

Newton Poppleford School Association (PTFA)

Minutes of the AGM 2019

Wednesday 25th September 2019, 7pm, The School Hall

Attendees: Tilli Beglin (Chair), Teri Murphy (Dep Chair), Jon Leeson-Kings (Treasurer), Katy Evans (Secretary), Stuart Vaughan (Head), Kim Davey, Sarah Quilty, Liza McClean, Terrie Hall

Apologies: Gemma

Chairs report:

Tilli provided an overview of 2018/19 fundraising activity. We have seen a great effort by all involved. A full report is available separately.

Treasurers report:

Jon provided an overview of 2018/19 financial situation. After expenses, total income from PTFA fund-raising activities was £11,440.85 (target was £5000). This is a fantastic achievement for everyone involved. A full report is available separately.

Appointment of Financial Examiner:

Everyone present agreed that Thompson-Jenner would be appropriate for this role.

Committee Elections

The following appointments were made by unanimous vote:

- Chair: Tilli Beglin
- Deputy Chair: Terrie Hall
- Treasurer: Jon Leeson-Kings
- Secretary: Katy Evans

Class Reps:

The class reps for 2019/20 are:

- Pre-school: Rebecca Burdus & Nicola Dowsing
- Reception: Terrie Hall & Kelly Rogers
- Year 1: Suzanne Henderson & Vicky Cozens
- Year 2: Kate Clemens & Rich Davey
- Year 3: Liza McClean & Pia Payne
- Year 4: Kelly Maguire & Rachel Taylor
- Year 5: Becky Smith & Hazel Jeffery
- Year 6: Helen Tubbs & Lisa Smith

The dates for each class cake sale are 95% confirmed and will be promoted by class reps at the appropriate times.

Fundraising Target & Events Planned for 2019/20

It was agreed by all present that the fundraising target for the 2019/20 year is £5000. The money raised will continue to support the development and improvement of the school outside space, including a sensory garden and allotment. We will also continue to support requests for field trips, visits, and classroom resources alongside this larger fundraising target.

Fundraising events for the coming year will include:

- Bonfire Night (to be confirmed – see below)
- Christmas Fair
- Quiz and Pudding Night
- Easter Eggstravaganza
- Summer Fete
- Community Raffle
- Fab-Bricks (Personalised lego figures)
- Bag-2-School
- Terracycle crisp packet recycling (may extend to other items if successful)
- School disco (event won by one of the school parents)
- Re-promote 'The Giving Machine'

We are also considering the following:

- Personalised Christmas cards. Maybe too late for this year. Kim Davey to feedback
- 10K run. This event has previously been well supported. We are looking for volunteers to organise the event. Committee members to put out feelers over the current school term with a view to hosting the event in Spring 2020.
- We are also keen to continue to submit applications for grants. This has been hugely successful over recent years and represents an excellent source of potential income. We are looking for volunteers to continue with these applications. Teri & Kim have worked on previous grants and as such, have lots of relevant information saved for anyone to access to help applications.

Bonfire Night:

The PTFA have historically supported this community event by providing the catering (BBQ), selling tickets and stewarding the event. It has represented a great fundraising opportunity. However, this year, in order to be given exclusive rights for catering the event, the PTFA have been asked to contribute £200 to the village Pavilion and Playing Field Foundation. While we appreciate that they are also a charity and deserve opportunity to enhance their income, we collectively feel that the fee of £200 is too much, representing over 20% of our likely profits. We have made a counteroffer of paying 10% of profits made from the event. We are currently awaiting their response to this offer (hopefully due this week) and will decide whether or not our involvement with the event will continue. If we are to remain involved with the event, we may need to purchase a new marquee. To be discussed further at the next PTFA meeting.

Cake Sales:

It was noted that money raised from the annual class cake sales is not being spent. We need to remind teachers that they can spend their class fund (guaranteed £100) at any point throughout the school year (**Action** – Mr. Vaughan).

Requests for Funding:

WOW Art Week (October) - We have received a request for funding of £250 for a visiting artist for KS2 year groups. The group felt that further information was required before we could approve this request (E.g. materials provided etc)

WOW Music Week (February) – We have received a request for funding of £150 for a whole school dance workshop. [Request approved](#)

Early Years Equipment – Request for £110 to purchase a new water table. [Request approved](#)

Y4 Science Trip – Request for £95 to fund attendance of a neurology workshop (part of Sidmouth Science Festival). [Request approved](#)

Y5 STEM Workshop – Request for £85 to attend workshop at Colyton Grammar School. [Request approved](#).

AOB

It was felt that we need to try and achieve better attendance at PTFA meetings and generally widen the core PTFA group as much of last year's efforts was completed by a very small number of parents.

Thanks!

Mr. Vaughan wanted to thank everyone involved with the PTFA for all their fundraising efforts. It has been very much appreciated throughout the school.

Next Meeting: Tuesday 8th October 2019, 7.30 at the Cannon Inn. Everyone welcome!