



Woolley Wood School

PERSON SPECIFICATION:

POST: APPRENTICE ASSISTANT CARETAKER/MAINTENANCE OPERATIVE

Essential Requirements	Indicative Method of Assessment
Skills/Knowledge	
Ability to understand verbal and written instructions	Application form / interview
Ability to adhere to moving and handling regulations	Application form / interview
Ability to work as a member of a team or alone	Application form / interview
Awareness of Council's Equal Opportunities Policies and Health and Safety Policy	Application form / interview
Ability to use initiative	Application form / interview
Ability to communicate effectively with other employees and clients	Application form / interview
Reliable and punctual	Application form / interview
Awareness of COSHH Regulations	Application form / interview
Awareness of procedures around Health and Hygiene	Application form / interview
Ability to prioritise tasks	Application form / interview
Flexible; prepared to undertake other tasks	Application form / interview
Experience/Qualifications/Training etc (if any)	
Willing to undertake any appropriate training	Application form / interview
Work related circumstances	
Able to work in conditions related to schools	Application form / interview
Prepared to work hours required by school	Application form / interview