Sheffield University - Academic Rep

**Role Title:** Academic Representative (Covers the roles of Course Rep/Faculty Rep/Department Rep and SSC Rep)

**Role Purpose:** To improve students’ education for the better by representing students on their course or their department. Working alongside the University and Students’ Union to ensure student issues are resolved.

**Duration:** One academic year.

**Time Commitment:** Approximately 1-3 hours per week.

**Responsibilities:**
1. Finding out what students on a particular course or within a department think about their educational experience.
2. Ensure the views of students are heard and that these views are delivered to the University.
3. Attend student-led meetings such as the Student Staff Committee to further represent the views of students whilst ensuring that outcomes are reported to students and the Students’ Union.
4. Inform students of what decisions were made and what actions are likely to be taken.
5. Work with the Academic Coordinator, Education Officer, Education Committee, others Reps and your Union Councillor to communicate any issues in your department and any decisions made.
6. Raise awareness among students of issues, local and national that affect education at Sheffield.
7. Complete the Students’ Union’s training.

**Benefits:**
1. A unique and brilliant chance to make change within your year group, department and faculty.
2. The ability to shape the education agenda at the Students’ Union and the University.
3. An in depth understanding of how your department and University operate.
4. The chance to develop new skills through an extensive training programme.
5. Work alongside likeminded students and staff who want to improve education at Sheffield.
6. The opportunity to get subsidised branded clothing, such as Academic Rep Hoodies.
7. Counts towards HEAR accreditation and the Sheffield Graduate Award.

**Other Opportunities:**
1. To be involved in campaigning to improve students’ education such as national demonstrations.
2. The chance to join the Education Committee which will lead the rep scheme, organise social activities and the academic awards.
3. To be more involved with the Students’ Union and the campaigning activities they support.
4. The chance to work with societies within your department and inform the work they do around academic representation.
5. The ability to develop skills ideal for other Students’ Union roles such as Students’ Union Councillor and Student Officers.
6. To take part in democratic consultation with wider University schemes such as focus groups and periodic reviews that, on occasion, offer remuneration or incentives.