

Axbridge Church of England First School Academy

Headteacher
Mrs L Richardson BA (Hons)

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24th January 2018

Dear Parents and Carers

Parent's Evening

Parent's evenings have been arranged for Wednesday 21st and Thursday 22nd February from 4 pm until 7pm. Your child's work will be available for you to see and it is suggested you arrive 10 minutes before your actual appointment to allow time for this.

Please ensure that your children are cared for at home as we are unable to monitor them whilst you meet with the teacher.

Please complete the form below indicating your preferred date. Then return it to the **eldest** child's class teacher by **Wednesday 31st January** at the latest.

Yours sincerely

Mrs Lorna Richardson
Headteacher

Axbridge First School Parent's Evening

Name(s) of child/ren..... Class.....

..... Class

..... Class

Wednesday 21st February

Thursday 22nd February

Please leave blank if either day is suitable.

Signed

Date

For office use only

Your appointment time is: _____

