

ANNUAL GENERAL MEETING
FRIENDS OF ST GEORGE'S & FRIENDS OF ST MARGARET'S
FRIDAY 2ND NOVEMBER 2018

Present: Alex Venner, Claire Gover, Helen Bromhead, Lucy Milford, Lucy Glover, Emma Doble, Tammy Knox, Stacey Mathias, Michelle Boon, Fiona Staddon, Michelle Collins, Sasha Essery

Phil Lewis opened the meeting and welcomed everyone to the FOSM's and FOSG's Annual General Meeting.

1. Apologies from Committee Members

No apologies received

2. Minutes of the last AGM

These are located on the FOSM'S/FOSG'S facebook page.

3. Matters arising

There were no matters arising.

4. Chair's Report – The work of the Friends last year

Tammy reported on what the fundraising the Friends had carried out last year and said how the whole school discos based at St Margaret's worked really well, the summer fayre hadn't been as successful due to lack of volunteers and the cake sales worked well. Overall there had been a lack of communication and with 2 chair changes it hadn't been as good as it had in previous years with it being a transitional year. Phil agreed that he would be the staff member link going forward.

5. Treasurer's Report – What was raised and what the money was spent on

The Treasurers for both the FOSG's and FOSM's presented their reports and explained the amounts that had been spent and how much had been raised from each fundraiser. The closing balance to take forward for both is £2009.36. Reports attached.

6. Appointment of independent examiner

It was agreed to continue using Toni Shapland to audit the accounts.

7. Voting to close the Friends of St Margaret's

Phil explained that in order to move forward with FONS that either the St Margaret's or the St George's account needed to be closed and transferred into the other and the one remaining open be renamed as Friends of Northam Schools.

Proposal: Closure of the Friend's of St Margaret's account and transfer of funds to Friends of St George's account.

Proposed: Phil Lewis

Seconded: Emma Doble

Committee Vote: Unanimous

Action - Claire to close FOSM bank account.

Action - All previous FOSMs members to ensure that the group is closed down properly.

Action - Claire to provide a financial report to the charities commission and then close FOSM with them.

8. Voting to change the Friends of St George's to the Friends of the Northam Schools

Proposal: Renaming of the Friends of St George's account to the Friends of Northam Schools

Proposed: Phil Lewis

Seconded: Fiona Staddon

Committee Vote: Unanimous

Action - Helen to contact the charities commission to change the name of FOSG.

9. Voting to adopt the new constitution

Phil distributed the Parentkind Model Constitution that PTA's buy into which is in partnership with Zurich, which means the funds are insured and incorporate rules/expectancies that FONS will need to abide by. He confirmed that amount due to be paid in January for St Margaret's had been cancelled and this would be a cost saving now that there will only need to be one constitution, however, there will be a slight increase due to the group now being over 400 pupils.

Phil highlighted the importance of 2. Purposes

The object of the association (the objects) is to advance the education of pupils in the school in particular by:

2.1 Developing effective relationships between the staff, parents and others associated with the school.

2.2 Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Proposal: To adopt the new constitution from Parentkind

Proposed: Phil Lewis

Seconded: Michelle Boon

Committee Vote: Unanimous

It was agreed for Claire Gover to report to the Charities Commission that Friends of St Margaret's are to dissolve and the funds to be transferred to Friends of St George's and this to be completed in time for the next meeting. Sasha Essery agreed to help.

It was also agreed that all the new cheque signatories need to be in place for the Friends of St George's.

10. Election of new committee members

Phil explained that the term of office for a role within FONS is for an academic year, however if someone wished to resign mid-year another meeting would need to take place to re-elect and the position would not just be passed on to another person.

Role of Chair – Michelle Collins

Proposed: Helen Bromhead

Seconded: Sasha Essery

Committee Vote: Unanimous

Role of Vice Chair – Fiona Staddon

Proposed: Tammy Knox

Seconded: Lucy Milford

Committee Vote: Unanimous

Sasha Essery resigned as Treasurer

Role of Treasurer – Claire Gover

Proposed: Phil Lewis

Seconded: Emma Doble

Committee Vote: Unanimous

Helen Bromhead resigned as Secretary

Role of Secretary – Phil Lewis

Proposed: Michelle Boon

Seconded: Fiona Staddon

Committee Vote: Unanimous

It was agreed that Michelle Boon would continue with advertising for events.

Ordinary Committee Members

Alex Venner, Claire Gover, Helen Bromhead, Lucy Milford, Lucy Glover, Emma Doble, Tammy Knox, Stacey Mathias, Michelle Boon, Fiona Staddon, Michelle Collins, Sasha Essery

11. Deputy Headteachers' business

Phil asked the committee if they would be happy to fundraise in order to fund the cost of St Margaret's children to have a Christmas dinner. He suggested a school disco with chips, etc provided by the kitchen and monies raised from this to go towards all the children receiving a dinner. He explained that until FONS is up and running no fundraising can be done under this name, therefore this would have to be a school fundraiser and the money would go through the school and not the Friends' account. It could still be advertised as supported by FONS. Disco to take place on Friday 23rd November 2018

It was agreed to meet again at 2pm on Friday 16th November 2018 where dates can be set for upcoming events.