

Lemington Hastings Academy

CHARGING AND REMISSIONS POLICY

Policy Date:	May 2009	Author:	Linda Beech/Ian Dewes
Approval Date:	November 2016	Approved by:	Governing body
Review Date:	November 2021	Current Version:	1

(i) Education During School Hours

At Leamington Hastings, no charge is made for providing education during school hours (the definition of education includes materials, equipment and transport provided in school hours by the school to carry pupils between school and activity).

The only exception would be charges made to cover the cost or proportion of the cost in employing teaching staff to provide music tuition where the tuition is an optional extra and not an essential part of the national curriculum.

For some school activities parents may be asked to make voluntary contributions to make school funds go further (examples of this kind are transport to swimming and class visits to farms). However no child can be excluded from an activity because his/her parents cannot or will not make a contribution of any kind. In these instances, parents are encouraged to contact the Headteacher, in confidence, to discuss the situation.

(ii) Education Outside School Hours

The school may charge for activities that are provided totally/mainly outside school hours, as long as these activities are 'optional extras' (as defined in Education Act 1988) i.e. not required to fulfil statutory duties relating to the national curriculum, for example theatre visits. This charge would only cover the actual cost of the activity.

(iii) Residential Activities

It is not envisaged that any residential activities will take place, therefore the policy of charging and remission in this situation need not be considered at present.

(iv) Hot School Meals

The school may charge for the provision of hot school meals in line with County Caterers fee for a school meal and an additional surcharge to meet the school's administration costs. Exceptions to these charges would be for parents who can prove they are in receipt of Income Support, Child Tax Credit (providing that Working Tax Credit is not also received), or the guarantee element of State Pension Credit.

This policy will be reviewed every five years.