

Newton Poppleford School Association (PTFA)

Meeting Minutes

Tuesday 15th January 2019, 7.45 pm, The Canon

Attendees: Tilli Beglin (Chair), Teri Murphy (Dep Chair), Katy Evans (Secretary)

Apologies: Jon Leeson-Kings (Treasurer)

Minutes from 20.11.2018

The minutes from 20.11.2018 meeting were reviewed and signed-off as correct. The following actions were discussed:

- **Wall Art Project:** No further developments. Project on hold for now due to other commitments.
- **Kings Garden Centre:** No update available.
- **Bricks from the Old Building:** No update available

Christmas Fair:

The Christmas Fair was a great success with lots of positive feedback from those who attended. The profits raised were approximately £1050 which represents a considerable increase from last year's event (2017 profits £706). The increase in profit was largely driven by reduced expenses.

There were some problems with the numbering/labelling of raffle tickets on the day & lessons have been learnt for next year's event.

School/Community Gardening Initiative

We have received an offer from a Parish Councillor (Rosemary Walker) to help with the school gardening project. The support will involve physical help from Newton Poppleford Gardening Club as well as potential financial support from Devon Garden Trust. We are very keen to accept this offer of help but are unable to put firm plans in place until all the demolition/clearance work on the school grounds has been completed & workmen have left the site.

It was agreed that Jon would liaise with Rosemary on this project. **Action Jon**

Pudding & Quiz Night

Friday 1st March was proposed as a date for the Pudding & Quiz Night. The date will be confirmed once we know the availability of the Quiz Master (**Action Tilli**). Unfortunately, we have missed the deadline to advertise the event in the February edition of the Parish magazine. Teri agreed to try & put something together for late submission (**Action Teri**).

It was thought that the event should be run in the school hall rather than the village hall. Teri agreed to liaise with the school to determine whether we would be allowed to host the event there (**Action Teri**).

The event will take the format of previous years with quiz teams of six (£5 per person to enter), bring your own booze (no licence required) and donations of puddings/cheese board to share. If we are able to have the event at the school, outside lighting maybe required for the entrance. It was suggested that Paul Boddington maybe able to help with this.

Dispersement of Funds to School

Mr. Vaughan has requested the remaining balance of £14,015.73 be transferred to the school. This was signed-off during the meeting. Jon has obtained a big presentation cheque from the bank which can be used for presentation of the funds.

It was agreed that it would be nice to have a breakdown of what the school has spent the money on. Teri/Tilli to liaise with Mr. Vaughan (**Teri/Tilli to action**).

School Play

Teri met recently with the writer of the play (Trisha Barclay) and fed back to the rest of the group. We are keen to do the school play. Due to other commitments, the play will not be put on until around the October half term. As such, it is likely that we will advertise and recruit students who want to be involved at the end of the summer term with a view to starting rehearsals straight after the summer holidays.

The evening will take the following format:

- Talent show (limited to 2 mins per pupil)
- Interval with refreshments & raffle
- Play

Request for Funding

We have received a request for funding of £325 to host a yoga day on 8th February for the whole school. Request approved.

We have been asked whether the PTFA is able to provide additional financial support for the Y5 Residential trip which is considerably more expensive than previous years due to a change of venue. It was agreed that we would provide £100. This is in addition to the £100 coach money & money raised from the PTFA organised cake sales, making the total contribution from the PTFA approximately £400.

Any other Business

Blackthorn Bushes: The Blackthorn bushes required to secure the perimeter of Far Field have been obtained & planted. The plants were purchased from Kings Garden Centre who applied a 15% discount for us.

School Photo:

It was agreed that the whole school photo (taken prior to demolition of the old school building) will be framed and gifted to the school to hang in reception. This will be accompanied by a framed print of the old school building (**Action Tilli**). The photo will be available to parents to purchase.

Rest of Year Events:

It was agreed that the schedule of events for the rest of the year would be as follows:

Month	Event
March	Pudding & Quiz Night
March	Clothing Collection
April	Easter Egg Hunt (Teri to liaise with Mel to confirm date. Action Teri)
May	Pamper Night
June	Summer Fete
July	Golf

Next Meeting: Tuesday 26th February 2019, 7pm, The Cannon