



ABERTAY SA

# DISCIPLINARY

STEP-BY-STEP GUIDE

# Disciplinary



## 1 Receiving your disciplinary

You'll get notified by email of a disciplinary if you breach the University Codes of Conduct.

### Academic:

- Plagiarism
- Cheating
- Falsification
- Coercion

### Non-Academic:

- Vandalism
- Anti-Social Behaviour
- Discrimination
- Misuse of Technology

## Having your first meeting 2

Get in touch with us by  
email: [SAadvice@abertay.ac.uk](mailto:SAadvice@abertay.ac.uk)  
phone: 01382 308513  
mobile: 07989 215 788  
or just come in to the office, opposite  
the main lecture theatre.



## 3 Writing your statement

You will need to provide a statement prior to the hearing. We can help you with your statement before you send it off. We can also help with the gathering of evidence to support your case.



## Attending your hearing 4

You will have to attend your hearing, which we can accompany you to as either moral support or a representative. We will also be able to provide support once the outcome has been decided.



# What is a Disciplinary?

A disciplinary is something you will get if you have broken the University Codes of Conduct. It could either be Academic or Non-Academic, depending on what the disciplinary is given to you for.

You'll know you have a disciplinary if you get an email telling you so - it will tell you what kind of disciplinary you have.

If you're unsure of anything at all, feel free to talk to us:

**Mobile**  
07989 215 788

**Telephone**  
01382 308 513

**Email**  
SAadvice@abertay.ac.uk

Or just drop in to the Office - **Level 2 Opposite the Main Lecture Theatre**



Chat to us!



at Facebook.com/AbertayAdvice

We now have Facebook and Twitter channels that you can get in touch with us via.

