

UNIVERSITY OF SALFORD STUDENTS' UNION

Agenda

Meeting title: Student Senate

Location: Board room 1, Students' Union

Date: 23rd February

Time: 2pm

Items marked with an asterix (*) will be assumed to be read and not discussed unless a Senate member makes a request to the chair prior to the meeting.

1. Approval of minutes of meeting on 17.11.15*

Policy (1 hour)

2. Governance review update: Oral report
3. Policy decisions
 - a. Parking policy
 - b. Student support plans
 - c. Students not suspects: Boycott Prevent
4. NUS Update
 - a. Proposed motion to NUS National Conference: Marina Hristova
5. Items tabled by students
 - a. New ideas
 - 1) Kitchen area with microwave and kettle at Allerton building
 - 2) Zzz Zone
 - 3) Joint exhibitions for the creative courses
 - 4) Microwave and kettle in Library cafe area for student use
 - 5) Increased parking facilities or discounted parking
 - 6) A Salford University credit union money too tight to mention out own community bank
 - 7) Lion as a mascot for the Students Union
 - b. Ideas rolled over from previous senate
 - 1) Puppy Therapy
 - 2) Hand Sanitizers around campus
 - 3) Fresher reps
 - 4) One system log in
 - 5) Make tier 4 visa attendance for can be submitted in the school officer
 - 6) Quiet and chill area in Newton
 - 7) SU posts in every building
 - 8) Extending the Library Champion scheme to journals and articles
 - 9) School rep newsletter

Accountability (1 hour)

1. Strategic Plan presentation: Marina Hristova
2. Sabbatical Officer reports (to include University committees update)*
Written reports received from Marina Hristova, Zamzam Ibrahim and Ahmed Rafiq
Reports not received from: Tanmay Barhale and Ade Abegunde.
3. Questions to Sabbatical Officers
4. Trustee Board report*

Next meeting: Wednesday 4th May 2pm, Boardroom 1

1. University of Salford Students' Union- Minutes

Meeting title: Student Senate

Location: Boardroom 1, Students' Union

Date: 17th November 2015

Time: 2pm

Present: Marina Hristova (Chair, part), Tanmay Barhale, Ade Abegunde, Ahmed Rafiq, Zamzam Ibrahim, Thomas Roberts, Dan Howarth, Mate Nagy, Shama Shafiq, Connor Keightley (Chair), Ben Deacon, Adebayo Adeyinka, Mohammad Khan, Claire Carey, Nikita Cranston, Lorna Haidak, Bethan Sykes, Irfan Rowell.

In attendance: Luke Newton (Clerk), Rhiannon Roberts

Apologies: Zuzanna Czyzowska, Charlie Stonier

Absent: Vacant positions: Languages and PGR rep

1. Rhiannon and Marina welcomes Senate members to the meeting.
2. Marina outlined the changes that had been made to the selection of student senate this year. As the University no longer had a college based structure the academic representation would now be drawn from schools. It was clarified that there were currently two places allocated to 'diverse' groups on student senate and that this motion would allow each of the seven 'diverse' groups a full vote at Student Senate.

The motion was passed unanimously.

3. Marina outlined the roles and responsibility of Chair of student senate. There were four candidates out forward, Claire Carey, Khan Mohammad, Adeyinka Adebayo, and Connor Keightley.
Connor Keightley was duly elected as chair.
4. The minutes of the meeting on the 5th May were approved.
It was asked when there would be an update on progress with the bus. Tanmay said this would be soon and there would be an update before the end of November.
5. Sabbatical Officer Reports:
Written reports were received from Marina Hristova, Ahmed Rafiq, Ade Abegunde, Tanmay Barhale and Zamzam Ibrahim

Ahmed presented his report.

When questioned he explained that the library renovation was ongoing and that Marina was on the project group with Ade on the steering group. There was nothing confirmed yet so it was too early to involve students in the proposals.

He confirmed that the Adelphi library would be absorbed into the main library once the Adelphi building closed.

When asked what the impact of the student experience committee was Ahmed explained that it was a subset of council and that both he and Marina were on the committee.

Marina presented the Sabbatical Officers team objectives for the year which were: to be the voice of students, for students to have confidence in the union, to be more diverse, and to increase employability.

It was asked if having too many alcohol focused events impacted on who attended, Marina explained that some people may not attend so it was important to have a balance of events, which the union did.

Question: What action can be taken against people who act inappropriately when drinking?
Marina explained that the Union had security for large scale events.

