



Welfare Officer

Job Description

- Salary:** £ 19,305 (TBC by SU Council)
- Purpose:** To promote student welfare, both by ensuring that well-designed services exist to support students and by campaigning on issues affecting student welfare. In particular, to:
- Represent all students' views and interests on welfare matters
 - Support, organise and coordinate campaigns on welfare issues
 - Develop programmes to ensure we have the best possible welfare services
- Dates:** June 2019 to July 2020.
Includes a weekend residential in late June 2019 as part of your induction.
- Who can stand?** Any current student (see full T&Cs for full details).
- Other info:** All elected officers also become Trustees of the SU. Candidates must meet criteria for trustees (e.g. not be bankrupt). See point 5 of the full T&Cs

Specific responsibilities

Represent all students' views and interests on welfare matters

- Represent students' views and interests on welfare matters at University level, locally and nationally.
- Oversee activities relating to financial hardship, funding and employment issues.
- Oversee activities relating to accommodation issues, working with the University and student housing within the city.

Support, organise and coordinate campaigns on welfare issues

- Support and champion campaigns and activities on welfare issues (including mental health, sexual health, personal safety).
- Work with the Sports Officer to promote healthy, active lifestyles, including through Healthy Campus Week.

Develop programmes to ensure we have the best possible welfare services

- Organise the annual Housemate Finder event, ensuring this offers students a chance to access Advice Centre support, and input into the SmartMove campaign.
- Oversee the SU's welfare services, particularly the Student Advice Centre and Children's Services and support the student-led Nightline service.
- Support Welfare Committee to be effective.
- Work with and promote University support services, such as the University Health Service and the Counselling Service.

Shared responsibilities (all officers):

- Be an active member of the Student Executive Committee (SEC), overseeing SU direction and student representation as a whole.
- Oversee SU policies and how they are turned into action.
- Campaign for the rights and interests of students, locally or nationally.
- Uphold the SU's democratic processes, including by upholding decisions taken by Referenda and by reporting to SU Council on progress and key issues.