

## CHILTON PRIMARY SCHOOL AFTER SCHOOL CLUB AGREEMENT

### Terms and Conditions

Sessions must be booked in advance on at least the day prior to your child's attendance. Payment must be made in advance of sessions attended. Your child will not be able to attend a session if this has not been paid for in advance.

You MUST inform the school if your child will not be attending on one of their booked days. If for any reason your child does not attend a session that has been booked, whether through illness or a change, payment will be held on your account. If we are not advised of a cancellation the payment for the booked session will apply.

If you are unavoidably delayed please contact the After School Club as soon as possible. A late payment charge will apply if your child is collected after the session ends at 5.30pm. Late payment will be charged at £5 for every 15 minutes. This will be deducted from any monies held, or invoiced to you, if there is no credit on your account.

If you need to contact the After School Club during the hours of 3pm-5.30pm, the number is 07379494449

Failure to keep to these terms & conditions is a breach of your contract and could result in the cancellation of your child's place. Places are offered subject to availability on a first come, first served basis.

Name of child \_\_\_\_\_ Year \_\_\_\_\_

Details of persons authorised to collect child/emergency contacts (you must provide at least 2):

Emergency Contacts	Contact 1	Contact 2	Contact 3
Name:			
Relationship to child:			
Home address:			
Postcode:			
First contact number:			
Second contact no:			
Other contact no:			

Days After School Club required (if known): Monday/Tuesday/Wednesday/Thursday/Friday

Time(s) 3.00pm to \_\_\_\_\_

Allergy/Medical/Dietary Information \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please tick to confirm that you have read and agree to the above terms and conditions

Name of parent/carer \_\_\_\_\_

Signature of parent/carer \_\_\_\_\_ Date \_\_\_\_\_