

EXECUTIVE COMMITTEE MEETING

Minutes of the second Executive Committee Meeting held on Friday 4th October 2019, 4pm-6pm in the King Alfred Centre Boardroom

Attendance: Megan Ball (Chair), Ellen O'Dwyer, Victoria Hurley, Lucy Dixon, Maria Freitas, Chris Harding, Olivia Rooke, Megan Selley, Tiffany Burnett (Minutes)

Apologies: None

Agenda item		Action
1.	<p>ATTENDANCE AND APOLOGIES</p> <p>Full attendance, no apologies</p>	
2.	<p>MINUTES FROM THE LAST MEETING</p> <p>Request from Chris to clarify his update point that it should be made easier for students to seek support with their DSA applications (it took Chris a year to get his application complete and sit down with a Needs Assessor)</p> <p>Other than above, the minutes were confirmed as an accurate recording of the meeting.</p> <ul style="list-style-type: none"> • Action points <ul style="list-style-type: none"> ○ Monday 11th November (not 25th November) for first Student Recharge Day ○ MB outlined that BAME Futures Week is now being moved to Semester 2 as there hasn't been time to organise this fully ○ Action for Vic to include Megan Selley in planning StARs training, she will do this when we plan training. • Items needing redacting for website <ul style="list-style-type: none"> ○ Action - Megan to read through minutes for website and let TB know if anything needs redacting. 	<p>VH</p> <p>MB</p>
3.	MATTERS ARISING	

	None	
4.	<p>REPORTS FROM THE SABBATICAL OFFICERS [VERBAL]</p> <p>Ellen O'Dwyer (Vice President, Activities)</p> <ul style="list-style-type: none"> • Freshers: 2,500 forms completed, 4,100 interests in total • Trials: going to lots of these • Re-elections <p>Victoria Hurley (Vice President, Education)</p> <ul style="list-style-type: none"> • Freshers Fayre – lots of interest in StARs and SFS • Welcome Talks have been going really well, lots of interest in the Student Union • Has been running elections for StARs • SFS, some issues but applications will start to take off soon with comms going out from next week. Deadline has now been moved back too. • Environment: Had a meeting with Steve Hallett (Single Use Plastic Mapping and Engagement Coordinator) in the University and with Tony Courtney (Education for Sustainable Development Co-ordinator). Also had an audit in the Student Union for single use plastics <p>Megan Ball (President)</p> <ul style="list-style-type: none"> • Sat on interview panel for Director of Student Services role, really positive to have student representation on these panels • Board of Governors in Freshers [REDACTED] • Met with Winchester Hub, looking forward to working with them 	
5.	<p>STUDENT OFFICER UPDATES [VERBAL]</p> <p>Lucy Dixon</p> <ul style="list-style-type: none"> • Interested in getting involved with Environmental and Sustainability issues as well. • Been to meetings about Volunteering with Nina Lazarski (Volunteering Co-ordinator) and Winchester Hub. Also met with Sam Jenkins about the Volunteering and Community Champions Awards and is on the committee for this along with the Ellen and Megan S. 	