Question: When will the students Union forum mentioned in the team report take place, Marina clarified that more details will be released in the future.

Marina presented her individual report

Marina said she would circulate the report on question 23 to Student Senate members.

Question: How many students are in partner colleges and how can we engage with them?

Marina confirmed there were approximately 200 students in partner colleges and that they were invited to the students' union on a visit day as well as having student representatives

Question: Why is the students' union not very political with very low awareness of the sabbatical officers?

Ahmed stated that now the union had more resources to promote themselves and raise awareness.

Tanmay presented his report.

Question: How can students engage with new developments on estates?

Tanmay said he would investigate this but some projects would be unsuitable for students.

Question: Can specialist software be made more widely available in other courses. Tanmay was investigating this but it was difficult to achieve.

Question: Is there a hotline to report any issues with construction workers, Tanmay confirmed the appropriate people to report this matters to were University Security.

Ade presented her report

Zamzam presented her report

Question: How big will she go with her campaigns?

Zamzam stated she would do as much as she could and would ask for ideas from other students

Question: Can the LGBT Society be involved in LGBT history month in February

Zamzam stated that she would be willing to work with them on that.

9. Sabbatical Officer Portfolios

Zamzam outlined the proposed changes to the sabbatical officer portfolios, she confirmed that the specific portfolio of schools would come with the sabbatical officer position so students would know before they ran who they were being elected to represent.

All students would run for all positions and all students would be able to vote for all positions, it was noted that due to the 1994 Education Act they were unable to restrict who can vote for certain sabbatical officers.

It was clarified that there would be an increased focus on engagement of students on the Frederick road campus.

Senate expressed a preference to look at this policy 6 months after implementation to review its effectiveness.

**Senate unanimously passed the recommended bye-law
Senate expressed a preference for option B to option A by 14:4**

Free periods

It was asked if reusable products were considered, it was stated that this would be investigated. It was asked how this policy would be implemented once the shops were taken over by Chartwells? It was clarified that the Union would still retain some control.

The policy was passed 17 for 1 against

Healthy Eating policy

Senate had a debate on how far it was right to restrict people's choice. It was asked how the policy could impact on sports teams who might require high sugar food after competing.

The chair held a separate vote on resolves 1-4 and 5-6

Resolves 1-4: For (14) Against (2) Abstain (2)

Resolves 5-6: For (2) Against (12) Abstain (4)

Resolves 1-4 pass, resolves 5-6 do not pass.

Postgraduate funding

It was discussed how these changes would be detrimental to mature postgraduate students

Senate unanimously passed the policy.

6. Student submitted policy

Two Senate members had to leave as the meeting was overrunning

Make subway Halal

Student presented their idea having a halal option for the on campus subway as it would make more money. They outlined the key reasons for this including that it would be more convenient and having a halal option would be more convenient.

It was clarified that the Sabbatical Officers had spoken to Salford the University catering providers when the subway had first opened about this option. It was Subways decision to make not the University or the Students' Union and they had decided that as there was a halal subway near by the Maxwell outlet would not be halal.

The student mentioned that there were a large number of Muslim students on campus. It was stated that subway had made the decision based on the demographics of the local area and not just the student population.

Talks about people who would rather not eat from a halal outlet, it was said that everywhere on campus was halal, everything atmosphere sells that's chicken is halal. People refuse to eat because of that. It was stated that Subway may not have ran the franchise if it had to be Halal and the University would have had to cover the cost of this.

The student clarified that they just wanted a halal option alongside the pork options in the Subway by finding ways to store them correctly in Maxwell

It was discussed that people were not in favour of restricting the choice of students but students were in favour of there being halal options available. However due to the way it needs to be stored and served it may not be possible to serve a halal option alongside existing pork products.

It was mentioned that there was already a halal deli in Maxwell just in front of the subway that you can go to. As well as other options available at Chapman, atmosphere and other locations. Considering all those options are available the Uni shouldn't be spending money on subway when they can spend on other things.

Senate voted.

For: 3 Against: 7 Abstain: 6

The proposal did not pass

Office space for School representatives

For: 14 Against: 1

The policy passed

All other policies submitted online would be passed unless a Senate member objected by the 27th November.

Policies adopted by Student Senate without a vote:

Laundry at Peel Park

To use the Bryant suite for student led activities and functions

Office Space for School and student reps and sabbatical officer on the Frederick road campus.

