



LYMINSTER PRIMARY SCHOOL

Wick Street, Littlehampton, West Sussex, BN17 7JZ
www.lyminster.w-sussex.sch.uk

Headteacher: Mr. S. McGinley
Email: office@lyminster.w-sussex.sch.uk

Telephone No. (01903) 713642
Facsimile No. (01903) 732013

Re: Paternity Leave

Dear Parents/Carers,

I am writing to let you know that I will very shortly be taking some paternity leave, as my wife and I are expecting our third child any day now. This period of leave is expected to be the first two weeks of the Summer Term.

During my absence Mrs Caroline Bennett will be Acting Headteacher, and I'm sure everyone in the community will be giving her their full support.

Yours Faithfully,

Steve McGinley
Headteacher

