

PRIVACY NOTICE
for
*Pupils in schools, alternative provision and pupil referral units
and children in early years settings*

Privacy Notice - Data Protection Act 1998: How we use your information

We process personal information relating to our pupils and may receive information about them from their previous school or college, local authority, the Department for Education (DfE) and the Learning Records Service. We hold this personal data to:

- support our pupils' learning
- monitor and report on their progress
- provide appropriate pastoral care
- assess the quality of our services
- support you in your transition to a post-16 provider of education or training.

Information about our pupils that we hold will include their contact details, national curriculum assessment results, attendance information, any exclusion information, where they go after they leave us and personal characteristics such as their ethnic group, any special educational needs they may have as well as relevant medical information. For pupils enrolling for post 14 qualifications, the Learning Records Service will give us the unique learner number (ULN) and may also give us details about your learning and qualifications.

We will not give information about you to anyone without your consent unless the law and our policies allow us to.

We are required by law to pass certain information about our pupils to our local authority (LA) and the Department for Education (DfE).

If you require more information about how our local authority and/or DfE collect and use your information, please visit:

<http://www.barnsley.gov.uk/privacy-notice>

<https://www.gov.uk/guidance/data-protection-how-we-collect-and-share-research-data>

If you want to receive a copy of the information about you that we hold, please contact:
Mrs Joanne Beard, Business Manager, Jump Primary School.

If you are unable to access these websites we can send you a copy of this information. Please contact the LA or DfE as follows:

- Customer Feedback and Improvement Team
Barnsley Council
P O Box 634
Barnsley
S70 9GG
Telephone: 01226 770770
email: online@barnsley.gov.uk
- Ministerial and Public Communications Division
Department for Education
Piccadilly Gate
Store Street
Manchester
M1 2WD
Website: <https://www.gov.uk/government/organisations/department-for-education>
Telephone: 0370 000 2288
Contact form: <http://www.education.gov.uk/help/contactus>

Relevant details may also be shared with other agencies (with your consent) on a case by case basis i.e. SchoolGateway.