

PTA AGM Thursday 21st September 2017 7pm School Hall

Attendees: Jenni Rowe, Kellie Bishop, Vikki Derham, Sarah Skinner, Sophie Clark, Kath Northam, Hazel Coxon, Anna Stewart, Karen Jarvis, Katy Rees, Linda Bickerstaff

Apologies: Hilary Priest, Kelly Jones, Sarah Whorne and Lisa Brunyseels

- **Welcome**

Introduction to current PTA and welcome to meeting from chair (Kellie).

- **Committee**

Changes: Hilary Priest to step down from Vice chair to become a general committee member. Jenni Rowe happy to take on role of vice chair.

Current committee happy to stay in posts as below – at current time no one else wishes to oppose or hold a named committee position.

Chair of PTA: Kellie Bishop

Vice Chair of PTA: Jenni Rowe

Treasurer: Vikki Drew

Secretary (minute taker): Kiri Jeavons

General Committee members: Sarah Skinner, Karen Jarvis, Kath Grimshaw, Hillary Priest, Hazel Coxon, Anna Stewart, Katy Rees, Sophie Clark.

General Committee members do not need to be able to attend all meetings in order to contribute or be involved in decision making, everyone will be kept up to date via email.

- **Constitution Agreement**

All committee members issued with copy of The Grove School PTA Constitution (updated September 2017) to read and sign if in agreement. All named members signed.

- **Quorate decision making**

Decision making rules agreed as per section 4.4 of Constitution; committee meetings to consist of five committee members two of whom must be named committee members.

- **Finance update- end of year (Vikki)**

Total profit from money raised since September 2016: £10,129

Money raised from; disco, summer and Christmas fairs, bag packing, Bags2school, holiday club, pancake day, parental contributions, cake sales, car parking.

Current bank balance: £6,367

Money has been spent on; forest school training for teachers and clearing forest school area, CAP training and workshops, Lego workshop, play equipment for school field, and a donation to the school and the Year six leavers presents.

To be decided - how to spend this academic year. Ideas to be considered and voted on; Phases 2 and 3 of play equipment (Kellie along with Hilary Priest to meet with supplier to get a fresh quote and a more detailed picture of what stage 2 involves before our next meeting), football (sports teams) school kit.

If PTA do not fund stage 2 and 3 of the outside play equipment, it will not go ahead.

- **Next PTA AGM:** Thursday 20th September 2018 7.30pm

PTA Committee Meeting Thursday 21st September 2017 8.30pm (following PTA AGM)
School Hall

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- **Fundraising ideas for coming year:**

Craft workshops – use wires left over from wreath making, shuttlecock fairies.

Christmas cards – aim to do straight after half term, could send home for children to do to allow siblings outside of school to join in (more popular with younger years in school) or would less children complete at home? To get prices and discuss at next meeting.

Calendars – would ideally order in small numbers with option to order more if popular

Hazel to source prices for printing of Christmas cards and calendars.

Continue to sell bags and tea towels – could blank side of bags be used? Children to decorate at the school fairs?

Car parking - Get a new rota up and encourage more people to help.

Bag Pack - PTA to hold off allowing year 6 to book up if required.

Table Top Sale - Saturday 11th November in the school hall. Would need someone to open and lock up. Charge £5.00 a table and PTA sell cakes and coffees. Kath to design a poster, PTA to check if this is something the school are happy for us to run.

- **Main fundraising target for coming year**

Could we do a Survey/ Online Survey to ask parents and staff what they would like to see money spent on, to include if they would like to see Phase 2 of the play equipment go ahead?

Thoughts from committee; would need to fix issues with phase 1 first (slide), would be good to spread the children out along the bank to the other phases as currently used by a lot of children. It is a good visual advertisement for the PTA and what it can provide for the children, also for the public who have been using the car park and seeing the plans for phase 2. More detailed information about what Phase 2 and 3 consist of would be good, for new parents and to get a really clear idea of what is available for the money. Do they offer the best possible value for money?

Playground markings?

Entrance blackboards to keep parents up to date with PTA events/information?

Shelter in the playground?

Resources for the classrooms - Could we send out a flyer asking for donations before having to purchase? Kath to design a leaflet.

- **To be discussed at next meeting**

What our fundraising aim is for this academic year.

Disco 2nd November (Kellie to speak to Rachel prior to meeting).

Table Top Sale 11th November.

Christmas fair 2nd December.

Cake sales and mufti days.

Next meeting Thursday 19th October 2017 3.30pm Reception unit

