

FONS Committee - Meeting Minutes

Date: 16.11.18

Present: Phil Lewis, Claire Gover, Eloise Tetley, Stacey Mathias, Tammy Knox, Alex Venner, Michelle Collins, Fiona Staddon, Helen Bromhead, Sasha Essery, Michelle Boon, Lucy Milford

1. **Call to order and brief**
2. **Roll call**
3. **Apologies from committee members**
4. **Approval of minutes from last meeting / matters arising**
5. **Open issues**
 - a) Dates
 - b) Christmas Fair
 - c) Disco
 - d) Hampers
 - e) Christmas Dinner and Crackers
 - f) Children in Need – Mrs Collins.
6. **New business**
 - a) Easter plans.
 - b) Summer Fair date and theme.
 - c) Future projects from School
 - d) Fundraising ideas
 1. Bingo
 2. Carboot
 - e) FONS investments
 1. BBQ
 2. Storage boxes
 - f) Date for next committee meeting.
7. **Adjournment**

- | | |
|---|--|
| 1 | Michelle started the meeting. |
| 2 | PL provided sign in sheet for committee members. |
| 3 | Apologies received from Emma, Alice and Michelle |
| 4 | The minutes from the last meeting were approved.
Matters arising - CG informed FONS that the FOSMs bank account has been hard to close. Forms for changes to St Gs are here and need signing by the new signatories. CG to action this. Charities commission have been notified by CG and FONS has been established. CG to provide the paper evidence of this for safe keeping in the FONS file.
PL has set up Michelle with access to Parent Kind website and will set up other committee members once he has received email addresses.
Charities commission needs the new constitution – action CG. PL with email this to Claire. |

<p>5</p> <p>6</p> <p>7</p>	<p>Date for Disco 7th December - PL to put notice on staff board for helpers. Grotto Thursday 20th December at St Gs - PL to add to school diary Xmas fayre Friday 14th December at St Ms - PL to add to school diary Hampers for Christmas performances x11 no need for lottery licence to sell raffle tickets on the day. FONS to help make Christingles 20th am - PL to add to the school diary FONS to set up the grotto after lunch on 20th - PL to add to the school diary Mufti day 7th December for Christmas fayre prizes - Adele to put list on newsletter. YR YN – sweets and choc Y1 – smellies Y2 – bottles Y3 - Sweets and choc Y4 – smellies Y5 – bottles Y6 – Christmas goodies</p> <p>Will be added to agenda for next meeting.</p>
<p>Agreed Actions:</p> <ul style="list-style-type: none"> • PL to set up parent kind accounts for committee members. • CG to bring in confirmation from charities commission. • CG to submit new constitution to charities commission. • CG to continue sorting the bank accounts for old committees, supported by SE. • PL to add dates to the school diary. • MC to provide PL with list of stalls for staff to run at Christmas fayre. • PL to put notice on staff board regarding the school discos. • PL to email minutes to Adele. • Adele to add dates to the newsletter. 	
<p>Attachments:</p> <p>NA</p>	