



**European Union**

European Regional  
Development Fund



# PROCURE NORTH WEST FRAMEWORK

**Request for Quotation**

**Electronic Management System**

## **Background**

The Procure North West Framework was established to support public sector bodies across the North West region to procure contractors to deliver their capital projects. The Procure North West (Build) Framework is divided into four value bands and covers Merseyside, Greater Manchester, Cheshire, Lancashire and Cumbria with an OJEU value of £2bn.

As well as helping to facilitate projects that will help shape our growing towns and cities, we felt it was important to give something back and help protect the future of the industry in the region through enhanced upskilling and training. Like other frameworks, our partners will be required to deliver projects in line with the Social Value Act but we want to go one step further and as a framework will directly invest in construction skills training across the region.

The framework pushes the boundaries of how procurement can support public sector bodies to deliver their strategic targets and enable them to deliver projects that they may otherwise not be able to get off the ground. One example of this is the Procure North West Frameworks 'Strategic Procurement Fund'. Here public-sector bodies will be able to receive free grant funding from the Framework to support any site wide master planning or appraisal works.

Through our experience and detailed analysis of procurement options across the UK, there are multiple factors that result in frameworks not working in the most efficient or beneficial ways for both clients and contractors. We have addressed these when structuring the Procure North West framework ensuring our clients can prove demonstrable value for money whilst offering project delivery support

## **Requirement**

The requirement is to fully digitise the company making processes more efficient and allowing for future growth. The web based application will have multiple users who all require different access privileges. The system will focus on 3 key areas;

1. A e-tendering workflow where clients can upload and receive bid documents and answer any mid tender questions. The e-tendering work flow should also include set electronic forms that contractors have to complete (along with self-generating email submissions).
2. The portal is to have a project reporting page and reporting dashboards that are to be completed on a monthly basis. The reports are to be completed monthly with e-notification prompts. When complete the reports are to be sent via send generating emails to set client groups.
3. The portal is to have and area where members can upload KPI information and associated dashboards. KPI requirement e-notification prompts are to be automitcly generated. When complete the reports are to be sent via send generating emails to set client groups.

Suppliers are to demonstrate experience of building similar web based portals in the past

### **Deliverable Timescale**

We would expect the project to be complete (including testing) within 8 weeks of formal instruction.

### **Indicative Budget**

Indicative budget of £28,000

### **Evaluation Criteria**

Quotations will be assessed and scored on the following criteria:

#### ***Quality/ Technical Merit (50%)***

Supplier must demonstrate they have the technical and professional capability to deliver the requirement.

#### ***Delivery Timescale (20%)***

Supplier must demonstrate they can deliver the requirement to timescales above.

#### ***Cost/Value for money (30%)***

Does supplier offer value for money. This will not necessarily be the cheapest quote.

### **Scoring Methodology**

4 Excellent	Proposal meets and in some places, exceeds the required standard
3 Good	Proposal meets required standard
2 Acceptable	Proposal meets the required standard in most respects, but is lacking or inconsistent in others
1 Poor	Proposal falls short of expected standard
0 Unacceptable	Completely or significantly fails to meet required standard or does not provide the relevant answer

### **Proposal Format**

Proposals should clearly demonstrate how they meet the requirement set out above.

### **Deadline and Submission**

Proposals are required by Friday 24<sup>th</sup> May electronically to [info@procurenorthwest.co.uk](mailto:info@procurenorthwest.co.uk)



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**Conditions of Tender**

- Please be aware that due to the relatively low indicative budget for this work (i.e. less than the current OJEU limits) there is no regulatory obligation for us to provide feedback if you are unsuccessful.
- We reserve the right to discontinue this tender process at any time and not award a contract.
- You will not be entitled to claim from us any costs or expenses which you may incur in preparing and/or submitting your Tender at any stage of this exercises. This applies whether or not your organisation is successful.