

Vacancy: Teaching Assistant

Northern House School Pupil Referral Unit

Date: June 2016



Job Advert

Teaching Assistants

A number of excellent opportunities have arisen at our Pupil Referral Unit in Wolverhampton.

Northern House School (City of Wolverhampton) Pupil Referral Unit are seeking to appoint dedicated Teaching Assistants to work within the Centre. We are seeking enthusiastic, experienced and highly motivated people with appropriate expertise and knowledge to work as part of a committed team.

In order to be considered for the post, you must have a Level 2 NVQ or equivalent, GCSE English and Mathematics minimum grade C or equivalent, knowledge of the national curriculum at Key Stage 1 and 2 and a minimum of 1 years' experience working in a school with Key Stage 1 or 2 pupils.

The PRU supports Primary aged pupils from the 'City of Wolverhampton' who are at risk of exclusion or have been permanently excluded from mainstream education. We work in partnership and collaboration with a number of key stakeholders to ensure pupils are signposted either back into mainstream education or to a more suitable educational setting which meets their needs. This is an excellent opportunity to join a determined team of multi professional staff, within a caring, friendly and purposeful environment.

You will: -

- have experience of working with primary school age children
- hold at least an NVQ2 qualification or equivalent
- be resilient and respond intelligently to behaviour
- be reflective in your practice
- be responsive to CPD opportunities
- have good organisational skills
- be competent in the use of IT to support learning
- be flexible and adaptable
- be able to work as part of a team
- show commitment to our students

Remuneration

The salary for the post will be on the NJC Terms and Conditions.

31.25 Hours Per Week x 44.5 weeks

Grade 4. Point 8 £17,772 pro-rata £9.21 per hour

Term Time Only

A pension is also provided (**LGPS**).

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The Application Process

The closing date for applications is **29th June @ 12.00pm.**

All applications to be sent to hr@northernhouse.org.uk.

Interviews will take place in the week commencing 4th July. Ideal start date is **1st September 2018.**

Applicants are asked to provide a completed application form (detailing any gaps in employment), a CV, as well as a covering letter (no more than two sides of A4).

Applicants must provide a minimum of two references, one of which must be their current employer (or most recent permanent employer if not in permanent work). The reference must be someone of a senior nature (normally Head Teacher in case of someone working in a school presently).

The school will then shortlist applications based on the Job Specification provided.

Candidates will be called for interview. During the interview candidates will be required to bring with them a range of Identification, as required under Safer Recruitment and Right to Work. Proof of qualifications will also be required.

Further Information

For a further discussion about the position please contact Ella Chew School Business Manager on 01902 558149.

Northern House School is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expect all staff and volunteers to share this commitment.