



# Home-school agreement

**Primary and Secondary Academies**

December 2017

**By accepting a place at an academy within Cuckoo Hall Academies Trust (CHAT), parents, carers and children agree to abide by and respect our rules, regulations and policies.**

**Everyone is also expected to enter into the spirit of and fully support their academy's expectations of good behaviour and conduct.**

**Similarly, parents, carers and children can expect the same from all of our staff.**

#### **Our academies will:**

- Provide excellent teaching and learning resources in order to best support every pupil to achieve their full potential;
- Set relevant work for school and home, ensuring that it is regularly marked to a high standard and feedback shared with pupils;
- Make sure the academy is a safe and happy place to learn and work;
- Provide parents and carers with reports of progress and keep family informed of any concerns as soon as they arise;
- Respond to any questions or queries as quickly as possible;
- Work closely with parents to ensure that each pupil is appropriately supported at home and school;
- Hold consultation meetings for parents and carers which they are required to attend;
- Provide high levels of training and development for staff.

#### **Parents / carers will:**

- Support their children and encourage them to support the academy by following the rules;
- Make sure that children arrive on time at school each day, wearing the correct uniform;
- Ensure children behave well at all times, whilst in and out of uniform;
- Parents of primary academy pupils will collect children promptly after school has finished;
- Parents of secondary academy pupils will ensure that students can get home safely after school;
- Make sure that any family holidays are taken when the school is closed, never during term time;
- Support the academy by being a good role model to their children by displaying appropriate behaviour and language, and by explaining to children the importance of abiding by the school rules;
- Support the academy's approach to online safety and not deliberately upload any text, image, sounds or video to the internet that could be seen as offensive;
- Be on time for appointments made with staff to discuss progress or concerns;
- Work closely with the school to maintain excellent standards of schoolwork, homework and

behaviour, especially by paying attention to all reports and professional advice from staff, by attending all parents and carers meetings and supporting children with work at home;

- Pay promptly for school meals, clubs and trips, and ensure your account is always in credit;
- Quickly inform the school of any problems or difficulties concerning children;
- Immediately inform the school of any change of address, telephone or circumstances which may affect the smooth administration of the academy.

### **Pupils will:**

- Always follow the academy's agreed rules;
- Make sure they are in the right class at the right time. Moving around the school must be done quietly, and in a primary academy, walking around the school unsupervised is not allowed, especially during break times.
- Make sure that they look smart at all times. Pupils should ensure they are always wearing the correct school uniform including footwear. Uniforms should be treated with respect;
- Always behave in class, listen carefully to the adult in charge and work quietly unless asked to speak;
- Always address adults correctly and be polite. Answering back or any rudeness is unacceptable;
- During break times consider your own and others' safety at all times. Remember that break and lunch times are the right time to use the toilet, except in an emergency;
- Do not shout and remember to have good table manners during lunchtime;
- Be on your best behaviour at all times, including the journey to and from school and during all school visits and trips;
- Always be polite and respectful to visitors and members of the public both in and out of school.

### **Rights and responsibilities:**

Our academies have very high expectations of its pupils, staff, parents, carers, trustees and governors.

#### **Everyone has the right to:**

- Enjoy school life in peace and safety;
- Be an individual and have the right to take pride in being different, whilst respecting others;
- Fulfil their full potential;
- Raise the issue if someone is making them unhappy;
- Not tolerate harassment of any kind.

**Everyone must undertake:**

- To be tolerant of others, regardless of difference;
- To be kind and considerate to others;
- To always do their work to the best of their ability;
- Show respect for other people's property and possessions;
- To respect academy property, buildings and surroundings.

Our staff are absolutely committed to listening to parents, carers and pupils. The class teacher is the first point of contact to discuss your child, but if the issue continues in a primary academy you can always speak to the Head teacher or, in a secondary academy, the Head of Year or Head teacher.

If your concern remains, or you think we could do something differently, then you can request the CHAT Complaints Procedure which is available in the policy section of each academies website [www.chat-edu.org.uk](http://www.chat-edu.org.uk). We will always endeavour to resolve any concerns as soon as possible.

Once you have read this agreement, please complete and return the final page to us.

## Academy contact details:



**Cuckoo Hall Academy** Cuckoo Hall Lane, Edmonton, London N9 8DR

Phone: 020 8804 4126 - Email: [cuckoo@chat-edu.org.uk](mailto:cuckoo@chat-edu.org.uk)

Head teacher: **Mr Alan Jenner**



**Enfield Heights Academy** 1-3 Pitfield Way, Enfield, Middlesex EN3 5BY

Phone: 020 8805 9811 - Email: [eha@chat-edu.org.uk](mailto:eha@chat-edu.org.uk)

Head teacher: **Mrs Emma Breckenridge**



**Heron Hall Academy** Queensway, Ponders End, London EN3 4SA

Phone: 020 8843 9631 - Email: [heron@chat-edu.org.uk](mailto:heron@chat-edu.org.uk)

Head teacher: **Mr Colin Boxall**



**Kingfisher Hall Academy** 40 The Ride, Enfield, London EN3 7GB

Phone: 020 8344 9890 - Email: [kingfisher@chat-edu.org.uk](mailto:kingfisher@chat-edu.org.uk)

Head teacher: **Mrs Emma Breckenridge**



**Woodpecker Hall Academy** 51 Nightingale Road, Edmonton, London N9 8BF

Phone: 020 8443 0708 – Email: [woodpecker@chat-edu.org.uk](mailto:woodpecker@chat-edu.org.uk)

Head teacher: **Mr David Penkert**

# Home-school agreement - Receipt and permissions Form

PUPIL NAME (Please print clearly): .....

## Home-school agreement

With regard to the following academy (please tick the appropriate box) I confirm that I have received a copy of, read and understood the Home-school agreement.

 <input type="checkbox"/>	 <input type="checkbox"/>	 <input type="checkbox"/>	 <input type="checkbox"/>	 <input type="checkbox"/>
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## Local walks and visits

As part of our commitment to enrich pupil education, classes may occasionally incorporate local walks or visit places within walking distance of the academy. To help us simplify the organisation of these opportunities we ask that you provide your agreement for us to do so. Parents will always be notified in advance of formal school trips or of those that may require any financial contribution.

Our child can take part in local walks and visits under the supervision of an adult.	I agree <input type="checkbox"/>	I do not agree <input type="checkbox"/>
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## Images

Images of children may be used for educational and promotional purposes, (for example within print, online prospectus brochures), and on our social media platforms (which includes Twitter, Facebook, YouTube and the school website).

The Trust employs a professional social media manager who will ensure all images are used appropriately.

If we select your child to appear on public banners, or in leaflets for external or promotional use, we will always seek your specific permission.

Any image, (either promotional or for social media), will be held securely and will not be kept for longer than is necessary. You can withdraw consent for the use of your child's image at any time by contacting the academy office.

I give consent that our child may be photographed or filmed for educational and promotional purposes.	I agree <input type="checkbox"/>	I do not agree <input type="checkbox"/>
I give consent that our child may be photographed or filmed for use on our social media platforms.	I agree <input type="checkbox"/>	I do not agree <input type="checkbox"/>

## Authorisation

Name of parent / carer: ..... Date: .....

Signature: .....