

## Sport Lancaster Model Terms of Reference

Below are the details outlining the terms of reference for each Sport Lancaster model and exactly what is involved for the upcoming year.

### Sport Lancaster Plus Clubs

#### **Membership**

- **ALL** Sport Lancaster Plus clubs must be BUCS competing sports [Appendix 1].
- **ALL** Sport Lancaster Plus club members (competing or not) must purchase a gym membership (minimum Bronze level) online or at the sports centre.
- Membership can be paid termly, but this carries an administration charge per payment - as a Sport Lancaster Plus club member you are committing to paying all three payments.
- Members only present for a term are still eligible to join a club as long as they hold a gym membership for one term.
- Members who are not Lancaster University students can join Sport Lancaster Plus clubs permitting they purchase a gym membership and a clubs and societies card (for non-Lancaster students), although this is at the discretion of the club executive.
- **ALL** Sport Lancaster Plus club members' details must be uploaded to student.lusu.co.uk by the end of Week 1 in order to compete in BUCS competitions, commencing week 2; new members past this point should be added at the earliest opportunity.
- **ALL** Sport Lancaster Plus club members competing in BUCS competitions must have had their library card scanned for BUCS ID sheets which captains must take to all fixtures. Any new members competing in BUCS fixtures that have not had their library card scanned and added to the team sheet should visit LUSU as soon as possible.
- Any membership cancellations are subject to the Sports Centre terms and conditions.

#### **Training, Facility Use & Transport**

Subject to fulfilling the above criteria on an ongoing basis, Sport Lancaster Plus clubs will:

- Be able to charge a club membership fee to their members at a rate agreed to by their executive to cover any additional costs (i.e. officials, equipment, marketing etc.).
- Have all fees associated with BUCS and transport to BUCS fixtures and competitions covered, in line with previous arrangements.
- Be allocated at least one weekly peak and one weekly off-peak training slot (where suitable) on/in on-site facilities during term time, details of which can be found on the LUSU website.
- Be able to request extra training time on/in on-site facilities, at the sports centre which must be agreed to before use and is subject to availability.
- Have exclusive access to the gym every Sunday from 18:15-22:00.
- Be able to access the minibuses leased by the union for training and extra competition, subject to availability and booking at least 14 days in advance.

#### **Team Member responsibilities**

- **ALL** Sport Lancaster Plus club members must take their library card to every training session and to the gym on a Sunday evening in order to gain entry. The card must be stickered with a current

gym membership sticker and a Sport Lancaster Plus sticker. Failure to show the library card will result in denied access. Anyone without a Sport Lancaster Plus sticker must speak to the Sports Centre reception to receive one.

- If any Sport Lancaster Plus club is approached by a student/s wishing to try out for their club at any point past week 1, then it is the responsibility of the club captain to inform Melinda Brookes at the sports centre of the name and student number of the student wishing to try out. They will be permitted entry without membership only once and this will be tracked.
- **ALL** Sport Lancaster Plus club members must have attended a fast track gym induction before they can use the gym. This can be arranged individually or as a club at the Sports Centre reception.

### **Kit**

- **ALL** Sport Lancaster Plus clubs have access to Canterbury playing kit, free of charge for their BUCS teams, as per agreements with LUSU.
- This kit is owned by the club, not the individuals, and is the responsibility of the club to look after and return by Monday 9<sup>th</sup> May 2016.
- The club will be accountable for any missing kit that has not been brought to LUSU's attention previous to the above date.
- Customised Canterbury Leisurewear items (hoodies, track pants, bags etc) will be on sale to all Sport Lancaster Plus club members (process TBC).
- Any Sport Lancaster Plus club members wishing to purchase playing kit must contact the VP Activities.
- As a one off this year, any Sport Lancaster Plus clubs who have already purchased kit for the upcoming year will have the opportunity to apply for funding for equipment with any remaining kit funding available.

### **Funding**

- **ALL** Sport Lancaster Plus clubs are able to apply for Sport Lancaster Plus club Roses funding, in line with specified deadlines.
- **ALL** Sport Lancaster Plus clubs are able to apply for Activities Funding in the absence of any Roses funding, in line with specified deadlines.
- **ALL** Sport Lancaster Plus clubs have access to the 2015/16 kit fund.
- **ALL** Sport Lancaster Plus clubs will have access to any excess ring-fenced funding generated through the Sport Lancaster Plus membership scheme, in line with specified deadlines.
- Members of Sport Lancaster Plus clubs in financial difficulty are able to apply to the **Sport Lancaster Access Fund**, in line with specified deadlines.

### **Sport Lancaster Clubs**

#### **Membership**

- **NO** Sport Lancaster club members are required to purchase a gym membership unless it is desired

- **ALL** Sport Lancaster clubs are able to charge a club membership fee to their members at a rate agreed to by their executive to cover any additional costs (i.e. officials, equipment, marketing etc.)

#### **Training, Facility Use & Transport**

- **ALL** Sport Lancaster clubs must make a 50% contribution towards any BUCS associated fees, including transport, in line with previous agreements.
- **ALL** Sport Lancaster clubs are allocated at least one weekly off-peak training slot on/in on-site facilities, but this must be funded by the club and its members, details of which can be found on the LUSU website.
- Extra training time on/in on-site facilities can be requested at the sports centre (or in LUSU if facilities fall elsewhere on campus) and must be agreed to before use, on an adhoc basis, subject to availability and paid for with club funds
- **ALL** Sport Lancaster Plus clubs have access to the minibuses leased by the union for training and extra competition, subject to availability, a £35 per day charge and booking at least 14 days in advance. Please note Sport Lancaster Plus clubs hold first priority on these minibuses.

#### **Kit**

- **ALL** Sport Lancaster clubs must provide their own playing kit for any fixtures and/or competitions

#### **Funding**

- **ALL** Sport Lancaster clubs are able to apply for Sport Lancaster club Roses funding, in line with specified deadlines.
- **ALL** Sport Lancaster clubs are able to apply for Activities Funding, in line with specified deadlines.
- Members of Sport Lancaster clubs in financial difficulty are able to apply to the **Sport Lancaster Access Fund**, in line with specified deadlines.

## Appendix 1

### **SPORT LANCASTER PLUS CLUBS**

- American Football
- Archery
- Badminton
- Basketball Men
- Basketball Women
- Boat
- Canoe
- Climbing
- Cricket Men
- Cricket Women
- Equestrian
- Fencing
- Football Men
- Football Women
- Futsal
- Hockey Men
- Hockey Women
- Korfbal
- Lacrosse
- Netball
- Rugby League
- Rugby Union Men
- Rugby Union Women
- Sailing
- Squash
- Swimming & Water polo
- Table Tennis
- Tennis
- Trampolining
- Triathlon
- Ultimate Frisbee
- Volleyball

### **SPORT LANCASTER CLUBS**

- Cycling
- Handball
- Pool & Snooker
- Running
- Shooting
- Snow sports