Sabbatical Lead	Policy	Action required	Notes & updates on progress	Resolved?
Ahmed	UCU support	No action currently required. Boycott called off for the time being.		Ongoing
Ahmed	Industrial action support	No action required: just exists	n/a	Complete
Ahmed	Sexual orientation monitoring	Advise student administration on how to conduct the monitoring. Consult with students in LGBT activity group.	Meeting was had with Paul Cartwright and they have asked the union to create a full proposal. Meeting planned within the Engagement Team to draft initial form and outline how we will consult with students.	Ongoing
Ahmed	Gender neutral toilets	Follow up progress of the gender neutral toilets project with estates.	Meeting with Darren Kibble from estates. Gender neutral toilets project is underway with priority given to University House toilets.	Ongoing
Marina	A Welcoming hand	Need to have meeting about this issue within the engagement team.		Ongoing
Ade & Zamzam	Zero tolerance to sexual harassment	Email to lobby University to review their policies, and create a distinct SH policy.		Ongoing
Tanmay	2 year work visa for Int. students	A blog post about the issue, highlighting international migrants day this week		complete
Ade & Zamzam	Academic misconduct and BME students	Email to GSU (copying in Sam G) asking for a progress update from the Univ.	Waiting for the breakdown of demographics from GSU	Ongoing
Tanmay	Campus infrastructure	Email to Santander and Estates	Meeting Santander on Monday to discuss ways in which we can collaborate as a Union.	Ongoing

			Campus Bus Tracker App – Proposal is ready, waiting for approval from Estates team before we can go ahead with it.	
Ahmed	Handbooks	Conversation with Sam G re. how best to get this information to Programme teams. Staff will work on the Rep audit required by the policy.	Still waiting for an update from Sam Grogan... Probably get an answer before Senate.	Ongoing
Tanmay & Zamzam	Social Media	Lobbying on social media use by schools – via LTEC? Or directly to Schools? Univ. policy needed	Recommended to ELS as an action point that they should essentially employ a social media person specific to ELS. Deputy Register has been told the University needs to adopt Social media as whole.	Ongoing
Marina	Timetabling	Update for website on progress. Email to timetabling team re. exams	Wednesday Watch now in place. Wednesday afternoon lectures from 1pm cannot take place unless specifically required for NHS courses etc	Ongoing
Tanmay	Security on campus	Update for website about the meetings you're already attending.	Security team and University had a successful conference of ProtectED – An initiative for all Universities. Lighting issues along the boardwalk were dealt with.	Ongoing
Ade	Social spaces and common rooms	Email to lobby estates re. extra spaces – requesting information and potential meeting to discuss options	New social space opened in the Newton Building	Ongoing
Marina	Parking and storage spaces	As above	New Lockers installed in University House	Ongoing
Ade	Safe Space Policy	Policy drafted by staff team		Ongoing

Ahmed	Unification of IT facilities			
Zamzam	Free Periods			
Ade	Healthy Eating			
Ahmed	Postgraduate fees			
Marina	School representative Office Space			
	Laundry at Peel Park			
	To use the Bryant suite for student led activities and functions			
	Office Space for School and student reps and sabbatical officer on the Frederick road campus.			

Policy (1 hour)

2) Policy decisions

2a) Parking Policy: Submitted by Claire Carey

The Union Believes

1. Car parking on campus is an on-going contentious issue that requires further investigation.
2. There are currently 1202 spaces available for students, monthly and casual parking, across all campuses and 10 disabled bays on the same car parks which is not enough for the number of students.
3. Other Universities, most notable Edge Hill and UCLAN, have adopted an eligibility scheme to apply for a parking permit.
4. The University of Salford should consider that some students NEED a space and do not have other alternatives available to them for various reasons and should not be disadvantaged or have to miss lectures due to lack of car parking spaces.

The Union Resolves

1. To introduce an eligibility criterion, that requires proof, to obtain a parking permit.
 - Blue Badge holder
 - Live off campus and further than 60 minutes away by public transport
 - Have child care commitments for primary aged children or a disabled child
 - Have other caring commitments
 - Short term mobility need or medical condition as certified by a Doctor
 - Course requirements, e.g./ placements for health courses
2. Monitor the issuing and use of the parking permits to ensure they are not being abused and that students are using the most appropriate, and the closest, car park to access their lectures.
3. To encourage students to think about whether they need to use their car and to consider using public transport or car sharing.
4. Consider allowing students to park on the Frederick Rd Campus which is currently used as a staff only car park and is not always to full capacity.

