

UWSU Co-option Process

It is important all eligible members be treated alike so that the arrangements are open and fair. The co-option process shall therefore be as follows:

1. UWSU will advertise the vacancies on the UWSU website and via social media. The advertisements will include (or link to the ability to find out):
 - a. A contact point (su-voice@westminster.ac.uk) so that people considering putting their names forward for co-option can obtain more information on the roles
 - b. The co-option process
 - c. The co-option timeline to include:
 - i. The closing date for all expressions of interest
 - ii. The date of the Student Council at which the co-option shall take place

It is permissible for UWSU Officers and Staff members to approach individuals to suggest that they might wish to consider putting their names forward for co-option.

2. The interested student will email their application to be considered to su-voice@westminster.ac.uk
3. A member of UWSU staff will check that the individual meets the qualification requirements, that they are:
 - a. A current enrolled student at the University of Westminster
 - b. (Where relevant) They are a student of the campus to which they wish to represent
 - c. (Where relevant) Students applying for a Liberation Officer role will have self-identified as a member of that community
4. Students confirmed as eligible to stand will be contacted with the opportunity to submit a photo of themselves and up to 100 words on why they should have the position. This will be circulated to members of Student Council within the agenda.
5. Confirmed applicants will be invited to attend the Student Council meeting
6. Co-option will be the first point on the agenda (bar for the welcome, apologies for absence and minutes of the previous meeting)
7. Confirmed Applicants will be offered up to a minute to make a speech to student council
8. Members of council will hold a vote for co-option, where 'Re-open nominations will remain a candidate. Voting shall take place by Single Transferrable Vote.
9. A member of UWSU staff will notify the applicants of the results as soon as practicable
10. Successfully co-opted applicants take up their position immediately, therefore having voting rights for the rest of council. Their term of office runs until the June of the academic year.