

## Vacancy: Head of School

Northern House School (City of Wolverhampton)

Date: January 2018

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Northern  
House  
School



# Believe, Achieve, Succeed

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Dear Applicant,

Thank you for your enquiry regarding the above position.

This is an exciting opportunity for an ambitious and inspirational Head of School to lead our SEMH school under the guidance of the Executive Headteacher.

In this key year the Head of School will be required to lead the school and the opportunity presents a unique set of challenges. He or she will need to build a cohesive culture across the school and sensitively manage these changes.

The Board is looking for a Head of School with the right personal attributes and experience to make a rapid and sustainable difference.

**This post is ring fenced to Internal Trust Candidates only**

### **To Apply**

Please send a letter of application (no more than 4 sides, Arial 11) providing evidence of clear thinking about the role of Head of School, educational philosophy and presentation of experience to meet the requirements of the post. Within the letter detail three immediate areas you would address in order to create a school which is at least good, demonstrating how you would overcome the political, economic, environmental and social constraints.

Closing date is **12/02/2018 at 12.00 noon**

Interview date is **TBC**

Once you have completed your letter of application, please email it to [Jobs@northernhouse.org.uk](mailto:Jobs@northernhouse.org.uk).

*Northern House School is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expect all staff and volunteers to share this commitment.*

*All applicants will be subject to a rigorous, Enhanced Disclosure and Barring Service (DBS) check and all references obtained will be checked upon for authenticity and accuracy.*

*We are an Equal Opportunities employer and welcome applications from all members of the community.*

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### **Safeguarding**

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### **Information for Job Applicants - Safeguarding of Vulnerable Groups, including children**

**Please read this important information if the post for which you are applying is classed as Regulated Activity with regard to working or having contact with Vulnerable Groups, including Children.**

1. Exemption Orders to the Rehabilitation of Offenders Act 1974 permit us to ask you to tell us about all convictions or cautions on your application form. You are obliged to tell us.

2. Under the Disclosure & Barring Service Scheme, we will need to check that you are not barred from working or having contact with Vulnerable Groups, including Children (according to the post).

Currently we will discover this from an application by you for an Enhanced DBS check for Regulated Activity, which we will arrange for you.

3. As we have children under the age of 8 on site, we will also check that you have not been barred from working with young children due to the 'disqualification by association' legislation which is set out in the DFE's 'Keeping children safe in education' guidance

4. If you are already barred from working with either Children or Vulnerable Groups, we cannot by law employ you for this post, and you will commit an offence by making an application.

5. If you are not barred, a criminal record will not automatically bar you from employment, but you may be required to attend a meeting with the Chief Executive Officer to discuss the details of your record.

6. All information provided by you and the DBS Disclosure, will be kept secure and only made available to persons who need to view it for employment purposes. It will be destroyed after use. We will comply with the DBS Code of Conduct relating to storage and security of all Disclosure information.