2b) Student Support Plans: Submitted by Claire Carey

For those who have support staff ie/ note takers the current 'rule' is to give the support staff 24 hours' notice if you no longer need them for a lecture, however, this rule does not take into account those students with children/caring responsibilities who may not be able to give 24 hours' notice of them being unwell for example.

This rule, if broken twice on one semester, can mean that student loses their support plan

I would like to see this amended and more considerate of individual circumstances

2c) Students not suspects: Boycott Prevent: Submitted by Ahmed Rafiq

The Union Notes:

- The government's Counter-Terrorism and Security Act 2015 places a statutory requirement on public bodies – including universities – to 'prevent people being drawn into terrorism' and to implement the 'Prevent' agenda.¹
- The Prevent agenda, as part of the Government's 'anti-extremism' work has been used to create an expansive surveillance architecture to spy on the public and to police dissent, systematically targeting Black people and Muslims.
- Under Prevent, lecturers have been known to report students as being 'at risk of radicalisation' for merely taking an interest in political affairs in class, or for observing their religion more closely, whilst politically active students have found themselves visited by counter-terrorism officers.
- That the Prevent strategy guidance (from as early as 2011) stated that university staff, lecturers and chaplains to report to the police any Muslim students who are isolated or depressed.²
- The Government's counter-terrorism/security policy is fundamentally flawed in its approach; its operant concepts of 'extremism' and 'radicalism' are ill-defined and open to abuse for political ends.
- The National Union of Students have condemned the Counter terrorism and Security Act and described the Prevent strategy and Channel policies as "further developing a culture of suspicion and surveillance on campuses, whilst also potentially conflicting with institutions' duties to promote freedom of speech, by making them overly risk averse and unwilling to engage in important topics of discussion."³

¹ http://www.legislation.gov.uk/ukpga/2015/6/pdfs/ukpga_20150006_en.pdf

² <http://www.theguardian.com/education/2011/aug/29/university-inform-vulnerable-muslim-students>

³ <http://www.nusconnect.org.uk/articles/statement-on-counter-terrorism-and-security-bill#.VLhyssQbvQ.gmail>

- That the Prevent Strategy has been widely criticised for demonising Muslim students on campus by various Human Rights groups such as Liberty.⁴

The Union Believes:

- That students are not suspects.
- That students should be offered help and not victimised for suffering from mental health issues.
- That any expectation by the state for academic staff to be involved in monitoring their students is deeply worrying, and could have a chilling effect on relations between staff and students.
- That the Counter Terrorism & Security Act could serve to isolate many students who already feel that the only avenue through which the Government will engage them is 'anti-radicalisation' initiatives, resulting in further alienation and disaffection.
- The Act further criminalises Muslims and Black people (already marginalised groups).
- The Counter Terrorism and Security Act discourage the freedom of speech.
- Academics, as well as anyone in a public sector job, should not have to be part of this surveillance.
- The implementation of the Prevent strategy on campus will not only isolate Muslim students but undermine the civil liberties of other groups such as environmental, political and humanitarian activists.
- The monitoring and exclusion of ideas from public debate opposes the basic function of universities; introducing students to a variety of opinions and encouraging them to analyse and debate them.
- The policy significantly undermines the freedom and activities of university staff and students.
- Our public services (i.e. hospitals, schools, universities, prison services) should exist to serve the general public and not be used against the very people it exists to serve.

The Union Resolves:

- That USSU should issue a public statement condemning the Prevent strategy.
- For USSU to work with trade unions on combatting the Prevent strategy and lobby them to condemn the Counter terrorism and Security Act.
- To mandate all the Sabbatical Officers to lobby the university to be more open and transparent about how they are engaging with PREVENT, CHANNEL and other similar initiatives.
 - Demand publications of how the policy is operating within the University and Student's Union. This includes access to materials used to train staff and students.

⁴ <https://www.liberty-human-rights.org.uk/sites/default/files/Liberty's%20Second%20Reading%20Briefing%20on%20the%20Counter-Terrorism%20%26%20Security%20Bill%20in%20the%20House%20of%20Commons.pdf>

- Hold consultations with the student body regarding how this affects students.
- That USSU and the Officers will not engage with the Prevent strategy, in the exception of being requested by students to support them through the processes of PREVENT / CHANNEL, etc.
- That USSU will educate students on the dangers of the Prevent Strategy.
- That the USSU NUS delegation should support the motion condemning the Counter terrorism and security bill at the NUS National conference 2016.

3) NUS Update

a. Policy to NUS National Conference: Marina Hristova

Conference believes:

1. Student welfare and pastoral care in student accommodations is an essential part of the student experience.
2. Students' safety should be a forefront on Universities' agenda.
3. Students with lower and middle budgets could be excluded from residential experience when in University.
4. Education is a right not a privilege and money should not be its barrier.
5. Students should be treated as students not as customers in residences.

Conference further believes:

6. Security in student accommodations need to be at high standards to guarantee students' safety and wellbeing.
7. Contracts between universities and external providers need to be monitored to ensure students' expectations are met.
8. Focusing on widening-participation means that more measures need to be put into place to ensure students get their value for money.
9. Affordable accommodation should be made available to students especially those from lower income backgrounds.
10. Housing suppliers are committed to transparent undertakings for managing residences occupied by students as per the National codes.

Conference resolves:

1. NUS to lobby for systems for regulating student accommodation providers to:
 - Provide different types of accommodation (e.g. family, short-term, etc.)
 - Ensure security/incident log is shared with the concerned Students' Union
2. NUS to support SUs to challenge effectively universities on student welfare matters.
3. NUS to lobby for staff members in student residences to be provided with mental health and first aid training to support students' welfare.
4. NUS to urge Universities to partner only with accommodations that have signed up to the voluntary code to ensure a minimum standard of expectation is followed.

4 Student Submitted Policies

"Big Ideas" for Senate 23rd February

Idea	'Likes'	'Dislikes'
Kitchen area with microwave and kettle at Allerton building	35	0
Zzz Zone	35	2
Joint exhibitions for the creative courses	14	0
Microwave and kettle in Library cafe area for student use	13	0
Increased parking facilities or discounted parking	9	0
A Salford University credit union money too tight to mention out own community bank	9	2
Lion as a mascot for the Students Union	5	6

1) Kitchen area with microwave and kettle at Allerton building

Many of us are on a tight budget and whilst the food available at the outlets is lovely it is an occasional treat. Also, some people are on special diets or would prefer to bring in food from home. It would be really good if we could access to an area with a microwave and kettle within the Allerton building

2) Zzz Zone

An area in the library with sleep pods, where students can take a 20 minute nap!

This will improve concentration, re-energise and relax students!

For an example see Manchester Library:

<http://www.library.manchester.ac.uk/locations-and-opening-hours/learning-commons/zzz-zone/>

3) Joint exhibitions for the creative courses

Provide spaces and possibility for joint exhibitions between the existing creative courses of the University to enhance the collaboration between courses and to promote the University in a broader extent.

4) Microwave and kettle in Library cafe area for student use

A lot of us study in the library in the library on weekends and late in the evening when atmosphere and all the cafes remain shut leaving us with no choice to eat on campus. Even if we brought food from home, it's terrible to eat it cold. It would be really helpful if we had a microwave and a kettle for student use in the library.

5) Increased parking facilities or discounted parking

Given that the campus bus has been reinstated, I believe that it is only fair for the university to provide more parking close to Clifford Whitworth or discounted prices for the pass that allows parking in Lowry. £28 per month is extortionate and completely unjustified.

6) A Salford University Credit Union Money too tight to mention Our OWN Community BANK

Salford University now has over 19,000 students, not counting staff and Lecturers. It is our money being invested to help in the development of the wider changes taking place across the University and its campus. But new buildings, efficient accommodation and the odd discount here and there CANNOT BE ALL we create. From Grameen Banking www.grameen-info.org, Community Currencies www.bristolpound.org, www.brixtonpound.org, Community Supported Agriculture www.communitysupportedagriculture.org.uk and Community Energy www.communityenergy.info the strength of our unity, collective voice and our economic impact, should also grow too.

Together with our Union and the other unions on campus, we can develop our own solutions. www.abcul.org/credit-unions

Mutual and ethical savings Credit unions offer a range of savings accounts. You can choose to save as little or as much as you can afford.

Affordable loans Credit unions offer loan products suited to your individual needs and at rates you can easily afford.

Run by you, for you . As a credit union member you are in control of your own finances and have a say in how your financial service provider is run.

Putting you first. Credit unions serve you 'the member' by listening to your needs and developing the products and services that you want.

7) Lion as a mascot for the Students Union

We need an official mascot. Can the union invest in a proper lion costume and make Lion the Official SU mascot? It would be great for big union events and promotions. We need a mascot!

