

## Schedule 2: Referenda

Referenda or a Referendum, is a vote on any question or topic that is open for all members to participate in.

1. Referenda can be used to:
  - a. **grant authority to the Trustees to transfer assets and liabilities and dissolve the Association;**
  - b. **Amend the constitution;**
  - c. **on any issue;**
  - d. **set Policy**, which may overturn Policy at general meetings or **Student Representative Council;**
  - e. **hold a Motion of no confidence** in a **Trustee, Sabbatical Officer, Part-Time Officer** or **Class Representative**.
2. A **Referendum** shall only be deemed quorate if at least 10% of the membership vote.
3. **The Board of Trustees may override any decision made by the Members in Referendum.**

### Calling a referendum

4. Referenda can be called by **Student Representative Council, Trustee Board**, or a **Secure Petition** of members.
5. Where a referendum is called by either the **Trustees** or **Student Representative Council**, they must vote to do so through secret ballot.
6. Any member can begin the process of calling a referendum at any time through a **Secure petition**. A **Secure Petition** can be activated via the Students' Association website, and shall require **100 members to sign** it, in order to call a **referendum**.

### Administration

7. All referenda shall be carried out in line with the Association's **Constitution**, this Schedule and any appropriate **supplementary documents** that the Returning Officer approves.
8. Referenda will be managed by a Returning Officer, Deputy Returning Officer, and supported by Association Staff.
9. The Trustee Board shall designate a Returning Officer, who must be deemed by the Trustee Board to be appropriately neutral for the matter(s) up for referenda, and not employed in any capacity by the Association. The Senior Staff member shall appoint the Deputy Returning Officer from the Association's staff.
10. The Returning Officer, Deputy Returning Officer, and Association Staff shall largely have the same functions in Referenda as they do during the Executive Committee elections, with any difference indicated in this Schedule, the appropriate **supplementary documents**.

### Referendum Campaign

11. After a **referendum** is called, the Returning Officer shall set out a referendum timeline, including a campaigning period, budget for a campaign team of each option to the

**referendum** question, voting period and any other relevant details in a Referendum Pack, to the point of contact of each official campaign.

12. Each option in the **referendum** shall be entitled have an official campaign, with a single point of contact, should such interest be shown by at least 5 members of the Association.
13. After the **referendum** has been completed the Trustee Board shall consider whether the outcome of the referendum requires the consideration of the Trustee Board under **Clause 62** of the **Constitution**. Should the outcome require the intervention of the Trustee Board, the Trustee Board must publish their conclusions on the website.