



## **BEHAVIOUR POLICY**

### **AIM:**

Our children will flourish in a calm, secure and caring environment. This enables them to take an active part in our community and become responsible citizens. We seek to foster within each child a sense of self-discipline which encompasses the spirit of co-operation, politeness, empathy, helpfulness and a respect for other people, their culture and beliefs and their property.

This policy, combined with the behaviour principles written statement, seeks to promote pupil self-discipline and proper regard for authority. The school will secure an acceptable standard of behaviour and maintain the expectation that pupils complete any tasks reasonably assigned to them, in connection with their education.

In the first instance, the class teacher is responsible for the day to day behaviour of the children. His/her attitude will be that of a caring parent.

### **PRINCIPLES OF THE POLICY:**

- a consistency of approach
- clear and fair rules based on respect and discussed with pupils
- acknowledgement of success through rewards
- high expectation of adults as role models
- target the behaviour not the child

### **ENCOURAGING GOOD BEHAVIOUR**

Good behaviour is praised at all times. Rewards are given in the form of stickers, team points, certificates and trophies. The Special Box for Reception and Key Stage 1 and Star Pupils at Key Stage 2 are our systems for the recognition of pupils showing high standards of effort, attitude and behaviour during the week.

### **KEY STAGE 1**

At the heart of the policy is our 'Bee system' and is displayed centrally in the School: 'Be polite, Be kind, Be helpful, Be the best you can be'. All members of staff will also have consistent expectations for how children are to behave within the school and when they are representing the school outside. These expectations will be modelled and encouraged throughout the day. Within Foundation and Key Stage 1 we accept that these may behaviours may not be demonstrated by pupils at all times, however they will be developed at every opportunity.

We expect our pupils to:

- Show consideration of others (Being polite, kind and helpful)
- Be honest and truthful
- Be respectful of others, their property and the school environment
- Listen to others
- Work within class in a positive and productive manner
- Move around school quietly and calmly
- Be proud of our school

We believe that positive reinforcement produces the best behaviour and that all stake holders within school will model, encourage and develop the expected behaviour through praise and reward. We believe consistency in praise and sanctions also helps children make the correct choices.

#### **Praise and Reward**

- Stickers
- Verbal Praise
- Sending children to other teachers for positive praise
- Special Box – certificates prepared for issue to nominated pupils
- Special Box Assembly – Parents invited
- Dojo points
- Teachers may also use extra strategies such as 'raffle tickets' or 'counters in a jar', 'proud clouds' etc. within their own classrooms

Sometimes the expected behaviour is not demonstrated and it may be necessary to use sanctions to promote the expected behaviour from an individual child.

#### Sanctions

- Verbal warnings
- Move to a location near the teacher
- Missing an appropriate number of minutes break
- Sent to a partner class
- Continue unacceptable behaviour will result in the DHT talking with the child and parents may also be contacted.
- EHT informed

### **KEY STAGE 2**

At the heart of our behaviour policy is the Code of Conduct which sets out clearly what behaviour is and is not acceptable. This, taken in conjunction with the rewards system incorporated in it, acts as an incentive to good behaviour and a deterrent to bad behaviour. In our Home/School Diary that is issued to each pupil in Key Stage 2 the Code of Conduct forms part of the Home/School Agreement that the pupil will sign.

### **CODE OF CONDUCT**

- Pupils will be encouraged to try and understand and tolerate other people's point of view.
- Pupils should show respect by listening and speaking to teachers, other staff, visitors and adults in a polite manner.
- Pupils should work quietly and sensibly in class, showing courtesy and consideration to others at all times.
- Pupils should move calmly and quietly about school. This means never running, pushing or shouting but being ready to help by opening doors, standing back to let people pass and helping to carry things.
- Pupils should take care of the school environment so that it is a welcoming place of which we can all be proud. This includes the children taking responsibility for keeping the environment tidy and the pupils should show that they are trustworthy by respecting other people's work and property.
- Bullying of any kind will not be tolerated.
- Out of school pupils should be encouraged to remember the school's reputation depends on how they behave.
- Pupils should be honest and truthful and lying will not be tolerated

#### Key Stage 2

A 'Happy Book' system is used - all staff can nominate a pupil to be entered into the Happy Book and letters will be sent home to parents at 5 entries, 10 entries, 20 entries and 50 entries. Badges will also be presented to pupils at these milestones.

Supporting the Happy Book awards, are 'Golden Tickets' which the children can earn with good work and / or behaviour or attitude

Staff nominate pupils for good work and attitude and they are presented to the rest of the school during the Celebration/Special Assemblies. Letters/certificates are taken home to acknowledge this achievement.

#### **Sanctions available to staff may include:**

- Loss of free time (play/ lunch)
- Time out
- Removal from class to another class or SLT
- Enhanced parental involvement

#### **Key Stage 1 and 2**

- Wherever possible incidents should be dealt with calmly and quietly, causing as little disruption to the general proceedings as possible.
- Children will always be told why their behaviour is unacceptable.
- Above all we wish to work together to make each school a place where children and adults can work together happily and successfully.

We will help pupils to develop strategies to help greater self-control by:

- Seeking advice from the outside agencies
- Making seating arrangements conducive to order and calm.
- Isolating the pupil from peers and friends for specified time.
- Maintaining close contact with parents
- Addressing the behaviour problems of attention seeking, calling out and regularly leaving the allocated work place.

#### **DISCIPLINARY STEPS**

1. Contact with parents alerting them to concerns regarding their child's behaviour. Targets set to improve behaviour and PEP (Personal Education Plan) initiated
2. Monitoring of behaviour and regular meetings with parents.
3. Pupils working alone within Head's office instead of the classroom for fixed periods
4. Relocation to another school in the federation
5. Consideration of a 'Managed Move'
5. If behaviour does not improve or if there is a serious risk to the health and safety of pupils or adults then the pupil will be recommended for fixed term or permanent exclusion.

*Mrs D Hunt, Executive Head, Federation between Holton-le-Clay Infant School and Holton-le-Clay Junior School*

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