



Eton Porny C. of E. First School

JOB DESCRIPTION

Post Title	Class Teacher: This job profile reflects the vision of primary education promoted by the Leadership Team and staff, supported by the Local Governing Body and realised through the School Improvement Plan (SIP).
CORE PURPOSE	
<p><i>At Eton Porny Church of England First School all post holders are required to be “Leaders of Learning”. By this we mean that the learning of all pupils and the progress they make as learners is at the core of all we work to achieve. We expect all staff to promote the highest quality learning through the expectations they set, the way in which they undertake their responsibilities as set out in this job description, the professional challenge they provide to all and the respect they show to everyone within our learning community – pupils, parents/carers, governors and staff. All staff are required to model the learning behaviours they promote in pupils and to take responsibility for leading their own professional and personal development.</i></p> <p>As a Class Teacher you are required to carry out the professional duties and responsibilities of a teacher as set out in the current School Teachers’ Pay and Conditions document, the required standards for Qualified Teacher Status, other current educational legislation including relevant Education Acts and the schools’ Articles of Government.</p>	
KEY ACCOUNTABILITIES	
<p>In addition to the core purpose all Class Teachers are required to undertake the following duties and responsibilities:</p> <p>A. STRATEGIC DEVELOPMENT</p> <ul style="list-style-type: none">• To contribute to and implement the agreed policies and guidelines of the school and County, taking account of National Initiatives.• To contribute to the review and drafting of the school aims and vision and to have shared ownership of these.• To be actively involved with the targets and evaluations of the SIP and SEF, for whole school improvement.• To promote and monitor the highest standards with respect to pupil outcomes, progress, quality of provision and assessment with your assigned Curricular Leadership Team; reviewing and reporting on the impact of actions taken to the Leadership Team and the Local Governing Body. <p>B. LEADER OF LEARNING</p> <ul style="list-style-type: none">• To have high expectations of behaviour for learning by all pupils.• To ensure that pupils feel safe and supported and have an understanding of issues relating to safety, maintaining and managing the learning environments, reflecting the highest expectations.• To promote learning opportunities in line with our school Pedagogy Policy for pitch, progression, motivation and engagement across the curriculum.• To ensure that all teaching, including that undertaken by support staff, meets the needs of all pupils in the class.• To mark, feedback and assess pupils learning, setting challenging targets, in line with current school policy and on a daily basis, track each child’s progress, identify individuals or groups for whom specific interventions may be required and report on outcomes as required to colleagues and the Leadership team.• To monitor standards and progress across the school as a member of the Curricular Leadership Team, and to make judgements and recommendations based on secure evidence as a result of, for example, class observation, learning walks, pupil tracking data, learning reviews and discussions with pupils and colleagues. <p>C. LEADERSHIP AND MANAGEMENT</p> <ul style="list-style-type: none">• To manage your own professional development in partnership with your appraiser• To take overall responsibility for the learning and progress of all children in the class• To take overall responsibility, on a daily basis, for the personal, social, spiritual and moral development of children• To lead, manage and work collaboratively with other adults and colleagues to ensure that they are able to	

make a significant impact on pupils' progress.

- To manage effectively communication and interaction between parents/carers of children
- To manage, as required, links with appropriate external agencies in consultation with leaders and as necessary to achieve the best possible outcomes for pupils

D. EFFICIENT DEPLOYMENT OF STAFF AND RESOURCES

- To ensure other adult support is well focussed and makes a significant contribution to the quality of learning and the progress that pupils make, with precisely targeted support.
- To ensure dialogue between the teacher and other adults is consistently of high quality and effectively informs assessment for learning.
- To ensure resources including new technology, make a marked contribution to the quality of learning and the progress that pupils make.

REVIEW

This job description is reviewed on an annual basis and will be used as a focus for the relevant Post Holder's appraisal.

The Head teacher may, from time to time, require the Post Holder to take on further, reasonable responsibilities that reflect the experience and seniority of that Post Holder in order to ensure the school successfully meets its goals and to provide further professional development opportunities for staff.

The Headteacher and the Local Governing Body reserve the right to negotiate any significant changes to this job description with the Post Holder.

Confidentiality

During the course of your employment you may see, hear or have access to, information on matters of a confidential nature relating to the work of Eton Porny First School or to the health and personal affairs of pupils and staff. Under no circumstances should such information be divulged or passed on to any unauthorised person or organisation.

Data Protection

During the course of your employment you will have access to data and personal information that must be processed in accordance with the terms and conditions of the Data Protection Act 1998

Safeguarding Children

In accordance with the Trust's commitment to follow and adhere to the most recent versions of the Department for Education's (DfE) guidance entitled "Keeping Children Safe in Education" and "Safeguarding Children and Young People and Young Vulnerable Adults Policy" and all other relevant guidance and legislation in respect of safeguarding children, you are required to demonstrate your commitment to promoting and safeguarding the welfare of children and young people in the Trust. All staff are required to maintain appropriate professional boundaries in relationships with children and with all members of the school community and outside agencies, and exercise sound professional judgment which always focuses upon the best interests of the students and the Trust.

You are also required to know and comply with the most recent version of the DfE document 'Guidance for Safer Working Practice for Adults who work with Children and Young People.' You are required to have satisfactory Enhanced DBS clearance with barred list information. Your role requires you to observe and maintain appropriate professional boundaries at all times and avoid behaviour that might be misinterpreted by others. You must understand and carry out your duties in accordance with the responsibilities of being in a position of trust and despatch your duty of care appropriately at all times. You will be expected to present a consistently positive image of the school and uphold public trust and confidence at all times.

Signed: (Post Holder)

Date:

Signed: (Headteacher)

Date: