



Message from Headteacher

Welcome to Caverstede Nursery School I hope your child/ren are settling well into the nursery routine. Please do not worry if your child is taking a little time to fully settle, this is quite normal.

We will be sending out newsletters on a regular basis to keep you up to date with the events and activities that are taking place at Caverstede, please do look out for them. If you are not sure where to find information please ask your child's Key Person and they will direct you.

If there is anything you want to know about the School or your child's progress, please do talk to the staff or you can speak to me. If you ever want to talk to me about any issues or concerns please do ask at reception and we can arrange a convenient time to meet. I look forward to getting to know you and your children over the course of the year.

For added security, the main door into reception will be locked throughout the day and opened 10 minutes before the start and end of sessions and Family Services groups. At other times, please ring the bell to gain access. We also advise parents and carers to lock up pushchairs, bikes or other personal items left outside the nursery. Locks are available at reception.

If you do need to collect your child earlier, please let the classroom know. If reception has not been advised, we will check with the class before letting you through into the nursery. This is for safety and security.

Debbie

Child Protection and Safeguarding for Schools

We take child protection issues extremely seriously; at all times we consider the protection and safety of the child in our care. Child protection issues are always dealt with in the appropriate ways. All staff have attended child protection training and are familiar with the correct procedures.

At Caverstede Nursery School we follow the Child Protection procedures for the Peterborough Safeguarding Board.

"It may be helpful for you to know that the law (Children Act 1989) requires all school staff to pass on information which gives rise to a concern about a child's welfare, including risk from non-accidental injury, neglect, emotional or sexual abuse. Schools are encouraged to take the attitude that where there are grounds for concern they should be over-cautious, and seek advice, rather than to risk a child's safety. Occasionally, this duty on staff means that a concern is passed on which is later shown to be unfounded. It is hoped that parents/carers will appreciate how difficult it is for schools to carry out this delicate responsibility, and accept that the staff member was acting in good faith and in the best interests of all children."

We have named people for child protection they are Debbie Hayes, Katy Coles and Hannah Haigh.

If you have concerns regarding children's safety and protection, it is essential that you contact your child's key person, class teacher or the Headteacher.



Security & Safeguarding;

Mobile phones and personal cameras are only permitted to be used at in the school reception and parent

café. It is important that you do not use your phone whilst settling your child into nursery or when dropping off and collecting your child. We thank you for your co-operation in this matter.

Keeping safe and considerate parking

If you drive to Caverstede, could we please ask that you park with care and **avoid double parking or parking on yellow lines**. This is illegal and makes the road dangerous for all the children and families who are using it. There is also a disabled parking bay at the front of the nursery which is there for the use of those who need this facility so please do not park here. Please also consider our neighbours along Caverstede Road and avoid parking across driveways or on the grass verges.

We work closely with the local Police and Peterborough City Council road safety team to keep Caverstede Road safe for all so please do help us in this aim.



Welcome back to all the children returning to Nursery this September and also welcome to those who are starting here for the first time. We hope you all have a wonderful time and have lots of fun whilst learning and developing throughout your experience at Caverstede.

The focus at the moment is settling the children into nursery life, so that they can fully embrace all the experiences on offer to them. Parents are a really important part of settling in – you know your child best and can help by talking to your Key Person about the best ways to help them settle. Perhaps your child has a favourite toy that will comfort them when they are sad, or maybe they have been to a nursery previously and something worked really well – let us know and we can use those strategies at Caverstede too.

All children take different amounts of time to settle but if you are worried, please talk to your Key Person. It may be helpful to keep a **full change of named clothes on your child's peg**, including socks and, if possible, shoes. Even toilet-trained children can have occasional accidents or they may get wet or messy whilst enjoying themselves in the water tray or playing outside.

You may find the **whiteboard outside the classroom useful** – we put information about activities, celebrations and upcoming events on it. Your child will have a Key Person who will get to know you and your child throughout the year and will be your first point of contact should you have anything you want to discuss, ask questions or to talk about what your child has been doing at home.

Throughout your child's time at Nursery we will be observing them and joining in with their play - helping us get to know them, their interests and their style of learning. We plan a variety of learning experiences for all the children, many of which start from their interests and learning styles. These experiences will support your child by consolidating what they already know and extending their learning and understanding further. Enhanced opportunities are offered to inspire new enquires to further enhance learning.

Over the summer all three rooms have looked at the layout of the rooms and changes have been made appropriate for the start of the year. Teams have changed slightly, so that children moving rooms have a familiar face following through with them.

We hope that you and your family enjoy your Caverstede Experience!

Communication



We try to find lots of ways to pass messages on to you about what's happening in the nursery. These are just some of the different ways we try and share messages with you:

- In the classrooms, **each child has their own pigeonhole for information**, letters etc. so please remember to check these every day that your child attends nursery as there may be something important in there for you.
- Each classroom has their own whiteboard, which the classes update with information such as events and local walks, interests happening within the room, or medical information such as if there has been a case of chicken pox or headlice.
- We have closed Facebook group where we post information about events, interests and general information.
- 'Latest News' section on our website another place to find out quickly events happening or have happened within the nursery
- ParentMail helps us send you information quickly and efficiently via text and/or email. Please sign up to this.
- Our key people will also speak individually with you about your child, and if you need to ask a question please do.
- Also continue to look out for these newsletters each term.
- Leaflets on community events and interests that are on around the city for families will also be available in the reception area.



Please ask if you are unsure of how to access any of these facilities.
Thank you



Diary Dates

Nursery 2 children visit to Paston Church for Harvest - Tuesday 9th October.

We will be collecting food to take to the church so please help if you can. We would also ask any parents/carers to join us on the walk to church. Please let your key person know if you can help.

Individual school photos; 7th November

Half term; 22nd - 26th October

INSET days (staff training days - nursery closed)

Wednesday 2nd January

2019 - Monday 25th February

2019 - Tuesday 23rd April 2019



Christmas visit to Paston Church for all classrooms

Monday 10th December - 9.45am

Friday 14th December - 1.45pm

If parents/carers are able to join us then please let your child's key person know.



Caverstede Christmas Fayre

Come along and join us at our Christmas Fayre
- here at Caverstede Nursery School.

Friday 7th December 4 - 6pm

FREE entry

Games, stalls, cakes, prizes and Father Christmas!

ALL WELCOME

Classroom Christmas Sing-a-Longs in December

Buzzy Bees - Tuesday 11th

Butterflies - Wednesday 12th

Ladybirds - Thursday 13th

Parents/Carers are welcome to join us. Details and times will be on the classroom whiteboards nearer the time.



A quick hello to introduce myself as the new Business Manager here at Caverstede and I'm really excited to be working with a great team and feel part of the Caverstede Family already. I look forward to meeting many of you over the coming year and please contact me if there is anything you feel I can help with. Myself and the team will regularly update you on

ParentMail and our Facebook page so if there is anything you would like to suggest we can put on these then please let me know.

Victoria

Caverstede SEN and Family Services

We have been informed by the Local Authority that the funding for Caverstede SEN & Family Services will cease this academic year. We are still attempting to change this decision.

Due to staffing we are only currently able to offer a small number of groups/ activities. We will let you know if / when this changes.

MISSING SCHOOL IS MISSING OUT - EVERY DAY COUNTS!!



Attending school **every day** is very important. Even a short time of absence from school can mean that a child misses out on a significant part of the curriculum, which can impact on their learning. Ofsted always ask for the school's attendance data. We monitor each child's attendance and absence record and you will receive copies of this information. **If your child is ill and will not be attending school please telephone the school on the day of absence to inform us.** Thank you.



We have a Facebook page - Official Caverstede Early Years Centre. Please request to be added. If you are a member, could you also check that you can see our posts on the group page and if not, check your privacy settings to make sure you can see these please? This is another good area that we can add information about things happening in the school and keep you all notified quickly, thank you.

Tapestry:

This is the online Learning Journal used in the classrooms. All accounts have been set up and you should have received a link on how to activate this. Please speak to Clare at reception if you need to check this. Observations of the children that have been done in the classrooms will be added to the journals after the October Half Term.

Woodland Garden and Outdoor Activities

Hello from me, your outdoor practitioner - Julie.

I am based outdoors, all weathers with your wonderful children.



We are currently trying to update outside with some wonderful resources for your children to explore and learn as they play.

We are always looking for natural resources so if

you know anyone who has a spare tree stump or two, or maybe some decking planks or logs - I am the person to contact!

If you have any suggestions of what you would like to see outdoors, then please let me know!

Bring on the snow and the rain!

Just a reminder that your children will be outside with me in all weathers so please ensure, as the colder winter months are upon us, that they have a change of clothes on pegs. Especially socks, wellies and a warm coat. Thank you.

Woodland Days;

Monday - Butterflies

Tuesday - Buzzy Bees



IMPORTANT!

We realise that the beginning and end of the sessions are very busy. Please make sure you keep hold of your child once you have collected them and before you leave the school.

For your child's safety and the safety of others, please make sure that you **close the main gate after you.**

And whilst we know the garden and equipment is very inviting, PLEASE do not allow your child and siblings play on them when you collect after the sessions.



Library Explorers



Each year we offer our 'Library Explorers' scheme to help encourage more children to borrow books to enjoy at home from our library.

Within Peterborough, there is a new initiative called 'A Vision for Reading' which aims to ensure that all children in the city can read well and enjoy it.

We want to help with this initiative and we hope that 'Library Explorers' will encourage more of our children to enjoy books. Children are given a reward card which should be stamped at least once each week that they borrow a book during the period - usually between 5 - 7 weeks.

At the end of the time, they hand in their completed card and receive their very own brand new book to keep!

This scheme runs once each term and will start after the October half term holiday. Cards will be available from reception. Books can be chosen from the library, you then take it to the desk where it is scanned out to your child - this is with a barcode scanner and the children enjoy doing this themselves! We have lots of books to choose from in the library and aim to rotate them regularly to give lots of variety.

We do ask that you use a suitable bag, book bag etc. to take the books home in as this will keep them in good condition. We do have book bags available and these cost £4 each.

We hope that you will enjoy being a 'Library Explorer!'

