

Chilton Community Primary School

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Headteacher: Mr B Hemmings



14th March 2018

Dear Parents/Carers

Parents' Evening

Year 1 Parents' Evening will be held on Tuesday 27th March between 3.30 pm and 6.00 pm.

Please log on to the eSchools Learning Platform where you can book your own appointments online. If you do not have your passcode to enable you to login, please ask for this from the office or complete the attached slip. Please return the slip to the school office as soon as possible. The earlier you send your slip back the more chance you have in getting the appointment time you have requested. Slips will be returned confirming appointment times.

Pupil books will be available to view on Parents' Evening. Please allow time to look through them before your appointment. **On the evening please use the Key Stage Two entrance only.**

Parents' evening is specifically for parents and carers to discuss the progress of your child. Children are not allowed in the main hall and staff will **not** be available to look after them elsewhere on the premises. We appreciate your co-operation in this matter.

Yours sincerely

Mr B Hemmings

YEAR 1 PARENTS' EVENING

Tuesday 27th March 2018

Appointments are allocated on a first come, first served basis. Please complete and return your form to the school office no later than Friday 23rd March 2018.

Child's name Class

Child's name Class

Child's name Class

Child's name Class

Date	Preferred time (please tick)	Time Slots	Time Allocated OFFICE to complete
Tuesday 27 th March		3:30-4:00pm	
		4:00-4:30pm	
		4:30-5:00pm	
		5:00-5:30pm	
		5:30-6:00pm	