

The Governing Board
St Mary's Catholic Primary School, Poole
Summary of Local Governing Board Meeting
Held on Tuesday, 7th July 2020 at 6:00 p.m.

Present: Mrs A. Harris (Chair), Mrs H. Armstrong, Mrs L. Culkin, Ms R. Granger, Mr M. Hayward, Mrs M. Kus Kwiatkowska, Mrs M. Norrish and Mr S. Thomas.

In Attendance: Mrs P. Rushton (Clerk).

Matters Arising

- The second staff survey had a low response rate. This survey to be compared to previous survey by Mrs Culkin.
- All Governor survey forms had been returned and will be analysed.

Headteacher's Report

Mrs Armstrong reported:

- Up to 110 children have been attending school comprising 45 keyworker children, 30 Year 6 children, 26 F2 children and 3 vulnerable pupils.
- Numbers on roll have increased to 49 for September and the school has continued to admit children in other year groups during lockdown.
- Mr Thomas appointed as Deputy Headteacher. All teaching staff will remain with the school. An HLTA and MDSA have resigned and the school will seek to replace these staff. The school is recruiting two 1:1 teaching assistants to support a pupil with SEND.
- The class structure for next year.
- Documentation completed showing the planning for the full return of schools in September. The school's risk assessment and action plan will also need updating.
- The issues and dilemmas being considered in respect of the return to school to ensure that the children and staff are safe and all guidance is adhered to. Governors raised a number of questions about the plan and the protocols that the school was putting in place.
- Five teachers are to undertake an NPQML programme and eight teachers have put themselves forward as Cluster Subject Leaders.
- Development of RE and the Catholic Life of the School.
- Governor training being made available by the Diocese.
- Pastoral care for vulnerable children.
- The good behaviour of those children attending school during lockdown. Children are used to social distancing, but this is expected to be harder once all children are in school.
- Safeguarding forms have been completed ready to be sent to CAST Central Office. Update given on safeguarding matters.
- Leadership and management. Phase leaders are in a good place to secure middle leadership. Subject leadership to be developed next year. School has continued to contribute to the cluster.
- Staff workload and wellbeing.
- Weekly updates to parents and Google Classroom have been retained. Virtual activities being undertaken. Feedback from parents has been very good.
- Sports Premium report is ready to be published. The Pupil Premium Strategy is current being re-written.

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Report on the Quality of Education

Mr Thomas reported on:

- The preparations being made for a recovery curriculum to enable children to catch up. All children will be assessed upon their return to school. The children's mental health and wellbeing will be important. The school wants the children to get back into routines, structures and rules and to re-establish relationships.
- The Write Stuff by Jane Considine will be used as a new scheme for writing. This will be implemented as the term progresses. The Rosenshine principles ties in with the Write Stuff.
- Read, Write, Inc. will continue with most children expected to complete all of Read, Write, Inc. by the autumn term in Year 2 and then move to work on the Write Stuff.
- No More Marking will be used to ensure accurate teacher judgements. Work is being done to ensure good benchmarking is in place.
- Children's gaps in learning to be addressed before moving on. Some children expected to need to do lots of arithmetic to regain their fluency.
- PE and Music lessons affected by the guidance. Outdoor PE will continue and music lesson plans will be amended to ensure that some active music learning is being done.
- Staff have looked at progression maps and coverage for the broad curriculum. Some topics have been changed to ensure there is progression within every year group.

Progress Data

Mr Thomas reported:

- 67% of F2 children achieved the Early Learning Goals. Year 1 resources have been reviewed to give F2 children a good transition into Year 1.
- 62% of Year 2 children are at the expected level in Reading, Writing and Maths combined.
- 74% of Year 6 children achieved expected in Reading, Writing and Maths combined. Writing up 14% on last year with 88% achieving expected. 96% of children achieved expected or better in Reading and Maths. Those children not achieving expected were working towards at KS1 so no children have fallen back.

Governor Reports

Governors reported on visits/conversations that had been held since the last meeting relevant to their Governor responsibilities.

Any Other Business

- Question raised regarding GAG pooling. Mrs Armstrong reported this is moving forward. The school is close to meeting all KPIs.
- Ocean Academy consulting to convert to a primary school. Pupil numbers still low across Poole so joint response with other schools has been done requesting that this application is refused.
- Thanks were expressed for the work that Mrs Armstrong, Mr Thomas and the staff have put in over recent months.