Idea rolled over from Senate 17th Nov and not passed unanimously	Likes	Dislikes	Vetoed by	Vetoed by2	Vetoed by3	Vetoed by4	Vetoed by5	Vetoed by6	Vetoed by7
Puppy Therapy	66	3	Charlie	Claire	Irfan	Shama			
Hand Sanitizers around campus	24	1	Ahmed	Bethan					
Fresher Reps	8	2	Ahmed	Bethan	Charlie	Claire	Shama	Tanmay	Zamzam
ONE SYSTEM LOG IN	8	0	Bethan						
Make Tier 4 visa attendance form can be submitted in the school office	5	0	Ahmed	Zamzam					
Quiet area and chill area in Newton	5	0	Ahmed	Zamzam					
SU Posts in every building	5	0	Bethan						
Extending the library champion scheme to journals and articles	4	0	Ahmed						
School Rep Newsletter	2	0	Ahmed	Bethan	Tanmay				

NOTE: Senate agreed to pass as policy all motions not discussed at the 17th November Senate meeting if unanimous agreement was obtained. The following motions were not unanimously agreed and were vetoed by Senate members. It is suggested that these motions are debated at the meeting on 23rd February. Additionally it is also suggested that any policies not debated at the 23rd February meeting lapse as having run out of time.

1) Puppy Therapy

Exam season can be fairly stressful, and what better way to relieve it and wind down, in the company of puppies.

A Canadian University (Dalhousie University) has tried and tested the idea, with maximum student satisfaction, having the puppies available for 3 days around the examination period. With the help of a local non-profit organisation, "Therapeutic Paws of Canada", who provided the puppies for the students, the 3 days proved to be successful, with 2000+ social network shares. Other universities have followed the trend, such as: Kent State University in Ohio, and Macalester College, Minnesota.

Puppy Therapy would be a fantastic opportunity for the students of Salford University, and for the University. A partnership with a local animal shelter, could also provide further opportunity to raise money for the cause.

2) Hand Sanitizers around campus

Hand sanitizers around campus are needed to stop germs spreading.

3) Fresher Reps

A bit like the buddying system in halls but instead the freshers reps insure that new students know the events on at the union and in the Manchester area. For those freshers struggling to make friends, the rep could get a group of students together and accompany them on events available to them.

4) ONE SYSTEM LOG IN

Salford student for 3yrs and the most annoying thing must be having a million different logins from blackboard to students union!! I want ONE log in that gives me access to email, blackboard, students union, advantage etc

5) Make Tier 4 visa attendance form can be submitted in the school office

I was told that we only can submit that tier 4 visa attendance form in Salford Advantage. This give a lot of inconvenience such as scanning and uploading problems. I suggest that the school office should have multiple way of submission.

6) Quiet area and chill area in Newton

The newton building should have both a place to chat and a place to quietly work without having to book a room, so that students can work in peace near their next class.

7) SU Posts in every building

With regards to students filtering their feedback and ideas to the school reps and the SU on a whole, an SU stall in every building could prove very useful. The stall wouldn't have to be very large and could be in the form of a suggestion box and a file tray containing the school rep newsletters, copies of the Salfordian etc and located in a busy part of the building. The SU post could be clearly signposted and labelled with the SU logo and could have pictures of the VP and school rep for the particular school located in each building and their contact details, this again would raise student awareness and could make it easier for students to deposit suggestions and feedback into the suggestion box without having to go to the SU itself or go online. The suggestion slips could have the option to be anonymised or the students could opt to disclose their name and email etc. SU posts could also be situated in each of our student accommodation.

By having a small post in every building students would have a convenient way to see the SU presence in every building from Media City to Allerton.

The suggestion boxes could be emptied on a weekly basis and then fed back to the school reps and VPs accordingly and acted upon accordingly.

8) Extending the library champion scheme to journals and articles

To include journals and articles in the allocated amount of £3000 within the library champion scheme, as students are encouraged to use journals & articles rather than books but they are hardly available. (Unless using document ordering service which is chargeable at £2.50/document)

9) School Rep Newsletter

Perhaps a school rep newsletter would be a good idea to reach out to students around the schools. We have the Salfordian newspaper that reports on the university as a whole, but a newsletter could be once a semester or even once a month and can report back on specific issues to each school, including feedback from campus user group meetings, staff student committee meetings etc. The newsletter would be written by the school reps from each school and available online and on a hard copy, the contact detail can be provided on the newsletter this could again increase awareness of who we are and what we do. This way students can find out what issues have been raised on their behalf and what progress is being made etc.

