



THE PANEL
your ideas, your decisions **UCSU**

Panel Meeting 10/12/16

Notes and update

Here is a summary of the discussion held at the December meeting.

Representatives in attendance: Co-Chair – Steven Shaw, LGBTQ Rep – Callum Baines, Men’s Rep Taylor Morrison-Eaves, International students rep – Nanna Jensen, Returning to Education Rep – Fran Peat, Women’s Rep- Laura Parker, Environmental Rep- Chris Warren, Societies Rep – Shelby Mercer, Sport Groups Rep – Emma Sheret, Postgraduate Rep- Matt Bradbury, Lancaster Rep – Hannah Price, Brampton Rd. Rep – Brandon McCaffrey, London Rep- Rachel Orwell, Fusehill St. Rep – Matthew Wisener, Ambleside Rep – Sam Abram, Business, Law, Policing & Social Science Rep – Natasha Bezuszeko, Health, Psychology & Social Science – Calvin Rodgeron, Medical & Sport Science- Erika Llamado, Nursing, Health & Professional Practice- Harriet Davies

PROGRESS ON CURRENT WORK

IDEA	UPDATE	COMMENTS
Ambleside Gym	Carlisle Living are likely to be branching into Ambleside and the University and Community and Partnership Officer is working towards securing a deal for Ambleside students.	The Panel has requested to continue to progress discussion on behalf of the Ambleside students.
Canteen facilities	Arrival of Baxter Storey has somewhat improved catering but the experience of London students needs to be reviewed.	We are now arranging a meeting with Baxter Storey to discuss catering on behalf of the students, for all sites.
Hearing Loop Systems	Full audit of loops was completed last month. The University will be employing a specialist technologist to resolve any existing issues.	System review and literature for students and tutors still needs to continue. The Welfare & Support Officer to continue to updated the Panel.
Free dyslexia tests	The University will pay 50% of such costs. Conversations are still ongoing about students receiving extra funding.	The Welfare & Support Officer to continue to updated the Panel.
Water dispensers	Provision was reviewed but no further fountains have yet been installed.	The Community & Partnerships Officer to continue to progress.
Ambleside bus	Survey to be undertaken in the New Year.	The Community & Partnership Officer to update.
Library & additional facilities opening hours (photography studios, dark rooms etc.)	In some locations library hours have already been extended. Access to all areas is currently under review.	The Community & Partnership Officer to update.
Reintroducing the service of topping up Cumbria cards on campus.	The Panel confirmed to the Community & Partnership Officer that what is required is a top up facility in addition to the online system and not a new system altogether.	The Community & Partnerships Officer to continue to progress the students request.

<p>Ambleside Car Park</p>	<p>A survey was carried out by the University on the use of the car park on campus and this suggested that at that point in time, the car park was under used and spare spaces were available daily.</p>	<p>The Panel reiterated that the parking spaces are difficult to find at peak times, i.e. during the Summer and public holidays when tourists are in town.</p> <p>The Panel would like the Community & Partnerships Officer to suggest the University continue to review this.</p>
<p>Microwaves and kettles to be available for students in Lancaster and Carlisle</p>	<p>London students have access to a microwave during café opening times. Students have also reported that there are open rooms on the Lancaster campus which have a microwave too.</p> <p>The need for facilities to make hot drinks and warm up food has been reported in a number of committees within the University and from a number of students in different courses.</p>	<p>The Panel has requested that the Community & Partnership Officer continue negotiations.</p>

UCSU Panel Admin

Replacement of the Vice Chair Role with Co-Chair Role

The Panel discussed these two positions and it was suggested and agreed that the following should be put in place instead.

- Two full chair positions to be advertised in the next UCSU Panel election.
- Chair One would have responsibility for chairing and running the meetings.
- Chair Two would have responsibility for speaking on behalf of absent representatives with their feedback and for monitoring the fair conduct of the meeting in terms of turn taking and meeting behaviour. In the case of absence of Chair One, Chair 2 would take over the running of the meeting.

Inclusion Cards and Points of Order Cards

The Panel discussed the idea of introducing cards that representatives could use to flag up to the Chair that they should be included in the conversation or that key people have been missed out of the discussion. Additionally, representatives should also use cards when they know that information that is been discussed is incorrect or they have further information about a discussion topic.

The use of these cards will help ensure that the meetings are fair without causing disruption.

NEW IDEAS CONSIDERED

05

The View Lancaster – more healthy food choices.

Discussion in support

- Many students feel there is not enough healthy foods on offer especially on an evening.
- Many students have chosen to have a catering card and feel they are not getting the value for their money.
- The Panel confirmed that this does not seem to be an issue at other campuses.

Alternatives

-

DISCUSSION OUTCOME

The Panel voted in support of this Idea

AGREED

The Panel has requested the Community & Partnership Officer to liaise with the University in regards to encouraging Baxter Story to provide healthier food options.

Alternative time slots for Ambleside parcel collection.

Discussion in support

- The current collection times for parcels in Ambleside does not seem to be accessible for many students.
- Many Ambleside students have part time jobs on an evening or spend their time outdoors and therefore are often unable to make the very short collection time on an evening.
- At Carlisle and Fusehill campuses parcels can be collected at Reception at any time of day.
- Community & Partnerships Officer Bethany confirmed this issue has already been raised on the Ambleside campus and work is being done to find more a more accessible arrangement.

