



Achieving
Equality



Encouraging
Wellbeing



Promoting
Safety

Evidence Exchange Volunteer

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About the Role

The Evidence Exchange is LGBT Foundation's online evidence database for LGBT statistics and is our way of helping commissioners, students, researchers and the LGBT voluntary sector to filter through thousands of LGBT stats which can be vital to funding bids, reports, and research papers.

LGBT Foundation's website moved to a new platform in 2017 and we are therefore looking for an enthusiastic volunteer to help us audit the content of the Evidence Exchange and migrate the contents across to the new website.

This process would involve deleting any duplicated existing data, checking website links, ensuring the existing statistics are still relevant and then uploading the data onto the website. The role would also involve, with the support of our Policy Officer, locating recent statistics on LGBT issues and uploading these to the Evidence Exchange.

Our website provides information to over 365,000 people each year, so this work will have a significant impact in increasing accessibility of evidence on LGBT people. If you are looking for office-based experience, can spare a few hours a week, and are interested to be involved in this innovative project volunteer now.

Typical duties

- Volunteering as part of a team committed to creating an accessible store of information on our website.



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Skills & Knowledge Required

- High quality standard of written English.
- Competent in using Microsoft Office programmes
- Previous experience writing academically and using academic referencing.
- To have a commitment to equal opportunities and the empowerment of people
- To be able to work independently, self-organise, and work as part of a team

Benefits of Volunteering

Volunteering in this role could help you develop the following skills and gain experience of:

- IT skills
- Experience and understanding of LGBT research.
- Communication skills
- Team work skills
- Networking skills
- Activities that build your confidence

DBS Check required?

YES

We welcome volunteer applications from everyone irrespective of gender, sexual orientation, trans status, ethnicity, faith and religion, disability, and age.

Women, BAME (Black, Asian, and Minority Ethnic) people, **trans (including non-binary)** people and people of **faith** are currently **under-represented** among our volunteers so we **strongly** encourage applications from members of these groups.