



## ALL SAINTS C of E PRIMARY SCHOOL AND NURSERY

PARSONAGE LANE  
BISHOP'S STORTFORD  
CM23 5BE

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Dear Parents/Carers,

As part of your application for a nursery place, you will need to complete the attached early years funding form and return it to the school along with the SIF form. The form is required to enable the school to apply for funding to support your child should you be successful and are offered a place here at All Saints nursery.

By completing this declaration form you are confirming your child's attendance at this early years provider for any given term. The school requires the form to be completed in order to confirm your entitlement to a place with the Local Authority and to claim payment for the place. You need to complete **section A** and **section C**.

The school will complete section B of the form, confirming the number of hours and weeks we will be claiming for your child. However, if your child is going to attend another nursery, pre-school, maintained nursery school / nursery class on top of the 15 hours that our Nursery provides, please advise us in writing, providing us with details of how many hours you wish to claim for each early years provider. Please discuss with all providers' manager/administrator on how many hours you wish to attend at each early years provider.

If you decide to change your early years provider during the term and leave All Saints School, the certificate of leaving (**section D**) will need to be completed by the school with the leaving date and the number of hours attended. This certificate must be handed to the new early years provider to enable them to provide any remaining hours.

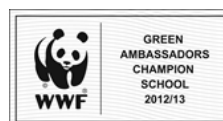
Any personal data collected will be treated as confidential under the principles of the General Data Protection Act 2018. Hertfordshire County Council will store information electronically and will use the information submitted to assess your eligibility for Early Years Pupil Premium and Disability Access Fund.

We will not use the data for any other purpose, nor will we share your data with any third parties other than the Department for Education (for statutory reporting), Hertfordshire County Council departments who may from time to time send you advice, guidance and information relating to changes to early years provision and educational services that are relevant and/or of benefit to your child, and your local Children's Centre who support the Local Authority by assisting families to access the services that children are entitled to. Early years providers will also share information regarding your child's progress and development with your local Children's Centre.

I have attached some brief guidance to help you complete sections A and C.

Yours sincerely,

Mrs Hatch  
Office Manager



**Brief guidance notes**

1. Section A, you must complete all sections if applicable.
2. Section A Ethnicity codes are:

| <b>Ethnicity code</b> |                            | <b>Ethnicity code</b> |                             |
|-----------------------|----------------------------|-----------------------|-----------------------------|
| ABAN                  | Bangladeshi                | MWBA                  | White and Black             |
| AIND                  | Indian                     | MWBC                  | White and Black Caribbean   |
| APKN                  | Pakistani                  | MOTH                  | Any Other Mixed Background  |
| AOTH                  | Any Other Asian            | WBRI                  | White – British             |
| WROM                  | Gypsy/Roma                 | WIRI                  | White – Irish               |
| BAFR                  | Black – African            | WIRT                  | Traveller of Irish Heritage |
| BCRB                  | Black – Caribbean          | WOTH                  | Any Other White             |
| BOTH                  | Any Other Black Background | OOTH                  | Any Other Ethnic Group      |
| CHNE                  | Chinese                    | REFU                  | Refused                     |
| MWAS                  | White and Asian            |                       |                             |

3. Section C please complete all sections, sign and date them.