Alternatives

- The Panel suggest moving the parcel collection to another building which can be accessed more easily or with swipe access.

DISCUSSION OUTCOME

The Panel voted in support of this Idea

AGREED

The Panel has requested the Community & Partnership Officer to work with staff at the Ambleside campus to ensure students can access their parcels at different times.

Ambleside planting – for green areas to be wildflower planting/gardening areas providing volunteering opportunities

Discussion in support**Alternatives**

- There are many green areas on the Ambleside campus which students feel should be wildflower gardens or gardening areas for students and societies.
- The Ambleside Conservation Society have expressed an interest in using the Donkin area.

DISCUSSION OUTCOME

The Panel voted in support of this Idea

AGREED

The Panel has asked the Community & Partnership Officer to liaise with the University facilities to agree a space for the Conservation Society (and other students) to be able to create a wildflower and gardening area.

COMPLETED IDEAS

Prayer Rooms	Provision review at Brampton Road is ongoing as is continuous review of provision across all sites. This is led by Alex Logan and she urges students to send any feedback directly to her.	This is now closed.
Long-term loan of University laptops in emergency cases	The Welfare & Support Officer confirmed that a system has now been in place since the start of the new Academic year.	This is now closed.
NSS Actions <ol style="list-style-type: none">1. Make good use of our time2. Give us useful feedback, in time to apply it3. Demonstrate that our work is marked fairly4. Give us a break5. Enjoy helping us succeed6. Give us time to prepare for placement7. Show us the money8. Give us the Cumbria experience wherever we are	These are the points which were originally picked up by the Academic Officer last year and which now form part of the University's NSS action plan. Progression along these points are also tracked at Departmental Quality Committees which Departmental Reps attend and the NSS Steering Group meetings which the Officers attend.	This is now closed.
Increase University use of renewable energy	The University is actively seeking such initiatives to apply to all new builds. In Lancaster, the new building between the Keep and College North, will have solar panels and the University is currently seeking better energy sources for other existing buildings.	This is now closed.

	<p>The Environmental rep will work with the Welfare and Support Officer to raise/track environmental issues at University.</p>	
<p>£5 notes in cash machines</p>	<p>The machines are owned by the banks and are unable to handle the new £5 notes.</p> <p>London students have access to cash machines within 5 minutes from the campus and use of the existing machines across sites is not such to justify any changes at the moment.</p>	<p>This is now closed.</p>
<p>Additional printers for London</p>	<p>Printers are now in place by the entrance and in the library.</p> <p>Instructions are now also attached to the printers.</p>	<p>This is now closed.</p>
<p>London lockers</p>	<p>A number of lockers arrived in London but there was no suitable area to site them. 3/5 lockers were placed inside the reception area and are available to students. To date these lockers have not been used.</p>	<p>This is now closed.</p>
<p>Dated Student ID Cards</p>	<p>The Panel received a report from the Community & Partnership Officer which explained the difficulties of implementing this. The Panel concluded that the benefits are not great and they appreciate the University stand point.</p>	<p>This is now closed.</p>
<p>Blackboard discussion forums</p>	<p>The assigned Blackboard space was reviewed with UCSUs Marketing & Communications Facilitator and it was decided that this location is not effective or suitable for communication with students. Facebook</p>	<p>This is now closed.</p>

	<p>pages and Officers will be further promoted and students encouraged to comment from there.</p>	
<p>Chill out areas</p>	<p>Alexandra Building</p> <p>-Updated but must remain in shared use.</p> <p>Brampton Rd.</p> <p>-There is an area of the cafeteria allocated as a chill out area.</p> <p>Calva & Skiddaw</p> <p>-Students can access these areas without purchasing food and drink.</p> <p>There are limitations to these allocations but they are continuously reviewed for improvement by the University.</p>	<p>This is now closed.</p>
<p>Multiple plugging locations for charging equipment</p>	<p>The Panel has reported a general improvement and are satisfied.</p>	<p>This is now closed.</p>
<p>Food waste diversion</p>	<p>The Environmental representative reports that as much as possible is actually being composted in Ambleside and Baxter Storey show an interest in applying this to other sites.</p> <p>Different processes are in place at each campus for food waste diversion, this is to be communicated to students by the Welfare & Support Officer.</p>	<p>This is now closed.</p>
<p>Graphic design studio blinds at Brampton Rd.</p>	<p>Partial screening has been applied to the studio windows and both students & tutors have commented that this has made a big improvement.</p>	<p>This is now closed.</p>

Student safety campaign	We are working in partnership with LUSU for safety messages which are to be shared via UCSU social media channels by Welfare & Support Officer.	This is now closed.
Sports Centre Bookings	Students are now negotiating with the sports centre as and when they need additional bookings and the feedback has been positive.	This is now closed.
Ambleside Lighting	Some lights have been redirected in the car park, which has reduced some lighting. Lighting on site will continue to be reviewed. Suggest that Community & Support Officer, together with Environmental and Campus Reps monitor this on an on-going basis.	This is now closed.