

PPOL – Intelliflo iO Integration – User Notes

Introduction

The integration requires an Intelliflo User with access to all the relevant clients.

Data is only pulled from Intelliflo into PPOL and the Intelliflo data and application are **NOT** affected by this integration.

The main features of the integration are:

- Authenticate with Intelliflo
- Matching the Client
- Importing Client Basics
- Importing Incomes
- Importing Spending
- Importing Investments
- Importing Assets
- Importing Loans
- Importing Protection
- Base an Investment or Pension Review or Recommendation on an Intelliflo Plan

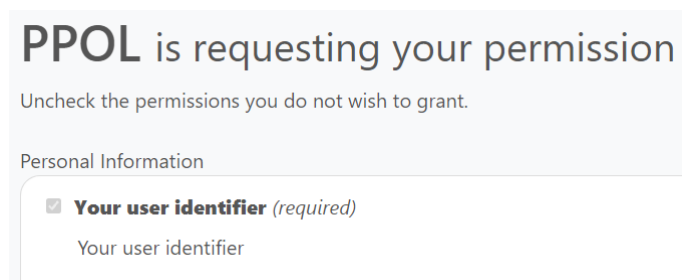
Authenticate with Intelliflo

Once the Intelliflo integration is activated then the app needs to be authenticated by the Firm's PPOL SuperUser via **PPOL My Admin, My Info** and going to page **1**. Click on the **Authenticate with Intelliflo** button.

Intelliflo Integration

Authenticate with Intelliflo

An Intelliflo login page may be displayed in which case login with your username and password.



The screenshot shows a permission request dialog box. At the top, it says "PPOL is requesting your permission". Below that, it says "Uncheck the permissions you do not wish to grant." Under the heading "Personal Information", there is a list of permissions. The first one is "Your user identifier (required)", which is checked with a small square icon. Below this permission, the text "Your user identifier" is visible.

etc

Grant permission for the integration to access the Intelliflo data by clicking on the **Yes, Allow** button (at the bottom).

The PPOL page will then be redisplayed:

Intelliflo Integration

Authenticated with Intelliflo [Re-authenticate](#)

IMPORTANT Finally go to the **last page**, and there click **Finish**.

Matching The Client

The Intelliflo **Client Id** is used to access the client's data so there is a need to match a PPOL client with its Intelliflo equivalent to extract the Id.

In the PPOL **Introduction** on the **Facts** page (page 2) on the **Basics** tab there is a facility to find the matching Intelliflo client. Just the client's surname is required (for existing clients this is assumed to be the last part of the **Name**) and optionally **Date of Birth** (which will make an exact match much easier).

Basics ⓘ

Client Details	Client 1	Client 2
Name:	Andrews	Andrews
Date of Birth: (dd/mm/yyyy)	11 / 11 / 1991	01 / 01 / 1981

Click on **Match with Intelliflo Clients** and a popup will show each match in turn. Click **OK** to confirm the correct one for Client 1 (and for Client 2 if present).

Client 1: Albert Andrews - Click OK to confirm if correct

OK Cancel

Only the Intelliflo Client Ids at the bottom of the table are updated by this process.

Alternatively, the Intelliflo Client Id can be entered manually, it is the second 8 digit number that appears next to the client in Intelliflo:

Client: Albert Andrews (23655164-23655215)

Summary Personal ID Addresses Contact Ba

Basic Details

Full Name Mr Albert Andrews

The Intelliflo Client Ids are recorded in the client information table of the Basics tab however they are not included in the actual suitability report.

Intelliflo Client Id:	23655215	23655221
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[Import Basics from Intelliflo](#)

Importing Client Basics

Once the Intelliflo Client Id is known then information may (optionally) be imported in each of the tabs by clicking on **Import XXX from Intelliflo** in each tab. For instance in the **Basics** tab click on **Import Basics from Intelliflo**. Here there is limited overlap between the systems and the following is imported if present:

- Name
- Date of Birth
- Gender
- Marital Status
- Smoker
- Dependants

Importing Incomes

An income is imported if within Start and End Dates (if set). The following data is imported if present:

- Income Category (as Name)
- Description (as Ref)
- Net Amount (as Amount)
- Gross Amount (as Amount if no Net Amount)
- Frequency
- Owner (Client1, Client2 or Joint 50:50)

The following is true for ALL the tabs:

The **Id** is also stored, but not displayed, so that the correct record is updated if imported again.

If the **Name** or **Ref** is amended in PPOL (eg to shorten Name for Cashflow Modelling charts) then the amendment is not overridden by a subsequent import.

Foreign currency valuations will be displayed with the currency code (eg 1234USD) but these **must** be converted to GBP for any calculations (eg totals) to be correct.