	<ul style="list-style-type: none"> • Volunteering Advisory Group – looking to rebrand this. Action – Lucy and Megan Selley to meet with Ellen to discuss (EO to organise) • Equality and Diversity week. Action - Lucy and Megan to meet with Megan and Vic to discuss (MB to organise) • No reference to cultural appropriation in Bye-Law 2. Lots of questions from students as to what costumes are and aren't allowed at BOP. Exec agreed there is a very fine line. LD would like to look into this. <p>Maria Freitas</p> <ul style="list-style-type: none"> • Mature, part time and commuting talks in freshers went well • International network now rebranded • Sexual health clinic – we could include having at home tests in the campaign <p>Chris Harding</p> <ul style="list-style-type: none"> • Met with Steve Hallett to discuss single use plastics • Met with Tony Courtney – he's on board with rain barrels. Schools+ scheme from Winchester Hub could get involved to get schools to paint them so they are not an eyesore. • Rain water could be used for car washing on campus • Action – Tiff to put Chris in contact with Head Gardener/Grounds Manager as rain butts on campus has been looked into in the past. • Compost bins are going to be removed on campus and are being replaced with an alternative. In the meantime, Chris would like to explore selling compost to local residents. Chris will be liaising with the University to see what they currently do with their compost. • Chris believes the Environmental society is currently not active. Action – EO to check <p>Megan Selley</p> <ul style="list-style-type: none"> • Been to environment/sustainability meetings above. Discussed clothes swap with Tony Courtney and he was keen for this to go ahead in the Student Union. Megan S. is progressing with this, more detail in agenda item 8 below. • Welfare issue about streetlights being switched off between 1am and 4pm. Megan B noted that she was meant to meet with Steve Brine (MP) to discuss this but the meeting was cancelled. 	<p>EO</p> <p>MB</p> <p> </p> <p> </p> <p> </p> <p> </p> <p>TB</p> <p> </p> <p>EO</p>
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	<ul style="list-style-type: none"> • Go Green Week – looking to theme the days. Going to sit down with Tony to explore this • Working on Equality and Diversity with LD • Community engagement, similar to a sports day. The Winchester Hub have a youth theatre group - would like to have children and young people explore and try out new sports with our sports teams and societies. <p>Olivia Rooke</p> <ul style="list-style-type: none"> • Making progress with the sexual harassment campaign, more details in agenda item 9 below. • Drug and alcohol page on the Student Union website, has a lot of suggestions for ways to improve this and make it more interactive and accessible. Happy to look at the other Advice Centre pages and help expand these too. • Volunteering + societies/sport development – Would like to run a 'So you think you can dance' event – choosing a charity from RAG and the money goes to fundraising that charity, the winning team can also get free BOP entry • BOP queue really is an issue. We need to sort something out so students don't start queuing before 6pm, it also encourages students to start pre-drinking in the middle of the afternoon. We're having to open early and this is a problem. The Sabbs outlined that this definitely is an issue however we can't force them to not turn up early, and we have to open up early if the queue gets beyond the Library because of noise. Ellen thinks that more people are turning up sober. Action – Sabbs to talk to the commercial services team about this issue. 	MB
6.	<p>POLICIES AND PAPERS</p> <p>N/A - None presented</p>	
7.	<p>ACTIVITIES ZONE</p> <p>Sport, society and network proposals (Vice President, Activities)</p> <ul style="list-style-type: none"> • Society proposal: Brazilian Jiu Jitsu society <ul style="list-style-type: none"> ○ Some concerns around the safety element and who exactly will be coaching them ○ Not approved (8-0) 	

	<ul style="list-style-type: none"> ○ Action – EO to request more information about coaching and safety. Can be brought to a future Exec meeting for approval <ul style="list-style-type: none"> ● Society proposal: Music & Performance (MAP) society <ul style="list-style-type: none"> ○ Exec agreed the name does not reflect their action plan – suggestion for name change to perhaps include 'live music performance' ○ Unanimously approved, subject to name change (8-0) ○ Action – EO to ensure name is changed ● Society proposal: Disney society <ul style="list-style-type: none"> ○ Unanimously approved (8-0) ● Representational network proposal: Action for Refugees network <ul style="list-style-type: none"> ○ Discussion as to whether or not this would be appropriate to become a network, as we are unsure if they are self-identifying refugees ○ Risk assessment needs improving ○ STAR name change ○ Not approved (8-0), to be brought to a future meeting ○ Action – EO to arrange meeting to discuss their membership and possible network status, to emphasise their name needs to be Action for Refugees (not STAR), and to ensure a better Risk Assessment <p>Other Activities Zone Campaigns</p> <ul style="list-style-type: none"> ● Society in the Spotlight starts on Monday! ● Another Wellbeing Rep training coming up ● Semester One – This Girl Can in November ● Rainbow Laces Semester Two 	<p>EO</p> <p>EO</p> <p>EO</p>
8.	<p>EDUCATION ZONE</p> <p>BOP Swap (Megan Selley)</p>	

	<ul style="list-style-type: none"> • Tokens based on value, can then be spent. • Getting the Hub involved in staffing this as sustainability volunteering. • Vic mentioned the BOP swap in the Green Gown Awards video. • Possibility of doing a clothes swap as well, but different audiences for a BOP swap • Trialling the system with a BOP Swap at the end of Semester One, with more in Semester Two with a clothes swap • Logistics need to be ironed out <p>For discussion: banning beef on campus</p> <ul style="list-style-type: none"> • The President received an enlightening email from Moving Animals about the environmental impact of beef • Goldsmiths have banned beef on campus • Exec discussed the possibility of banning this on campus, we would need to start this in our own shop and then campaign for the University to do the same • Tiff provided some context on the issue of free range chicken sandwiches in the Union/University • Action – Megan to discuss with Retail Manager <p>Other Education Zone Campaigns</p> <ul style="list-style-type: none"> • Self-certification for extenuating circumstances • Scaled penalties 	MB
9.	<p>WELFARE ZONE</p> <p>For discussion: Halal food on campus</p> <ul style="list-style-type: none"> • Exec team received for information a paper based on 'Sense of Belonging for Muslim Students' on 'Halal food at The University of Winchester'. Discussed the issue, but was decided more representative voices needed to be in the room for the discussion. • Action – Megan to organise a meeting with Exec Committee, Maisha, Islamic Network and Sarah-Louise Collins and Rizwan Hussain (Muslim Chaplain). 	MB

