



<p><b>School Development Plan Priority</b> Leadership and management - 2.17 Our safeguarding is effective</p>	<p><b>Focus of Visit</b> How to we ensure that our e-safety systems keep our children safe?</p>
<p><b>Visit time, date and Governor name:</b> Jackie Eason and Becky Ginger 21<sup>st</sup> June 2016</p>	<p><b>Staff name:</b> Richard Wilde</p>
<p><b>Visit plan</b> Review the e-safety 360 audit and discuss actions required. Review e-safety and social media policy Discuss actions taken by the school to educate pupils about keeping themselves safe online Discuss actions taken by the school to educate parents about keeping themselves safe online</p> <ul style="list-style-type: none"> <li>• What evidence do we have that these actions have been effective?</li> <li>• What plans do we have for future education in this area?</li> </ul> <p>Please can I see a copy of the ‘Pupil Use agreement’ and ‘Staff use agreements’ to discuss What does the County e-safety SLA provide us with? Is it a good service? What is a CEOP reporting button on the website and how is it used?</p>	
<p><b>Observations and Discussions</b></p> <p><b>Review the e-safety 360 audit and discuss actions required.</b> RW met with Jane McFall – Devon 360 assessor who provides our e safety SLA, went through all aspects and analysed what is needed for next steps. JE and RW reviewed the whole 360 review content, including actions taken and actions required. Below are some snippets from this in depth and detailed conversation. The full 360 report review is available for more detail. A letter has been sent to parents to establish an online safety group. Purpose being for teachers and parents and governors to come together and discuss updates and areas of concern. Age appropriate games and filters are issues that will be discussed. The first meeting set for September. Schemes of work have been put in place following training attended by RW. At the training RW picked up the Digital Literacy Scheme and this has been used in school. It is broad and covers everything in a stage specific manner. There were many other useful aspects that have been gained from the training. Following discussions with our e safety external consultant RW is confident that all policies are at accreditation level. JE has also reviewed all the policies and concurs. It was agreed that all policies should be reviewed each year due to the rapidly evolving nature of this area. Acceptable use agreements are all in place and have been signed by the children. Next steps will be sharing with the parents and then bringing back into school. Self evaluation has been rigorously undertaken within this 360 and then parental surveys will be undertaken to identify additional issues. Reporting filtering incidents are now logged in an incident book and more serious safeguarding incidents are logged on blue slips. The school has noted the frequency of these blue slips and has responded by bringing in external consultants and police to work with KS2 children. Mobile use is clear and all children are aware of this and use it (leaving mobiles in the air lock in the front</p>	



office)

Social media is not used in school; this has been well debated and may be revisited in the future. Password policy is in place 'technical security policy', regularly updated and keeping secret are covered. Children have a log in but not a password, values and behaviour policy stop them from accessing other people's work.

Technical security is managed by an external contractor, Tech Ed, this provides a good service.

A data protection 360 audit is being signed up to and will be done over the summer by the head. This is considered to be a high priority important issue.

When a new member of staff comes in they sign to say that they have read and understood all safety policies.

JE raised the question of the merits of having a specific e safety meeting with RW where key principles are discussed. RW pointed out that this is already in the 360 review as a future development

Embedded online safety training is in the school.

2 governors are undertaking e safety training next week.

Community engagement has been undertaken by bringing in police and an external speaker. We will also take part in an internet safety day in Feb 17.

Impact will be evaluated termly to ensure targets are being met and a safe culture exists within the school and also promotes safety outside of school.

RW feels that all aspects are covered, ensuring all school policies are linked to e-safety is a priority.

#### **Review e-safety and social media policy**

Both have been reviewed and are fit for purpose. These should be reviewed annually in recognition of the speed of development and change.

#### **Discuss actions taken by the school to educate pupils about keeping themselves safe online**

Police visited and gave an assembly to upper KS2

Jane McFall gave an assembly to years 5 and 6 being safe online, apps and social media.

Children are aware of not bringing mobile phone into school and the reasons for this.

Children are aware of filters because of the sensitivity of them. The risk assessments also tell them what to do if something slips through. (Minimize or close and ask a teacher to investigate)

ICT topic – The Digital Literacy Scheme of work; all teachers have been asked to fit online safety in to their lessons at a stage appropriate level. Linked to citizenship. The aim is that e safety will be totally integrated into the curriculum.

It's also integrated through the rising stars curriculum (e safety bullet point is individually highlighted.)

#### **Discuss actions taken by the school to educate parents about keeping themselves safe online**

Jane McFall issues a monthly newsletter that is shared with parents on the back of newsletter.

The whole document is also put online on our e-safety link.

An online safety group with a parent link is in the process of being established.

Regular mentions in the newsletter reminding of good practice.

Discussed on an individual needs basis at parents evenings.

- **What evidence do we have that these actions have been effective?**

Parents have reported seeing pupils on age inappropriate social media to the school which shows that they are engaged with the school in working together.

Parents have emailed the school to acknowledge the regular and reliable high standards in photo consent and



photo consent communication.

- **What plans do we have for future education in this area?**

Development of the online safety group

Development of the e-safety noticeboard

Jane McFall has offered to come into school to meet the parents.

Possibility of children delivering e-safety education to their parents, this will ensure that parents come.

Jane McFall is going to provide an online safety questionnaire for parents.

**Please can I see a copy of the 'Pupil Use agreement' and 'Staff use agreements' to discuss**

All pupils have signed this now and they are stored in the folder in Head's office. The agreement is comprehensive.

Staff user agreement will be renewed in September. This is done annually and is discussed to ensure full understanding of all staff.

**What does the e-safety SLA provide us with? Is it a good service?**

RW has attended ICT strategy meetings with all schools in SLA, lots of sharing good practice and developments have been very useful, including data protection and the schemes of work. Considers it to be an excellent service especially with the support of Jane, who visits the school and is active in her support. Jane also provides a newsletter that ensures that we are up to date.

**What is a CEOP reporting button on the website and how is it used?**

Child exploitation online protection button is not on the school website. This will be added.

**How do we check that we are effective in what we do?**

We talk and listen to the children both in school, through governor monitoring visits and questionnaires to both parents and children.

We log incidents and analyse the results termly when the 360 is reviewed on a termly basis.

Governor review of 360 and its impact on an annual basis.

**Summary to be entered on Governor Monitoring Plan:**

The detail in the 360 review shows a high level of e-safety awareness and practice with just minor improvements ongoing, all is in hand.

There has been an enormous commitment of time and dedication put in by RW to ensure that this area of safeguarding is in place and of a high standard.

Most reassuring is that the work is checked and verified by experts and the plans for improvement are continuous and thorough. There are also plans in place to check the effectiveness next year.

**Further Action Required:**

Ensure governors are invited to the online safety group.

Ensuring that online safety is linked to other policies and strategies and fully integrated into school life.

Review social media and e-safety policies annually.

Add CEOP button to the website

Check that the staff obligation to report serious filtering incidents, immediately, directly to RW is written into a policy/procedure.

Email 360 audit review to safeguarding governor.

Fourlanesend Community Primary School – Governor monitoring visit report form



**Impact of Governance:**

Question whether when a new member of staff arrives would it be worthwhile having a structured conversation with RW on basics of e- safety?(already in plan)

Add to staff acceptable user agreement that staff recognise their personal responsibilities to keep up to date with all policies and procedures.

**Date and time of next visit:**

Autumn term to review actions required.

**Governor signature:**

**Staff signature:**