



Request for Quotation

Learner Management System

Background

3D Training is a North West based training provider, situated on the Wirral, within the Liverpool City Region. The Clients we work with are primarily located on Merseyside, Greater Manchester, Lancashire and Cheshire.

Launched by Barbara Gardner Sharp, Gill Abbotts and Rachael Davies, we have 50 years experience of working in the training sector. After years of discussing how the training industry could be improved, the opportunity arose to start a training company together that could be truly innovative and provide the training solutions our Customers are looking for.

Our team includes learning and development specialists, trainers and partners, who have been hand-selected based on their knowledge, qualifications, experience within the field and their personalities! Our Vision is simple. 3D Training want to work with you in taking a different perspective on training and development by really understanding your organisation.

We are making it our Mission to provide excellent support to our Customers, addressing needs innovatively to provide the right solutions.

To achieve our vision and mission we are committed and passionate to our Values:

Partnership: Building close relationships, based on trust and integrity

Quality: Exceptional customer service and training

Creativity: Innovative and flexible solutions

Knowledge: Always well informed, relevant and current

Personality: Personable, approachable and (we like to think) fun!

Requirement

3D needs a Learner Management System to track numbers of ESFA-funded and commercial learners.

Key Objectives

A learner management system with access for 4 users, initially to hold over 500 learner records, which can be validated and saved for monthly export to the ESFA. 3D needs to

reconcile returned reports, make subsequent changes, and report on this data, financially, as well as in terms of achievement rates, and many other factors.

Implementation

3D needs current data importing into this system

Instillation

Instillation of the system so we can use it as an ongoing tool to manage our data.

Deliverable Timescale

Commencing Oct 2020, completion by Nov 2020

Indicative Budget

Up to £5,000

Evaluation Criteria

Quotations will be assessed and scored on the following criteria:

Quality/ Technical Merit (50%)

Supplier must demonstrate they have the technical and professional capability to deliver the requirement.

Delivery Timescale (20%)

Supplier must demonstrate they can deliver the requirement to timescales above.

Cost/Value for money (30%)

Does supplier offer value for money. This will not necessarily be the cheapest quote.

Scoring Methodology

4 Excellent	Proposal meets and in some places, exceeds the required standard
3 Good	Proposal meets required standard
2 Acceptable	Proposal meets the required standard in most respects, but is lacking or inconsistent in others
1 Poor	Proposal falls short of expected standard
0 Unacceptable	Completely or significantly fails to meet required standard or does not provide the relevant answer

Proposal Format

Proposals should clearly demonstrate how they meet the requirement set out above.

Deadline and Submission

Proposals are required by 30th October electronically to Rachael Davies – rachael.davies@3dtraining.uk.com

Date Published

16th October 2020



European Union

European Regional
Development Fund

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Conditions of Tender

- Please be aware that due to the relatively low indicative budget for this work (i.e. less than the current OJEU limits) there is no regulatory obligation for us to provide feedback if you are unsuccessful.
- We reserve the right to discontinue this tender process at any time and not award a contract.
- You will not be entitled to claim from us any costs or expenses which you may incur in preparing and/or submitting your Tender at any stage of this exercises. This applies whether or not your organisation is successful.