

Surveying Fact Sheet – Loft Conversion

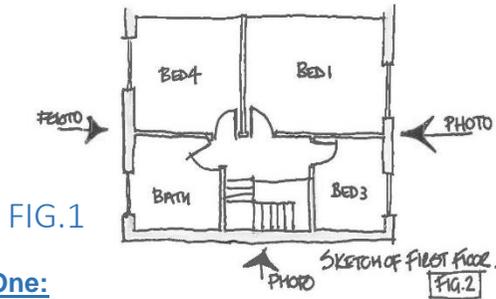
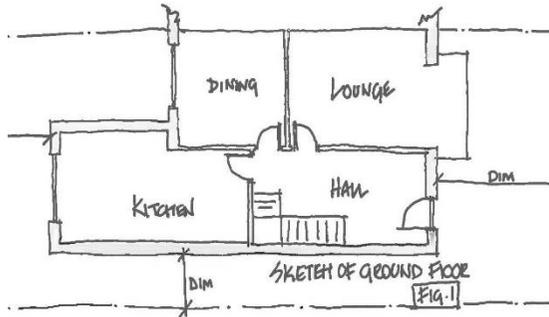


FIG.1

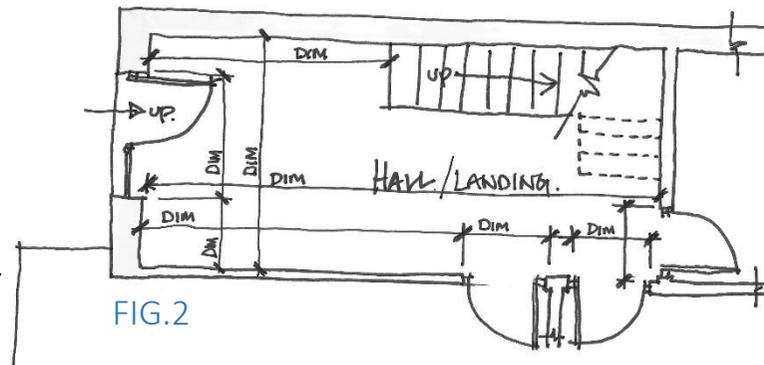
Task One:

- Sketch out outlines of both Ground and First Floor plans.
- Annotate all Room Names
- Show Rough Positions of Doors and Windows.
- Show staircase position with arrow showing upwards direction.
- Provide full dimensions of house width and length from external wall to external wall.

“Please note all drawings can be line drawings (without the wall thickness) however the thickness of a typical internal and external wall is required”

Task Two:

- Sketch out Hallway and landing areas
- Show Staircase, doors, windows
- Provide dimensions as illustrated in Fig 2.
- Provide floor to ceiling heights of each floor



“Good rule of thumb is – Heights are critical when design a loft conversion, so as much information as possible is required”

E. Task Three:

- Sketch out the shape of the existing roof space as illustrated in Fig 3.
- Provide dimensions as illustrated in Fig3.
- If possible, provide a plan showing positions of elements that make be unique to your property i.e. chimney breast position.
- Where possible the existing timber sizes are required, the width and height of Rafters, Purlins and first floor ceiling joists.
- Indicate the existing access to loft on plan.

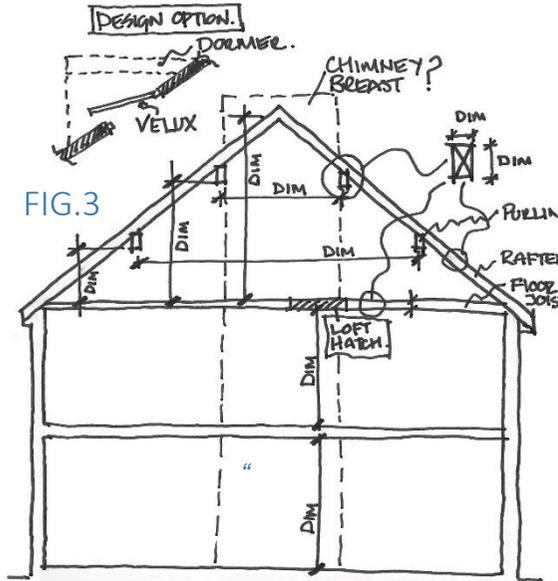


FIG.3

Task Four:

- Provide as many photos as you feel necessary to allow us to get a feel for the property, fig 1 denote the minimum photos required.
- Provide photographs to so the extent of the loft space.

Task Five:

- Provide external dimensions as per fig 1
- Provide the external dimensions of property if possible.
- On submission to the Authorities you will require a OS site plan, we can obtain this for you for a fee of £20.00, if we do it will be computerised and allow the use of it from the offset which reduces the amount of external information on your part.

Task Six:

- Provide a brief description of your Proposed requirements.
- Use of proposed rooms
- Dormer or Velux only
- Any info you think beneficial for us to produce an initial sketch scheme.

Task Seven:

Email or post the information and sit back a relax, we will look at the information and report back to you within 48 hours, once we have the relative information we will produce a scheme for your perusal within 5 working days.

