



New Monument School



24th August 2020

Dear Parents / Carers,

Returning to school in September 2020

A warm welcome back to all our parents and pupils. We hope that you had a safe and restful Summer break.

As outlined in the letter sent in July, our school will be open for all pupils' full-time education from **Thursday, 3rd September 2020**.

The staff are looking forward to welcoming back all Years 1-6 pupils. Nursery and Reception children will receive a separate letter outlining their specific start dates and times to parents.

The new government guidelines state that we need to stagger the start and end times of the day to reduce the number of people near our site. Please see the table below for the drop off and collection times for the different groups. Kindly ensure that you are on time; any late children may have to wait a long time before they are allowed onto the school site as this will involve a member of staff having to collect your child. Once your child has been dropped off you must leave the immediate area. If you are waiting to drop off a sibling, we respectfully ask you to wait either in your car or away from the drop off area.

Year Group	Drop off / Collection point	Drop Off Time	Pick up Time
Rec- Robins (<i>once all pupils are in full time</i>)	Blue main reception gate (from dirt track)	8:50am	2:40pm
Yr 1 – Goldfinch	Blue Nursery Gate	8:25am	2:40pm
Yr 2 - Woodpecker	Blue Nursery Gate	8:20am	2:50pm
Yr 3 - Dove	Blue main reception gate (from dirt track)	8:25am	3:00pm
Yr 4 - Skylark	Blue Nursery Gate	8:15am	3:00pm
Yr 5 -Kingfisher	Blue main reception gate (from dirt track)	8:20am	2:50pm
Yr 6 - Kestrel	Blue main reception gate (from dirt track)	8:15am	3:10pm

Executive Headteacher: Mrs Judy Hall

Assistant Head Teacher: Mrs Gemma Webb

New Monument Primary School, Alpha Road, Maybury, Surrey, GU22 8HA.

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Face Masks

As per government guidelines, children are discouraged from wearing face masks to school. If your child wears a face mask to travel to school, they will be asked to dispose of it before entering the site or parents will be asked to take it home. We have worked incredibly hard to ensure that rigorous hygiene and safety measures have been put in place to minimise the spread of infection.

Play Time/Lunch time

You may send in a packed lunch for your child if you wish. The universal free school meals and free school meals as well as meals purchased for children by their parents will be hot, take away meals. Lunch will be provided as normal and most children will eat their lunch in the classroom, except for Reception and Year 1, who will eat in the hall. They will also have a designated times to play in an allocated area.

Year groups

Pupils will be kept in year group bubbles throughout the school day. Within the classes, pupils are not expected to socially distance however they are required to socially distance from staff members where possible. Pupils' tables will not be grouped but instead all tables will face the front of the classroom. There will be no whole school assemblies however teachers will carry out class assemblies.

Parents on the school site

To enable us to ensure our social distancing measures are effective, we will be continuing to not allow any parents to enter our school site. If you need to speak to a member of staff, please contact the school office to leave a message and we will respond as soon as possible.

School Uniform

As of Thursday 3rd September, children will be expected to be wearing the correct school uniform and have the correct PE kit in school, **all named please**.

School Items/Belongings

We want to minimise items brought into school from home. Children will ONLY need to bring in a named water bottle, coat, lunch box (if appropriate), labelled PE kit in a bag and a book bag. All other items will be provided by the school.

Cleaning and Hygiene

There will be additional cleaning in place to ensure that high standards of hygiene are maintained. Pupils will be expected to wash their hands on entering the school building and will be encouraged to wash their hands/ sanitise their hands at regular points during the school day. Any visitors with appointments will also be expected to use hand sanitiser on entry into the school office.

Developing symptoms of COVID 19

If a child or staff member develops symptoms compatible with covid-19, they will be sent home and advised to be tested and isolate until the results have been received. If tested positive, the individual should self- isolate for 7 days and all household members for 10 days. The class bubble will be informed, sent home and be expected to self-isolate for 10 days. The other household members of that bubble do not need to self-isolate, unless symptoms develop.

Staffing

As a reminder, below is the staffing list as of September

Class	Teacher
Nursery- Penguin	Mrs R. Joy
Reception- Robin	Mrs T. Hattingh
Yr. 1-Goldfinch	Mrs. C. Day
Yr.2 -Woodpecker	Mr O. Dean
Yr. 3 -Dove	Mrs N. Baghi
Yr 4. -Skylark	Miss T. Sadiq
Yr. 5 -Kingfisher	Mrs C. Birkett
Yr. 6 -Kestrel	Mrs R. Morriss

Finally, we would like to take this opportunity to thank you all for your support over these challenging times and we are very much looking forward to seeing all our pupils back in school, next week.