



ICT Policy

Reviewed January 2018

Purpose

This policy reflects the school's values in relation to the teaching and learning of ICT. It gives guidance on planning, teaching and assessment.

Vision

Our vision is for all staff and pupils in Cedar Lodge to be confident and independent users of ICT. We endeavour to empower our pupils with the skills, knowledge and understanding, which enables them to use digital tools as a means of contributing to their teaching and learning.

Aims

- Enrich and enhance learning across all areas of the curriculum
- Transforming attitudes towards learning, engaging pupils with a complex profile of needs
- Ensure ICT is used, when appropriate, to enhance accessibility across a diverse range of levels, removing barriers to learning.
- To produce confident and independent ICT contributors
- To promote an element of fun within learning
- to equip pupils with the skills and knowledge necessary to make them e-safe online consumers

strategies for the use of ICT

- in Cedar Lodge ICT is embedded across the KS1 – KS4 curriculum
- all children are provided with a diverse range of learning opportunities within every curricular area
- bridging the gap between home and school by consolidating learning through google classroom, bugclub and a wide range of online learning tools
- celebrating children's success through seesaw in real time
- ICT is an entitlement for all pupils, therefore all pupils are given equal access

The Northern Ireland Curriculum and ICT

As outlined in the Northern Ireland Curriculum, at a level appropriate to their ability, pupils in Cedar Lodge School should develop their ICT skills in relation to the 'Using ICT levels of progression'. Through strategic collaboration our staff ensure that the 5 'E's are incorporated through all curricular areas in all Key Stages. These areas comprise of -

- Explore
- Express
- Evaluate
- Exchange
- Exhibit

The role of the ICT coordinator

- Be responsible for the updating of relevant ICT policies, action plans and internet guidelines
- Review ICT annually as part of the school's development plan
- Be aware of the ICT provision which exists within the school
- To manage resources (classnet, Ipad and AppleTV) which are required to implement this policy
- Keep up-to-date with current developments regarding ICT and advise staff appropriately
- Be responsible for any staff INSET in the development of ICT

The role of the classroom teacher

- integrate ICT into curriculum planning, classroom teaching and assessment procedures
- ensure that any ICT resources used by pupils are appropriate to curriculum needs and the learning needs of the pupils
- ensure that pupils are informed of e-safety procedures in line with the school's e-Safety policy

despite whole school coordination being essential to the development of ICT, it remains the responsibility of **the class teacher** to plan and teach appropriate ICT activities and assist the ICT coordinator and ICT team in the monitoring and recording of pupil progress

The Role of the Parents is to:

- be aware that ICT is a cross curricular skill delivered to enhance the learning and teaching taking place within the school
- foster a responsible attitude in their children, with respect to the use of the Internet and digital technologies (**in line with the school e-safety policy**)

The Role of the pupil is to:

- to use ICT to enhance their learning within the context of the Northern Ireland Curriculum
- be aware of the ICT provision which exists within the school
- use the skills and knowledge they are taught to ensure they are safe when online **(in line with the school e-safety policy)**

Conclusion

to ensure that it is up to date and in line with DENI recommendations the Board of Governors and staff will review this policy every two years or if appropriate more regularly in line with the new guidelines.