

SOCIETY FUND REQUEST FORM



WITHDRAWING MONEY FROM SOCIETY ACCOUNT

SOCIETY

FOR SOCIETY USE

Reason for funds: _____

Amount: £ _____ Date: _____

Submitted by: _____ Position: _____

FOR OFFICE USE

Vice President Approved: Yes No

Name: _____ Date: _____

If cheque payment is required please supply following details

Payable to: _____

Address: _____

If BACS Payment is requested, please come in to the office to discuss. Open Mon-Fri 9-5pm

Please note any amount over £50 will take 48hours to process. Give us as much notice as possible.
Do not spend your money before checking you have it in the society account or with us.