Many students are not aware of what the reps accomplish and a newsletter would be a good way to start increasing awareness.

Accountability (1 hour)

2) Sabbatical Officer Reports*

These will be assumed to be read before the meeting.

2a) Marina Hristova

Timetabling Workshops with students

Timetabling focus groups and feedback capture to be held with students. The first focus group will look at Timetabling communications and how these are seen by the student body as well as welcome timetables and what could be improved. The focus group will take place on 2nd March at 12pm. The second group will look specifically at the Timetabling experience of L4 students to date and test some suggested improvements from Group 1. Time and date not yet confirmed.

Examinations in Semester 2

- ❖ The pool of invigilators at exams from professional services will be increased.
- ❖ The training provided to invigilators will be re-implemented, especially by updating regulations and guidance on academic misconduct to ensure invigilating is done at high standard.
- ❖ Exam venues will be reviewed for sustainability, signage, etc. particularly where large cohorts exist to guarantee an appropriate exam environment.
- ❖ Alternative spaces are being further assessed to accommodate exams and improve the student experience.
- ❖ Exam timetables to be released forward by one week.

2b) Ahmed Rafiq

University Committees:

As Previous Report:

University Senate (US)

Academic Standards and Quality Assurance Committee (ASQAC)

Academic Regulations Sub-Committee (ARSC)

School Executive (SE)

School Quality and Student Experience Committee (SQSEC)

University Council (UC)

Student Experience Committee (SEC)

New Committees:

Honorary Committee (HC)

Working Groups:

As Previous Report:

Attendance Monitoring Group

- Status: Closed until University Timetabling can be re-designed (currently causes a number of key issues, prevent the work from continuing).

Academic Regulations Group

- Status: Still open, drafts of the Taught & Research regulation have been created, alongside re-drafting all of the documents that assist and provide further details to the regulations (ready for school consultation, then student consultation).

Policy Review

- Status: Waiting for the Academic Regulation Group to complete works for new and existing policies to be re-drafted.

New Groups:

Grade Inflation

- Background: University classifications of degrees are based on the best 100 credits, instead of 120 credits, This increased the number of 'good degrees' issued by the university (1 or 2:1), as a result of the change the number of good degrees increased but was heavily weighted towards firsts (1), as a result the university became the highest awarded of first degrees in the country in proportion to its students.
- Status: The University will change the definition of its classifications, shifting the marks needed to compensate. Project will be completed after the work of the Academic Regulations Group and before the new Academic year (passed before June 2016).

External Examiners Report

- Status: Task to support and improve the work of external examiners.

University Marketing / Branding

- Status: Report created before 1st meeting, new group, and update to be sent to 3rd Meeting of Student Senate.

Policies:

UCU Support

- Complete

Sexual Orientation Monitoring

- Status: Suspended, until infrastructure of Banner is updated

Gender Neutral Toilets

- Status: Currently Under implementation, toilets identified and signs are being produced

Handbook Review

- Status: To be complete after new Academic Regulations are completed

Unification of IT

- Re-opened: Further work is needed to support students from the schools of: NWSWSS & HS

Individual Work

Placement Audit

- Safe Guard student on placements and develop framework for checking suitability of placements.

2c) Ade Abegunde

Executive summary: This briefly highlights some of what I have been working on since our last meeting

- Improving both academic and student experience of Arts and Media Students through representation
- Working with the University on the library development on whose project board I seat on.
- BlackBoard Module addressing academic for all students
- Working with the university on its inclusion strategy

Things I will be working on

- Inclusion strategy
- PGR Students
- Healthy Eating campaign

2d) Tanmay Barhale

This summary outlines the things I have been working on or will be working on this year.

Achievements / Activities

1. Currently working with Sports and activities department regarding Varsity tournament which will be held on 13th of April with University of Chester.
2. Currently working with ITS department of University of Salford in a project which allows students to work on software's remotely.
3. Currently working with Activities and Events team on arranging a one world week full of events for diverse student population at University. Celebrating diversity and inclusivity. This one world week will be from 14th of March.
4. I sit on residence committee which looks after issues faced by students living in halls of residences. Ensured students and visitors get more parking space in the newly built accommodation. Bike storage facility can now be accessed 24*7 without requiring help from security. Ensured students parking spaces were increased.
5. Working on ensuring that student voice is heard by the University by raising the security concerns that they have with University management.

