



## The EDIT Minutes

**Date:** 08/11/2018

**Time:** 13:00

**Room:** NH209

### In Attendance:

Callum McQuade

Peter Rancati

Richard Mason

Agnieszka Michalska

Hannah Wood

Una Marie Darragh

Co-deputy Editor, Music Editor

Sports Editor

Head of Photography and Online

Head of Design

Head of Events

Societies Co-ordinator

	Agenda Item						
1	<b>Welcome &amp; Approval of Last Minutes</b>						
2	<p><b>Apologies:</b></p> <table border="0"> <tr> <td>Monica Allen</td> <td>Editor</td> </tr> <tr> <td>Erin Paterson</td> <td>Co-deputy Editor, Arts and Culture Editor</td> </tr> <tr> <td>Fraser Knight</td> <td>Head of Social Media</td> </tr> </table> <p><b>Quick Note regarding minutes/attendance</b></p> <ul style="list-style-type: none"> <li>• If people can't make the meeting they have to read the agenda/minutes and add their thoughts.</li> <li>• Need to email people agenda/minutes</li> </ul>	Monica Allen	Editor	Erin Paterson	Co-deputy Editor, Arts and Culture Editor	Fraser Knight	Head of Social Media
Monica Allen	Editor						
Erin Paterson	Co-deputy Editor, Arts and Culture Editor						
Fraser Knight	Head of Social Media						
3	<p><b>Committee Updates</b></p> <p>Section editors are pulling together their ideas and starting to set-up interviews and encouraging contributors to write pieces.</p>						
4	<p><b>Outline/Aims for the Christmas edition</b></p> <p>See no. 5</p>						
5	<p><b>Christmas Edition</b></p> <p><b>Sports:</b> Peter has set up an interview with the GCU wolves who will be writing a comic strip for the Christmas edition, meeting with Moses, four confirmed</p>						

	<p>stories for Christmas and talking to the sports teams about a Pub crawl. Also could Zoe write an article on the Athletics Ball for online?</p> <p><b>Photography:</b> Photomap coming along nicely. Editors should let Richard know when photos are in the G. drive so he can make sure they all have attributes/edit them. Also updating Defamation/Complaints document for website.</p> <p><b>Events:</b> Monica is setting up a meeting with Head of Events for Radio Caley to organise the joint quiz. Hannah suggested setting up a stall on the launch day of the Christmas edition/ going around wearing Christmas jumpers handing magazines out on campus. Hannah could book booth in pub/bar/club for unofficial after party for joint quiz.</p> <p><b>Design:</b> Agnes is diving out tasks among volunteers. She has a piece for Ents &amp; Tech to send to Adam Lyon soon. Agnes needs to know what articles are going to be in print, the length and how many pages. Writers need to know that the pictures they choose have to be high resolution.</p> <p><b>Ents and Tech:</b> Hannah has an interview with comedy duo in Glasgow on 21/11 for Ents and Tech.</p> <p><b>Music:</b> YMAS interview done: 2-page double article, 4/5 articles for Christmas in total.</p>
6	<p><b>Next Event/Fundraising Ideas</b></p> <p>Is Charlie still running make-up masterclass as prize?</p> <p>Hannah can make up team sheets for each of the rounds for joint Radio Caley quiz.</p> <p>Prizes: Deformed wooden spoons for losing team/Xmassy, drink tokens for the bar for winning teams.</p>
7	<p><b>Working with Radio Caley</b></p> <p>Section editors should liaise with Radio Caley for quiz rounds.</p>
8	<p><b>VP SCEBE- Eilidh Fulton- Student Media Lead</b></p> <p>N/A</p>
9	<p><b>Any Other business</b></p> <p><b>Promoting the SA-</b>Article on best food/drinks in SA: with cheapest/best drinks. Richard taking really good pictures of the food.</p> <p>If article is not written put in an advert from the SA instead.</p>