



**St Sebastian's  
Catholic Primary School**  
Holly Road  
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**Tel : 0151 260 9697**

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**St. Cuthbert's  
Catholic Primary School**  
Aviemore Road,  
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L13 3BB

**Tel : 0151 228 4137**

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**Executive Headteacher : Dennis Hardiman MBE**

13<sup>th</sup> April 2018

Dear Parents, Carers and Children,

I'd just like to keep you up to date regarding attendance across the Federation and to make sure everyone has the term dates for the next academic year in case you are hoping to plan a holiday. I have enclosed these on the back of this letter, please keep them somewhere safe for your reference.

The targets we have been set for attendance this current academic year are 98% for St Sebastian's and 97% for St Cuthbert's. According to figures published by the Local Authority at 31<sup>st</sup> March 2018 St Sebastian's achieved 97.22% while St Cuthbert's achieved 96.23%. As you can see we are not meeting our targets in either school BUT with your help from now until the end of the summer term we can do it!

Please only keep your children off school if they are genuinely too sick to attend. If they are well but need to continue to take medicine this can be given in school so long as it's in the container that was prescribed by the doctor and there are clear instructions.

Holidays in term time will not be authorised (in accordance with our published Attendance Policy) and the details of those children taken out of school for holidays will be referred to the Education Welfare Officer for further action, which usually includes a fine.

Not every child can achieve 100% attendance because we all run the risk of illness but we will be looking this term for those children who have shown an improvement in their attendance levels so that we can celebrate this at the end of term.

If there's anything you would like to discuss regarding Attendance please contact me via either school office.

Yours sincerely  
Freda Turner – Attendance officer



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## **TERM DATES 2018/19**

### **Autumn Term 2018**

- **Starts:** Monday 3rd September
- **Ends:** Friday 21st December
- **Half Term:** Monday 22nd to Friday 26th October

### **Spring Term 2019**

- **Starts:** Monday 7th January
- **Ends:** Thursday 11th April
- **Half term:** Monday 18th to Friday 22nd February

### **Summer Term 2019**

- **Starts:** Tuesday 23rd April
- **Ends:** Wed 17th July
- **May Day:** Monday 6th May
- **Half Term:** Monday 27th May to Friday 31st May

Please note there will be 5 inservice days when staff will be undertaking training. The children will not attend school on these days. You will be informed of the designated days as soon as they are set