesco.com/ues).

Your school warrants that it owns all intellectual property rights in the school name and logo, it is entitled to grant Tesco a license to use the school name and logo and that use of the school name and logo by Tesco will not infringe the intellectual property rights of any third party.

Your school will indemnify Tesco from any loss which Tesco incurs as a result of a breach of the above warranty or any third party claim in respect of the use of the school name or logo.

Your school is happy with the Embroidered Product(s) sample logo(s) produced by Tesco.

Should your school decide to change the colour and/or logo of its embroidered uniform it must agree to provide Tesco with at least 3 months prior notice of said changes, so that necessary steps can be taken to amend the uniform specification online.

This agreement shall continue until terminated by Tesco upon giving reasonable written notice.

I confirm that I have authority on behalf of aforementioned school to enter into this agreement.

**Signed**

**Date**

**Print Name**

[1] Due to the nature of this promotion, Tesco is classified under relevant charity law as a "commercial participator" in relation to any participating schools that are charities. In England and Wales sections 59-64 of the Charities Act 1992 and the Charitable Institutions (Fund Raising) Regulations 1994 and, in Scotland sections 79-83 of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities and Benevolent Fundraising (Scotland) Regulations 2009 and, in Northern Ireland sections 150-158 of the Charities Act (Northern Ireland) 2008, provide for certain requirements to be followed by "commercial participators" where they apply. This agreement is intended to meet those requirements.

[2] Uniform products purchased from the specific web page for your school.