



7	<p><b>Review pupil numbers and implications</b></p> <table border="1" data-bbox="236 203 1038 539"> <tr> <td>SEPTEMBER EXPECTED</td> <td>As at 26 September</td> </tr> <tr> <td>R – 22</td> <td>R – 21</td> </tr> <tr> <td>Y1 – 29</td> <td>Y1 – 29</td> </tr> <tr> <td>Y2 – 25</td> <td>Y2 – 24</td> </tr> <tr> <td>Y3 – 30</td> <td>Y3 – 30</td> </tr> <tr> <td>Y4 – 30</td> <td>Y4 – 32</td> </tr> <tr> <td>Y5 - 30</td> <td>Y5 - 30</td> </tr> <tr> <td>Y6 - 30</td> <td>Y6 - 28</td> </tr> <tr> <td>TOTAL = 196</td> <td>TOTAL = 194</td> </tr> </table> <p>It is anticipated that there will be 193 children in school for the 2019 census. Budget has been set with 192.</p>	SEPTEMBER EXPECTED	As at 26 September	R – 22	R – 21	Y1 – 29	Y1 – 29	Y2 – 25	Y2 – 24	Y3 – 30	Y3 – 30	Y4 – 30	Y4 – 32	Y5 - 30	Y5 - 30	Y6 - 30	Y6 - 28	TOTAL = 196	TOTAL = 194	
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8	<p><b>Prepare and Submit response for Devon Funding Consultation</b>          Consultation meetings have been planned for 7<sup>th</sup>, 8<sup>th</sup> &amp; 9<sup>th</sup> October 2019 and SV will be attending on 8<sup>th</sup> with VS.</p>	SV																		
9	<p><b>Review Pay Policy for recommendation to FGB</b>          A new policy has not yet been received and SV has asked DCC if/when one is expected. This will be forwarded to JS for review etc.</p>	SV/JS																		
10	<p><b>Agree Financial delegation and Virements</b>          It was agreed that there should be no changes made to the delegations or virements in the current Finance Policy.</p>																			
11	<p><b>Health and Safety update – to include walk around inspection</b>          A walk around inspection was carried out and it was noted that:          a) The manhole cover in the KS1 play area outside Y2 classroom was still ‘proud’ of the tarmac surrounding it. This is part of the snagging to be carried out.          b) The air vents on the playing field have not yet been protected by the benches.          c) The rainwater gutters on the roof of the Library (old Y5 classroom) need vegetation cleared from them.</p>	SV/AA																		
12	<p><b>Lettings</b>          The quotation for blanket Public Liability Insurance is still awaited. Once this has been received SV will meet with CH to discuss policy etc.</p>	SV/CH																		
13	<p><b>Agree process and date for Clerks Appraisal</b>          It was agreed that the Appraisal should be undertaken by the Chair of Governors and the Headteacher towards the end of the Spring Term.</p>																			
14	<p><b>Monitor and review impact of staff trends for previous academic year</b>          There were no changes of staff.</p>																			
15	<p><b>BREXIT</b>          DCC has advised that school look at possible difficulties in the event of a ‘no-deal BREXIT’, particularly with regard to supplies of foodstuffs. SV has discussed with our main suppliers who have confirmed that they have sufficient stocks available to meet demand.          The other area surrounds GDPR and employment checks for EU Nationals whose records may be held abroad.</p>																			

16	<b>Governors training update and feedback</b> JS had attended 'The Board's Responsibilities for Finance – Maintained' course at The Devon Hotel on 25 September 2019 which he found most helpful, especially regarding Budget Monitoring.	
17	<b>Policies to review</b>  <b>Business Continuity and Emergency Plan</b> – SF reviewed and commented that it worked well with regard to communication with parents about weather disruption earlier this year. Contact numbers for access to the church to be confirmed. <b>GDPR</b> – SI – carried forward <b>Finance</b> – JS & SV checked and are happy with levels of delegation etc. – see 10 above <b>Flexible Working</b> – SF – carried forward <b>Lettings</b> – CH -see 12 above <b>Complaints</b> – SI – see 6 above <b>Pay</b> – JS – see 9 above <b>Procurement</b> – Model DCC policy-JS reviewed - still valid <b>Safeguarding and Child Protection</b> – MP reviewed DCC Model Child Protection and Safeguarding Policy (Draft) 2 September 2019 and identified spaces where personalisation is required. She also sought clarification from SV on procedural issues. <b>Charging and Remissions</b> – NSG - carried forward for CH to review <b>Grievance</b> JS reviewed – standard DCC policy dated 2/12/13 version dated 30/11/16 <b>Teachers Appraisal</b> JS reviewed – standard DCC policy dated 09/13	SV/JS  SI  SF CH/SV SI/SV JS  NM/SV  CH
18	<b>Policies due for review at next meeting:</b> Shared Parental Leave Freedom of information Acceptable Behaviour (staff) – FGB Mobile phone use Maternity and Adoption Support	MP JS JS JS MP

The meeting closed at 7.25pm