Importing Spending

A spending (aka expenditure) is imported if within Start and End Dates (if set). The following data is imported if present:

- Expenditure Category (as Name)
- Description (as Ref)
- Net Amount (as Amount)
- Frequency
- Owner (Client1, Client2 or Joint 50:50)

Importing Investments

NOTE This function is completely independent of the **Base an Investment or Pension Review or Recommendation on an Intelliflo Plan** function which is detailed later.

A Plan is imported if its Portfolio Category is **Investments, Savings or Pensions** and its Status is **In Force** or **Paid Up** and it has a **Latest Valuation**. The following data is imported if present:

- Product Type & Plan Type (as Name)
- Policy Number (as Ref)
- Latest Valuation (and Currency if not GBP)
- Owner (Client1, Client2 or Joint 50:50)

Importing Assets

An Asset is imported if it has a **Current Value**. The following data is imported if present:

- Asset Type (as Name)
- Description (as Ref)
- Current Value (and Currency if not GBP)
- Owner (Client1, Client2 or Joint 50:50)

Importing Loans

A Plan is imported if its Portfolio Category is **Loans** or **Mortgages** and its Status is **In Force** or **Paid Up** and it has a **Latest Valuation**. The following data is imported if present:

- Product Type & Plan Type (as Name)
- Policy Number (as Ref)
- Latest Valuation (and Currency if not GBP) (as Amount)
- Owner (Client1, Client2 or Joint 50:50)

Importing Protection

A Plan is imported if its Portfolio Category is **Protection** and its Status is **In Force** or **Paid Up** and it has a **Latest Valuation**. The following data is imported if present:

- Product Type & Plan Type (as Name)
- Policy Number (as Ref)
- Latest Valuation (and Currency if not GBP) (stored as Amount)
- Owner (Client1, Client2 or Joint 50:50)

Base an Investment or Pension Review or Recommendation on an Intelliflo Plan

Provided the Intelliflo Client Id(s) are set in the Introduction section (see **Matching The Client** earlier) then on the first page of the Review or Recommendation section an option to base on an Intelliflo Plan is shown. For example:

Which of the following Investment Types do you wish to review?

- Base Review on an Intelliflo Investment Plan
- National Savings & Investments
- Cash ISA
- Stocks & Shares ISA

If the option is selected then the appropriate Plans for the Client(s) are imported from Intelliflo. For Investments sections a Plan is imported if its Intelliflo Portfolio Category is **Investments** or **Savings**; and for Pensions sections if it is **Pensions**. For Reviews sections the Status has to be **In Force** or **Paid Up**; and for Recommendation sections it has to be **Draft** or **Submitted to Provider**.

Any Plans that have already been used will be indicated as such. For example:

- Base Review on an Intelliflo Investment Plan

Provider	Plan Type	Name	Policy No	Owner	Action
AXA	ISA (Maxi)	Best ISA	A11111111	Albert Andrews	Select
Abbey National	Friendly Society Savings	Fr Soc Sav	B2222222	Albert Andrews	Select
Abbey National	ISA (NISA)	Abbey Isa	1111112	Alice Andrews	REVIEWED

Click **Select** against the Plan to use and the Plan Type will be used to try to select the correct PPOL Type but there is not an exact mapping between the two so always check and select the correct Type manually if needs be.

Provider	Plan Type	Name	Policy No	Owner	Action
AXA	ISA (Maxi)	Best ISA	A11111111	Albert Andrews	SELECTED
Abbey National	Friendly Society Savings	Fr Soc Sav	B2222222	Albert Andrews	Select
Abbey National	ISA (NISA)	Abbey Isa	1111112	Alice Andrews	REVIEWED

- National Savings & Investments
- Cash ISA
- Stocks & Shares ISA
- Help to Buy ISA

Note that should there be no appropriate Intelliflo Plans available for Review or Recommendation then a message to that effect is shown. For example:

Which of the following Investment Types do you wish to recommend?

- Base Recommendation on an Intelliflo Investment Plan

No Investment or Savings plans with Status of 'Draft' or 'Submitted To Provider' were found

On the Details page of the PPOL wizard the available data from the selected Plan will pre-populate the corresponding PPOL fields. For example:

Ownership		Albert Andrews	▼
Company		AXA	
Reference		A11111111	
Original Investment	£	10000	
Additions	£		
Withdrawals	£		
Total Invested	£	10000	
Current Value	£	12121	
Encashment Value	£		
Yield			

On the Funds page of the PPOL wizard the available data from the selected Plan's Holdings will be shown. For example:

Fund	Description	OCF ?	Alloc %
My CC Fund ▼			2.6
EF 8AM Focussed A ▼			39.7
Fund AA ▼			57.7

With the Allocations based on the latest valuation for each Holding.