Societies Extra Fund (SEF)

At the beginning of each academic year, every society receives £100 into their A-Account to fund everything they put on. After this, if you need more money you’ll have to think about other ways of raising funds. For ‘cash injections’ to get your events and activities started, you can apply to Societies Extra Fund (SEF)!

SEF is only open to Societies – Working and Representative Committees cannot apply.

What CAN you apply to SEF for?

- Up to £250 to fund your events or activities
- This includes anything which complements your society’s aims and objectives

We’d be able to give you money for things like:
- publicity and advertising, e.g. printing posters and flyers
- room hire
- printing publications
- transport (up to half the cost) and conference fees (once per semester)
- hiring or buying equipment

The list goes on! **Be as specific as you can** when you write your application – let us know exactly how much money you’re requesting and what you’d like to spend it on. Please provide a cost breakdown with any evidence you can provide e.g. links to websites, or screenshots of travel costs.

What CAN’T you apply to SEF for?

We’d love to be able to fund everything that societies put on, but unfortunately there are some things that SEF can’t cover:
- food and drink
- donations to charity
- DJs and entertainers
- any costs relating to intra-mural sport

If your application to SEF is rejected, don’t worry – have a look at the “How to Get Funding & How to Get Sponsorship” guides for more ideas. There are also other funds which Societies Committee allocate which may be more appropriate for your event or activity.

What happens once you’ve applied?

When you submit an application, it’s discussed by Societies Committee at our next available meeting (we meet every Monday evening during term-time). We look at all applications with regards to 3 main areas so when applying, you should consider the following...

1. **Innovation & Enterprise**
   - Will funding from SEF help your society develop?
   - Have you looked at other sources of funding, e.g. fundraising through RAG’s
• Adopt a Charity, or putting on a Give It a Go event?

2. Collaboration
• Where you can, have you thought about how the funding will help you work with other societies, committees or Students' Union departments?

3. Inclusion
• Will the funding benefit all society members, or as wide a range of people as possible?
• Will the event or activity open up your society to a new audience?
• Where possible, are you holding your event/activity in an inclusive venue? (e.g. a non-alcoholic venue for those who would not feel comfortable in that environment)?

We’ll let you know the outcome of your application as soon as possible after our meeting. If it’s been accepted, the money will be in your A-Account within the week.

Applying after the event?

Please note that we do not accept retrospective applications to SEF, except in exceptional circumstances. If your society or committee is having money trouble, get in touch with us and your Societies Committee liaison will help you out!

Need help and advice on your application?

Contact Societies Committee!
Email: societiescommittee@shef.ac.uk
Facebook: facebook.com/societiescommittee
Twitter: @SocComSU

So if you’re in need of some money to get your society’s activities and events started, apply for Societies Extra Fund! Remember, you can get up to £250, and be as specific as you can when you apply.

The application form (along with loads of useful guides) can be found in the ‘Money & Funding’ section of the Society Support Hub – just head to sheffieldsu.com/societysupport