



17th March 2020

Dear Parents and Carers

Please ensure that you read to the end of this communication.

Breakfast and After School Club

Following the most recent government advice and information, I want to reassure you that at Templemoor we are taking all of the necessary steps to protect our community. We are continuing to run both our Breakfast Club and After School Club. However, isolation may affect children, parents and staff and therefore could affect the day-to-day running of the Club. If or when we find ourselves in this situation, the following actions may be taken:

- All children attending the Club would be based together in the main school hall.
- Full closure of the Club (if staffing levels are too low to maintain safe ratios).

We have also made the decision that if your child cannot attend the Breakfast Club and/or After School Club:

- Booking charges will be removed **and**
- Non cancellation fees will not be applied.

It is essential that you continue to let us know if your child will not be attending either Club by texting the X Club mobile (07743 468842) or emailing xclub@templemoor.trafford.sch.uk.

Easter Holiday Club

We have had to make the very difficult decision of closing the Easter Holiday Club. Any bookings that have already been made will be cancelled. Payments made by credit/ debit card will be refunded. Payments made by childcare vouchers or tax free child care accounts will remain in your Scopay account to be used for future bookings.

We apologise for the inconvenience that this may cause, and I would like to thank you for your continued support and understanding during this unprecedented time. It is hugely appreciated.

Yours sincerely

A handwritten signature in black ink that reads "S Hodgson".

Mr S Hodgson
Headteacher