

## Report of JELILI MUSTAPHA

Scrutiny Committee meeting 14<sup>th</sup> December 2016

Period: June 2016-28<sup>th</sup> November 2016

Progress towards my priorities			
<p><u>Priority #1</u> Student engagement</p>	<p><u>So far I have completed:</u></p> <ul style="list-style-type: none"> <li>• Establishment of a student leadership scheme in the School of Built Environment</li> <li>• Started surgeries in different location across the University</li> <li>• Partnered with Islamic Society in organising Eid Festival on the 5<sup>th</sup> October 2016 with a large turnout of students and staff from different backgrounds</li> </ul>	<p><u>In the next period I will</u> Joint informal gathering for SOBE, ELS and CSE students.</p>	<p><u>Expenditure (please itemise, list each individually)</u></p>
<p><u>Priority #2</u> Student Employability</p>	<p><u>So far I have completed:</u> LinkedIn workshop for ELS students done in conjunction with the School Rep</p>	<p><u>In the next period I will</u> LinkedIn workshop for SOBE students Career fair for Biomedical Science students</p>	<p><u>Expenditure (please itemise)</u></p>
<p><u>Priority #3</u> Corporate Social Responsibility (expand and continue this list as necessary)</p>	<p><u>So far I have completed:</u> Partnered with NHS Blood and Transplant in registering potential blood donors.</p>	<p><u>In the next period I will</u></p>	<p><u>Expenditure (please itemise)</u></p>
<p>Other areas of work I would like scrutiny committee to note:</p>			<p><u>Expenditure (please itemise)</u></p>

Training events attended	Please list each training event you may have attended in the relevant period: Black Sabbs Network		Expenditure (please itemise)																																													
Conferences attended	Please list each conference you have attended in the relevant period: Lead and Change Conference in Keele - July 2016 Black Students Winter Conference - November 2016 NUS Zonal Conference - October 2016		Expenditure (please itemise)																																													
Other expenses which I have incurred during the fulfilment of my role as a Sabbatical Officer or as a Trustee	<p>Please itemise:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">14864 TRAVEL+ Food LEAD &amp; CHANGE Conference</td> <td style="width: 20%;">Jelili</td> <td style="width: 20%; text-align: right;">£16.00</td> </tr> <tr> <td>STAFF EX VISA APP REIMBURSEMENT M JELILI</td> <td>Jelili</td> <td style="text-align: right;">£612.50</td> </tr> <tr> <td>SE2/2 J MUSTAPHA EXPS</td> <td>Jelili</td> <td style="text-align: right;">£19.20</td> </tr> <tr> <td>14900 HOTEL ACCOMMODATION: London 2-3 September*</td> <td>Ceewhy+Jelili</td> <td style="text-align: right;">£190.00</td> </tr> <tr> <td>BEVERAGES (M Jelili)</td> <td>Jelili</td> <td style="text-align: right;">£15.00</td> </tr> <tr> <td>15018 VISA TRAIN TRAVEL NUS ZONE Conference</td> <td>Ceewhy+Jelili</td> <td style="text-align: right;">£43.40</td> </tr> <tr> <td>15018 VISA TRAIN TRAVEL LONDON GLOBAL AFRICAN CONF</td> <td>Ceewhy+Jelili</td> <td style="text-align: right;">£48.30</td> </tr> <tr> <td>J MUSTAPHA EXPS NOV.2016</td> <td>Jelili</td> <td style="text-align: right;">£75.00</td> </tr> <tr> <td>15011 HOTEL 21/22 October*</td> <td>Ceewhy+Jelili</td> <td style="text-align: right;">£99.00</td> </tr> <tr> <td>STREETCARS TAXIS SEPT16</td> <td>Jelili</td> <td style="text-align: right;">£7.00</td> </tr> <tr> <td></td> <td><b>Total Expenses</b></td> <td style="text-align: right;"><b>£1,125.40</b></td> </tr> <tr> <td colspan="3"> <b>POLICY PRIORITY AREAS</b></td> </tr> <tr> <td>TEFINITELY NOT VIDEO - UMSU</td> <td>Jelili</td> <td style="text-align: right;">£25.00</td> </tr> <tr> <td></td> <td><b>Total Policy spend</b></td> <td style="text-align: right;"><b>£25.00</b></td> </tr> <tr> <td></td> <td>Share of expenses incurred by all sabbatical officers:</td> <td style="text-align: right;"><b>£118.49</b></td> </tr> </table>			14864 TRAVEL+ Food LEAD & CHANGE Conference	Jelili	£16.00	STAFF EX VISA APP REIMBURSEMENT M JELILI	Jelili	£612.50	SE2/2 J MUSTAPHA EXPS	Jelili	£19.20	14900 HOTEL ACCOMMODATION: London 2-3 September*	Ceewhy+Jelili	£190.00	BEVERAGES (M Jelili)	Jelili	£15.00	15018 VISA TRAIN TRAVEL NUS ZONE Conference	Ceewhy+Jelili	£43.40	15018 VISA TRAIN TRAVEL LONDON GLOBAL AFRICAN CONF	Ceewhy+Jelili	£48.30	J MUSTAPHA EXPS NOV.2016	Jelili	£75.00	15011 HOTEL 21/22 October*	Ceewhy+Jelili	£99.00	STREETCARS TAXIS SEPT16	Jelili	£7.00		<b>Total Expenses</b>	<b>£1,125.40</b>	 <b>POLICY PRIORITY AREAS</b>			TEFINITELY NOT VIDEO - UMSU	Jelili	£25.00		<b>Total Policy spend</b>	<b>£25.00</b>		Share of expenses incurred by all sabbatical officers:	<b>£118.49</b>
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Annual leave	Days taken: 0 Days remaining: 23	Time in lieu taken:																																														