

# Newton Poppleford School Association (PTFA)

Committee Meeting Minutes – Virtual meeting via WhatsApp

Spring term 2021.

PTFA activities suspended January 5<sup>th</sup> – March 8<sup>th</sup> as a result of school closures during the pandemic.

**Attendees:** Teri Murphy (Chair), Henry Odbert (Deputy Chair), Kate Clemens (Secretary), Jon Leeson-Kings (Treasurer), Tilli Beglin, Katie Evans.

## **Spelling frame**

Following a generous donation by a parent the PTFA matched the donation to allow the school to subscribe to spelling frame for the year to assist home learning during lockdown.

## **Funds Paid**

The committee paid the following invoices

Adventure Island equipment £525.42

Xmas card crafting for the whole school £1061.38

Reception water bottles £89.04

## **Charity Commission admin**

Jon updated this with the new trustee details and roles.

## **Shopping sites fundraising**

As agreed previously, Amazon Smile and Easyfundraising will be adopted by the school to raise money. Jon signed us up to both of these.

This information is included weekly on the school newsletter and will be promoted more when schools reopen.

## **Ways to donate**

The committee wanted to give parents more options when paying for events and sponsorship money.

Jon investigated Paypal and found they would charge 1.4% +20p per transaction.

It was therefore decided to use the Schoolcomms payment system which would charge 1.27% and would pay out to the PTFA every two weeks with a minimum payment of £50.

A regular payment report can also be generated to track payments made.

### **PTFA shed**

Henry has now sourced pallets for the shed shelf build.

### **Outdoors Environment Project**

Teri updated the committee on the plan for the outside areas of the school and the predicted costs associated with this.

1. Buddy benches - £500 - 8 painted wooden benches across whole site
2. Chill out area - £250 - 4 benches along fence with view of the fields/hills, trees planted in between
3. Wall painting - £50 - walls around top field to be painted with chalk board shapes, also goal post/cricket stumps etc.
4. Pergoda - £400 - a shaded area with seating and climbing plants, on top playground
5. Far field shelter - £1500 (£1k grant already recieved, so £500 required) - a wooden gazebo style all weather shelter
6. KS1 area - £600 - various zones for messy play, including digging pits, water world, loose part play, etc

Various people are involved in the sourcing and quoting of costs for this.

The PTFA would also be willing to fund some climbing/assault course/playground equipment in the top field, but we could not commit to this until we have an estimated cost.

**Next meeting:** Since we cannot meet in person due to Covid restrictions the committee will continue to meet virtually vis the WhatsApp group.