Recharge days (Vice President, Education & Welfare)

- Met with some of Exec and Union staff to move forward with this.
- Rebranded this, having more of a focus on wellbeing.
- Also branded as a non-alcohol event and the first one is timed to fall during alcohol awareness week
- Breakfast bars, tea & coffee on King Alfred Quarter and West Downs, free fruit, free smoothies – all with tags/stickers outlining support services available
- Free massages
- Therapy dogs
- Period products
- Mindfulness colouring - busking society or similar to do an acoustic set in the Terrace Bar
- PAW Stretch and Relax session
- Strong Advice Centre presence
- Rounders game on the Dytche to get people active (possibility)
- Taking into the evening too – having a 'Night off' movie night with free popcorn, 'pimp your own' hot chocolate, possibly hiring beanbags
- Vic is currently looking at all the above and pricing it all up

Sexual Harassment/Assault campaign (Student Officer - Olivia Rooke)

- Looking a lot at what other Unions have done
- Consent pages on the Advice Centre website are good but could be expanded
- Should be done throughout the year so it's always in people's minds
- 'Revolt Sexual Assault' do a lot of work specifically about Universities on this
- Create a unique hashtag: Olivia suggested #speakup, #notalone, #wesurvived, #wesayno
- Catwalk for consent
- Anonymous reporting – Tiff mentioned the difficulties around anonymous reporting, but outlined the

	<p>University's confidential reporting service which is report@winchester.ac.uk</p> <ul style="list-style-type: none"> • Ask Angela campaign in our venues – have posters up, raising awareness of this for students to be able to use • Raising awareness and sharing survivor's stories • Both female and male sexual assault <p>Other Welfare Zone Campaigns</p> <ul style="list-style-type: none"> • Let's Talk About Sex week in Semester Two. 	
10.	<p>SERVICES ZONE</p> <p>Freshers Feedback</p> <p>Tiff and Megan thanked Exec Team for all their hard work over the Freshers period.</p> <ul style="list-style-type: none"> • Action Point: Student Officers and Megan Ball to email Tiff their Freshers Feedback – what worked/didn't work/suggestions for next year. <p>Other Services Zone Campaigns</p> <ul style="list-style-type: none"> • BOP Safety Bus – working to secure this. It's run every week so far and looking to ensure this works. • Community relations and breaking down the view that our venues only cause noise and disruption. Christmas Fayre on 1st December. Olivia keen to help with this too. <p>Action point – Megan to organise meeting with Olivia and Phoebe Meades to plan this</p>	MB, LD, OR, CH, MF, MS
11.	<p>KEY DATES:</p> <ul style="list-style-type: none"> • Services Zone – 4th November, 2:00-3:30pm (The Boardroom) • Activities Zone – 7th November, 2:00-3:30pm (HJB005) • Education Zone – 8th November, 10:30am-12:00pm (The Boardroom) • Welfare Zone – 8th November, 2:00-3:30pm (The Boardroom) • Student Recharge Day – Monday 11th November 	

	<ul style="list-style-type: none"> • Student Senate – 20th November, 12:30-2:30pm (The Boardroom) • Date for submitting 'Countdown to Christmas' Exec Committee blogs – Monday 25th November • Christmas Fayre – 1st December 	
12.	<p>A.O.B</p> <p>Appointments Committee</p> <ul style="list-style-type: none"> • We have had 3 Student Trustee Applications so will be interviewing these on 8th October <p>Student Officer Presence on Social Media</p> <ul style="list-style-type: none"> • Suggestion from Student Officers for them to have one joint account to keep students updated with what they are up to <p>Refreshers</p> <ul style="list-style-type: none"> • Getting involved in January. Maria is keen to have 'welcome back' presence for returning students. EO highlighted that we are planning on having 'Refreshers' in January in collaboration with the Centre for Student Engagement <p>'We are Winchester'</p> <ul style="list-style-type: none"> • EO noted a possible 'We are Winchester' campaign in collaboration with the University in January. Megan expressed that we may need to be cautious to not overlap with our 'We Are' Student Union campaign. <p>Elections</p> <ul style="list-style-type: none"> • Olivia suggested the importance of getting more involvement in elections this year and looking at hyping this earlier in the year. 	

Next meeting:

- **Friday 25th October 2019, 4pm-6pm, King Alfred Centre Boardroom**

Future meetings:

- Friday 15th November 2019, 10am-12pm, HJB 015
- Friday 6th December 2019, 10am-12pm, TAB 118

Additional key dates in the Student Union Calendar:

- Grad Ball – 18th October 2019
- Christmas Lights Switch On – 18th November
- Christmas Ball – 12th December 2019
- Colours – 7th May 2020
- Summer Ball – 15th May 2020