

The Governing Board
St Mary's Catholic Primary School, Poole
Summary of Local Governing Board Meeting
Held on Monday, 18th November 2019 at 6:00 p.m.

Present: Mrs A. Harris (Chair), Mrs H. Armstrong, Mrs L. Culkin, Mr M. Hayward, Mrs K. Houston-Kypta, Mrs M. Kus-Kwiatkowska, Mrs E. Masters, Mrs M. Norrish and Mr S. Thomas.

Apologies: Received and accepted from Ms R. Granger.

In Attendance: Mrs P. Rushton (Clerk)

Chair's Business

Schedule of Delegation being reviewed and this will mean that the Schedule of Accountability will also need to be amended.

The Ofsted Framework has changed and this will be reflected in the governance of the Trust.

Catholic Life of the School

All Governors have a responsibility to monitor the Catholic Life of the School and this will be required to obtain an outstanding at the next Section 48 inspection. Three sections are included within the new RE inspection with each section having three strands. Strand 3 relates to the governor role. Mrs Armstrong will be writing the RE SEF to show where the school judges itself to be.

Mrs Armstrong advised that the school is due to be inspected under Section 48 before the end of the spring term.

Leadership Report

Mrs Armstrong reported on key data:

- Number on roll – 385
- Pupil Premium less than half of the national average
- SEN above the national average
- EAL double the national average.

Discussed attendance. Attendance meetings cover all children with attendance below 95%. Plans put in place where needed. Two families currently on fast track.

Discussed the quality of teaching and learning and the revised Ofsted Framework.

Governors supported school decision to invest in Read, Write, Inc and Accelerated Reader and discussed how this could be funded.

Car Parking

Concerns raised by parents about parking in the area around the school. Council officers have visited the area twice last week. Governors discussed the issues and possible solutions.

Safeguarding

SG5 completed and returned to the Trust Central Office.

School Improvement Plan

Mrs Armstrong confirmed that good progress is being made with the SIP. Focus is on early reading. SIP will be monitored by Governors and roles were allocated. Governors to have discussions with subject leaders using the checklists that go alongside the Schedule of Accountability.

Governors raised a number of questions on the SIP.

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Reports from Named Governor Leads

Governors reported on the activities they had undertaken since the last meeting relevant to their named roles.

Policies

The following policies and documents were accepted:

- Absence Management Policy
- Disability Leave Policy.