At the beginning of each academic year, every society receives up to £100 into their A-Account to fund everything they put on. This is received in two instalments of £50. After this, if you need more money you will have to think about other ways of raising funds. For ‘cash injections’ to get your events and activities started, you can apply to the Events Fund!

The Events Fund is only open to Societies – Working & Representative Committees cannot apply.

What CAN you apply to EVF for?
Up to £250 if the event is run by just your society or up to £500 if the event is a collaboration between multiple societies.

We’d be able to give you money for things like:

- Speaker fees
- Publicity and Advertising costs
- Security
- Tech
- Cleaning
- Room hire
- Conferences

The list goes on! Be as specific as you can when you write your application – let us know exactly how much money you’re requesting and what you’d like to spend it on. Please provide a cost breakdown with any evidence you can provide e.g. links to websites, screenshots of quotes etc.

What CAN’T you apply to EVF for?
We’d love to be able to fund everything that societies put on, but unfortunately there are some things that the Events Fund can’t cover:

- Food and drink
- Donations to charity
- Purely social events (parties)
- DJs and entertainers

If your application to the Events Fund is rejected, don’t worry – have a look at the “How to Get Funding” & “How to Get Sponsorship” guides for more ideas. There are also other funds which Societies Committee allocate which may be more appropriate for your event or activity.

What happens once you’ve applied?
When you submit an application, it’s discussed by Societies Committee at our next available meeting (we meet every Monday evening during term time and discuss all applications prior to our weekly deadline). We look at all applications with regards to 3 main areas:

1. Innovation & Enterprise
   - Will funding from the Events Fund help your society develop?
   - Have you looked at other sources of funding, e.g. fundraising through RAG’s Adopt a Charity, or putting on a Give It a Go event?

2. Collaboration
   - Where you can, have you thought about how the funding will help you work with other societies or SU departments?

3. Inclusion
   - Will the funding benefit all society members, or as wide a range of people as possible?
   - Will the event or activity open up your society to a new audience?
   - Where possible, are you holding your event/activity in an inclusive venue (e.g. a non-alcoholic venue for those who would not feel comfortable in that environment)?

We’ll let you know the outcome of your application as soon as possible after our meeting. If it’s been accepted, the money will be in your A-Account within the week.

Applying after the event?
Please note that we do not accept retrospective applications to EVF except in exceptional circumstances. If your society is having money trouble, get in touch with us and your Societies Committee liaison will help you out!

Need help or advice on your application?
You can contact Societies Committee!
Email: societiescommittee@shef.ac.uk
Facebook:
facebook.com/societiescommittee
Twitter: @SocComSU

The application form (along with loads of useful guides) can be found in the ‘Money & Funding’ section of the Society Support Hub:
sheffeldsu.com/societysupport