2e) Zamzam Ibrahim

Goal	Objective	How will it be Achieved & Support needed	Action by when
<p>Goal 1 Giving students a platform</p>	<p>Run a minimum of 2 campaigns per semester e.g. Black History Month</p>	<p>Need to work with Jess, currently working in consent, Black History Month, Islamophobia Awareness, International womens day, Do you know your Human Rights?</p> <p>International day of Zero Tolerance for FGM - Feb 6th</p> <p>International Womens – March 8th Prevent Agenda Campaign</p>	<p>Black History Month – Complete Islamophobia Awareness Month – Complete FGM Zero Tolerance – Complete</p> <p>Ongoing</p>
<p>Goal 2 Employability (more than just a degree)</p>	<p>Work with university as well as the union to make sure employability and experience is prioritize across every degree</p>	<p>Union - Develop a plan to ensure we give our students as much real life experiences as possible e.g. Photography for events Univeristy - Lobby University to fully utilise the large number of Business partnerships they have and ensure students have an opportunity to get a placement</p> <ul style="list-style-type: none"> - Minimum they meet an employer in their field of study (Final Year) 	<p>Worked closely with school in how we can include experience into modules</p> <p>Ongoing</p>

Goal 3 Democracy	Clear understanding of how decisions are made, and improvement in SU transparency from staff & sabbs	Better and clearer messaging for students. Through blogs or short videos. Facebook updates & tweets. Student Articles	Ongoing
	The website needs to be more clear in policy and Sabb reports	Under Policy on the website put all policy passed in the past 5-10yrs of student senate Sabb report on where they are with the policy to be published Possibly working with representation and marketing teams	June 2016
	Accountability - Hold pop ups around campus	Table with a simple sign saying 'ASK YOUR SABB' -Simple but could prove to be very effective - Could also work well with School Reps	Throughout the year
	Changing the election process - More clarification on what the students are running for	Work with the Sabb team and possibly Representation to make sure that we have a better clarity before the 16/17 elections	Complete

<u>Commercial</u> Atmosphere	- To oversee and make sure the commercial operations are ran as	Work closely with Michele who is now responsible for the commercail operations as well as with Atmosphere Bar staff.	Ongoing
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	<p>efficiently and effectively as possible.</p> <ul style="list-style-type: none"> - Make sure that the needs of the students are put first. - A fair balance between Alcohol and Non-alcohol events. 	<p>Working with events to make sure that our events cater to students from all backgrounds.</p>	
Student Shop	<p>The Sabb to work with Misbah Haque and chartwells team, prior to & when the new shop is open.</p>	<p>To make sure that the new shop caters to students needs. Works in partnership with te unuon as agreed.</p>	<p>Opening dates: March – Allerton shop April – Broadwalk shop</p>

4) Trustee Board Report*

- 1) The Retail transfer has been delayed until the first week of April 2016. Branding has now been decided with Chartwells and the new shop will be named 'Student Store'. There will be a hub in the Clifford Whitworth store to allow more Students' Union's presence.
- 2) The Students' Union has approved an alcohol impact scheme from the NUS. Alcohol Impact helps to ensure that our institutions can provide productive places to live and work, by confronting the dangers associated with excessive drinking. Taking an institution-wide approach, we're making a huge impact on student welfare - shaping healthier lifestyles, safer campuses and stronger local communities.

The NUS have a commitment from Jim Battle, Deputy Police and Crime Commissioner, Greater Manchester to pay 50% of the fees to join Alcohol Impact next academic year (2016/17), for The University of Manchester & Students' Union, University of Salford & Students' Union and University of Bolton & Students' Union.

How it works

- Participating institutions and students' unions work through a list of criteria ranging from shaping students' union policy, to working in partnership with local community groups and residents.
- Each institution also undertakes a number of more ambitious interventions, such as the creation of alcohol-free spaces at social events, or developing free taxi services.

Towards the end of the academic year, an external audit of the institution and students' union assesses their performance in Alcohol Impact. If criteria have been completed to a satisfactory level, the institution is awarded with our accreditation mark.

The scheme was approved by the Trustee Board in order to help promote drinking responsibility. The Union will make a three year commitment. The full cost is £7,500 but with the 50% discount it will reduce the cost to the Union to £3,750.

- 3) Student Sport Strategy – The aim of the strategy is to increase the numbers of students engaging with sports. This is a collective approach between USSU, The University Sports facilities, Estates Department and relevant Academic Departments.
- 4) Atmosfield – It has been decided that the festival will not run this year due to time and location constraints. An alternative end of the year celebration will be provided to the student body.