

Bye-Law: Union Executive

Approved: Trustee Board June 22nd 2016

Union Executive

1. The Union executive shall be comprised of:
 - 1.1. The five Sabbatical Officers
 - 1.2. The senior management team of the Students' Union who, for the avoidance of doubt, will not have voting rights
2. The Union Executive is responsible for:
 - 2.1. Implementing the policy decisions of Union members made by Referenda or in Union Council
 - 2.2. The day to day direction and financial oversight of the Students' Union, subject to clause 69 of the Constitution (Delegation of day to day management powers to Chief Executive)
 - 2.3. Representing the Union at all levels of the University, including attending appropriate meetings
 - 2.4. Allocating Sabbatical Officers University Committees
 - 2.5. Allocating a Sabbatical Officer lead responsible for implementing each individual Union policy
 - 2.6. Determining any additional portfolios for Sabbatical Officers
 - 2.7. Setting the priorities of the Sabbatical Officers for the year ahead
 - 2.8. Allocating any campaign budget devolved to it by the Union Council to specific officer priorities.
3. At the start of their year in office the Sabbatical Officers (Officer Trustees) will together create a series of individual and collective priorities for their term of office forming their sabbatical officer plan
 - 3.1. These priorities should:
 - 3.1.1. Be created in consultation with student representatives
 - 3.1.2. Reflect the manifestos the Sabbatical Officers were elected on
 - 3.1.3. Include an indication of cost implications and timescales involved
 - 3.2. The Collective Sabbatical officer plan will be presented to the first scrutiny committee of the year.
4. The Union Executive will operate as far as possible on a consensus basis
 - 4.1. If it is not possible to reach a consensus a decision will be made by a simple majority vote
5. Quorum shall be three voting members.
6. Minutes of each executive meeting shall be produced and be available online
7. The Union executive may from time to time create a guidance document to cover matters such as the conduct and frequency of meetings of the Union Executive.