

ARTS SU Exhibition & Project Spaces: Terms and Conditions

When submitting a proposal for one of ARTS SU exhibition & project spaces, this form must be read and signed. By signing this form you confirm that you have read and understood all of this information and agree to the terms and conditions listed below. In the case of a group exhibition this is to be signed by the lead organiser on behalf of the group.

- Any damage to the gallery must be rectified. This includes any nails & staples being removed, holes refilled, all rubbish cleared out and any necessary repainting of the walls (this must be white matt emulsion).
- If damage is not rectified satisfactorily, I will be personally liable and agree to pay ARTS SU for the relevant repair costs.
- I must report any faults with electrical equipment immediately.
- I will agree on Private Views and other events surrounding the exhibition in advance with ARTS SU.
- Food and drink must not be consumed within the Gallery outside the allocated times of the Private View/Launch Event.
- I agree that ARTS SU may reproduce images of my work for promotion purposes.
- I agree to provide any promotional material (posters, Private View invites etc) to ARTS SU to be used on the website or in the archives.
- Any exhibitions that alter the fabric of the gallery e.g. marking directly onto the walls, additions to the walls or floors etc, must be approved by the Students' Union in advance.
- Any equipment brought into the gallery not owned by ARTS SU is not covered by our insurance and must be PAT tested.
- ARTS SU does not accept responsibility for any damage to my work at any point throughout my exhibition.
- Until exhibition dates and venues are confirmed via email, all bookings are provisional and ARTS SU holds the right to amend details if needed at any time.

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Students' Union

- I agree to remove work after the close of the exhibition. Failure to do so after seven days of the closing date will result in the disposal of work by ARTS SU.

Signed:

Date:

On behalf of: